



PETE CERVINKA  
DIRECTOR

CALIFORNIA HEALTH & HUMAN SERVICES AGENCY  
**DEPARTMENT OF DEVELOPMENTAL SERVICES**

1215 O Street, Sacramento, CA 95814 • [www.dds.ca.gov](http://www.dds.ca.gov)



GAVIN NEWSOM  
GOVERNOR

March 24, 2026

Almarietha Mathews, Coastal Developmental Services Foundation Board President  
Jane Borochoff, Westside Regional Center Executive Director  
777 South Aviation Boulevard, Suite 105  
El Segundo, CA 90245

Dear Almarietha Mathews and Jane Borochoff:

This letter is in response to Westside Regional Center's (WRC) letter dated January 15, 2026 requesting a conflict of interest (COI) waiver for Terry Magady, a Coastal Developmental Services Foundation (CDSF) Board member. The Department of Developmental Services (Department) is in receipt of the COI Reporting Statement and proposed Conflict Resolution Plan (CRP) for Terry Magady. The Department received written approval of the proposed CRP from the State Council on Developmental Disabilities on March 2, 2026, as required by Title 17 Section [54534\(a\)](#).

A potential conflict exists as Terry Magady acts as a volunteer consultant for Etta, which is a vendor of WRC. Etta provides supported living services (SLS), individual/family training, day program, and camping services to individuals and their families. Terry Magady consults with Etta regarding ideas for projects and is not compensated. Furthermore, Terry Magady and his wife donate money to Etta, but they have no financial interest. Terry Magady's daughter, who receives case management from WRC, also volunteers for Etta and is not compensated.

Based on the information provided, the proposed CRP is approved for Terry Magady effective for 12 months from the date of this letter. If, at any time, there is a change of status that creates a new COI, WRC must have Terry Magady prepare and file a new COI Reporting Statement, and WRC must submit a new CRP, as appropriate, pursuant to Title 17, Article 1 Regional Center COI Standards and Procedures.

This approval is based on the implementation of the safeguards identified in WRC's January 15, 2026 letter and the CDSF Governing Board's assurance that the following conditions are met.

As a member of CDSF's Board of Directors, Terry Magady shall have no role or involvement with any matter that might affect Etta, including, but not limited to:

1. Participation in any discussions, recommendations, or decisions about contracts, service agreements, or any other fiduciary related items that may apply to Etta.
2. Terry Magady shall fully disclose the existence and nature of the COI to the CDSF Board of Directors and have it noted in the official board records.
3. Terry Magady shall abstain from voting on any matter pertaining to Etta or any matter which could impact Etta services and supports or any competitor in the same service category.

4. Terry Magady shall not use their position as a board member of CDSF's Board of Directors to exert influence on decision-making regarding Etta services and supports or any competitor in the same service category.
5. Given the specific set of circumstances, CDSF's Board President and other board members are responsible for having Terry Magady comply with Welfare & Institutions Code Section 4622(k)(2).
6. CDSF's Board President and members are responsible for applying and monitoring the plan and its safeguards.

If you have any questions regarding this letter, please contact Willie Ramirez, Primary Regional Center Liaison, Community Operations Branch, at (951) 554-1048 or by email at [Willie.Ramirez@dds.ca.gov](mailto:Willie.Ramirez@dds.ca.gov).

Sincerely,

*Original Signed by:*

ERNIE CRUZ  
Deputy Director  
Community Services Division

cc: Aaron Carruthers, State Council on Developmental Disabilities  
Michael Santiago, State Council on Developmental Disabilities  
Yaritza Sanchez, State Council on Developmental Disabilities  
Michi Gates, Department of Developmental Services  
Tiffani Andrade, Department of Developmental Services  
Jacqueline Gaytan, Department of Developmental Services  
Elizabeth Tom, Department of Developmental Services  
Willie Ramirez, Department of Developmental Services