



Client Services Committee Meeting
Minutes
Tuesday, July 7, 2026 • 5:00 p.m.
Zoom

Attendees:

Pablo Ibañez	Michael Nelson	Philomena Morais
Wakelin McNeel	Maria Carranza	Sarah Kruger
Candace Hein	Kenny Lorenzo	Ann Moore
Allyson Hemar	Almarietha Mathews	Dina Jacob
Ramon Trinidad	Claudia Hernandez	Gerard Dupree
Todd Rubien	Jane Borochoff	Luz Sandoval
Marissa Barredo	Elaine Wright-Forris	Natalie Monge

The meeting was called to order by Chair of the Committee, Dr. Wakelin McNeel at 5:02 p.m.

A quorum was established.

APPROVAL OF THE MAY 12, 2026 & JUNE 2, 2026 MEETING MINUTES (ACTION)

Todd Rubien, Committee Member (Motion) and Almarietha Mathews, Committee Member (Second) to approve the May 12, 2026 & June 2, 2026, Meeting Minutes. There was no discussion.

3 AYES
0 NO
0 ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF THE MAY 12, 2026 & JUNE 2, 2026, MEETING MINUTES

The committee reviewed the status of the recently submitted service standards:

Adaptive Skills Training (AST) Service Standard:

- Approved by the Board of Directors on June 10, 2026.

Service Standard Procedure:

- Approved by the Board of Directors on June 10, 2026

The committee then proceeded to review the following agenda items:

Standardized Social Recreation, Camping, and Non-Medical Therapies

- The committee reviewed the new standardized version proposed by the Department

of Developmental Services (DDS) and suggested moving forward with board approval.

- It was noted that educational services, which were included in the old “Restored Services” standard, are not part of the new DDS version. The committee agreed to discuss creating a standalone “Educational Services” standard at a future meeting.

APPROVAL OF THE STANDARDIZED SOCIAL RECREATION, CAMPING, AND NON-MEDICAL THERAPIES (ACTION)

Almarietha Mathews, Committee Member (Motion) and Todd Rubien, Committee Member (Second) to approve the new Standardized Social Recreation, Camping, and Non-Medical Therapies. There was no discussion.

3	AYES
0	NO
0	ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF THE STANDARDIZED SOCIAL RECREATION, CAMPING, AND NON-MEDICAL THERAPIES

The Social Recreation, Camping, and Non-Medical Therapies Standard will be sent for approval at the Board of Directors meeting on July 8, 2026.

Service Standard Schedule

- The committee reviewed a proposed four-year review cycle for all existing service standards, with dates now projected through 2030.

General Standards Review

- The committee began a line-by-line update of the General Standards, which serve as the foundation for all specific WRC service policies.
- Terminology updates were made and language was adjusted to be more inclusive of individuals who may not have traditional social units or families.
- Discussion on updating Cultural Appropriateness (Principle 6) to include terms like “equity and diversity” was tabled until the next committee meeting. Staff will consult with WRC’s cultural specialist and Person-Centered Thinking (PCT) trainers for wording recommendations.

The meeting was adjourned at 6:01 p.m.

The next meeting will be held on August 4th at 5:00 p.m. (Remote)