



**Client Services Committee Meeting  
Minutes**  
Tuesday, January 6, 2026 • 5:00 p.m.  
Hybrid

**Attendees:**

Jane Borochoff	Luz Sandoval	Almarietha Mathews
Andy Ponce	Michael Nelson	Ramon Trinidad
Wakelin McNeel	Maria Carranza	Allyson Hemar
Todd Rubien	Gerard Dupree	Natalie Monge
Candace Hein	Sanaz Nasiri	Erica Snell
Claudia Hernandez	Abigail Walker	Kenny Lorenzo

Chair of the Committee, Dr. Wakelin McNeel began the discussion at 5:09 p.m.

It was noted that a quorum was not established; therefore, the committee held off on the formal call to order and the approval of previous meeting minutes.

The committee reviewed the status of recently submitted service standards:

**Independent Living Services (ILS) Service Standard:**

- Approved by the Board of Directors on November 12, 2025.
- Submitted to DDS for approval on November 18, 2025.

**Supportive Living Services (SLS) Service Standard:**

- Approved by the Board of Directors on November 12, 2025.
- Submitted to DDS for approval on November 18, 2025.

Introduction and review of the new American Sign Language (ASL) Training and Support Service Standard:

**American Sign Language (ASL) Training and Support Service Standard:**

- Discussion about a new prescribed service standard from the Department of Developmental Services (DDS) for American Sign Language (ASL) Training.
- The committee reached a consensus to adopt the DDS template as it is despite a lack of a formal quorum.
- Will be sent to the January 14, 2026 Board of Directors meeting for final approval.

The meeting was adjourned at 5:25 p.m.

The next meeting will be held on February 3rd at 5:00 p.m. (Remote)