



Client Services Committee Meeting

Minutes

Tuesday, November 4, 2025 • 5:00 p.m.

Hybrid

Attendees:

| | | |
|-------------------|------------------|------------------|
| Jane Borochoff | Luz Sandoval | Philomena Morais |
| Andy Ponce | Michael Nelson | Sarah Kruger |
| Pablo Ibañez | Maria Carranza | Carmen Tripp |
| Wakelin McNeel | Marissa Barredo | Lisa Anderson |
| Linda Butler | Kenny Lorenzo | Gerard Dupree |
| Todd Rubien | Ricardo Pacheco | Sherice Baker |
| Candace Hein | David Wyles | Natalie Monge |
| Claudia Hernandez | Niaisha Gonzalez | Erica Snell |

Director of Client Services, Pablo Ibañez began the discussion at 5:04 p.m.

Independent Living Services (ILS) Service Standard:

- Approved by the committee on October 07, 2025.
- Will be sent to the November 12 Board of Directors meeting for approval.

Supportive Living Services (SLS) Service Standard:

- Edits were discussed and additional edits were made.

The meeting was called to order by Chair of the Committee, Dr. Wakelin McNeel at 5:29 p.m.

A quorum was established.

APPROVAL OF THE OCTOBER 7, 2025, MEETING MINUTES (ACTION)

David Wyles, Committee Member (Motion) and Todd Rubien, Committee Member (Second) to approve the October 7, 2025, Meeting Minutes. There was no discussion.

| | |
|---|------------|
| 3 | AYES |
| 0 | NO |
| 0 | ABSTENTION |

The motion passed.

RESOLUTION: APPROVAL OF THE OCTOBER 7, 2025, MEETING MINUTES

APPROVAL OF THE SUPPORTED LIVING SERVICES (SLS) SERVICE STANDARD (ACTION)

David Wyles, Committee Member (Motion) and Todd Rubien, Committee Member (Second) to approve the Supported Living Services (SLS) Service Standard. There was no discussion.

| | |
|---|------------|
| 3 | AYES |
| 0 | NO |
| 0 | ABSTENTION |

The motion passed.

RESOLUTION: APPROVAL OF SUPPORTED LIVING SERVICES (SLS) SERVICE STANDARD

The Supported Living Services (SLS) Service Standard will be sent for approval at the Board of Directors meeting on November 12, 2025.

American Sign Language (ASL) Training and Support Service Standard:

- Discussion about a new prescribed service standard from the Department of Developmental Services (DDS) for American Sign Language (ASL) Training.
- The committee will review this standard in detail at the next meeting.

The meeting was adjourned at 6:00 p.m.

The next meeting will be held on January 6th at 5:00 p.m. (Remote)