



**Client Services Committee Meeting  
Minutes  
Tuesday, April 7, 2026 • 5:00 p.m.  
Zoom**

**Attendees:**

Jane Borochoff	Luz Sandoval	Philomena Morais
Andy Ponce	Michael Nelson	Sarah Kruger
Pablo Ibañez	Maria Carranza	Vanda Yung
Wakelin McNeel	Marissa Barredo	Dina Jacob
Todd Rubien	Kenny Lorenzo	Julien Hernandez
Candace Hein	David Wyles	Gerard Dupree
Michael McAllister	Martha Thompson	Peggy Bottger
		Ramon Trinidad

The meeting was called to order by Chair of the Committee, Dr. Wakelin McNeel at 5:03 p.m.

A quorum was established.

**APPROVAL OF THE NOVEMBER 4, 2025, JANUARY 6, 2026, & FEBRUARY 3, 2026 MEETING MINUTES (ACTION)**

Todd Rubien, Committee Member (Motion) and Vanda Yung, Committee Member (Second) to approve the November 4, 2025, January 6, 2026, & February 3, 2026, Meeting Minutes. There was no discussion.

4	AYES
0	NO
0	ABSTENTION

The motion passed.

**RESOLUTION: APPROVAL OF THE NOVEMBER 4, 2025, JANUARY 6, 2026, & FEBRUARY 3, 2026, MEETING MINUTES**

**Adaptive Skills Training (AST) Service Standard:**

- Committee previously submitted a draft to the Department of Developmental Services.
- DDS provided feedback and raised concerns, and Westside Regional Center responded to DDS feedback.
- Still under DDS review and an update is expected by next meeting.

**APPROVAL OF THE EDUCATIONAL SUPPORT/ADVOCACY SERVICES STANDARD (ACTION)**

David Wyles, Committee Member (Motion) and Vanda Yung, Committee Member (Second) to approve the Educational Support/Advocacy Service Standard draft. There was no discussion.

4	AYES
0	NO
0	ABSTENTION

The motion passed.

**RESOLUTION: APPROVAL OF EDUCATIONAL SUPPORT/ADVOCACY SERVICES STANDARD**

The Educational Support/Advocacy Services Standard draft will be sent for approval at the Board of Directors meeting on April 15, 2026.

**Draft Service Standard Process and Protocol:**

- Discussion about a proposed four-year cyclical review, which would involve reviewing approximately one standard per month.
- The committee will finalize the review of the Service Standards Procedure at the next meeting

**Standardized Social Recreation, Camping and Non-Medical Therapies:**

- Discussion about a request from the Department of Developmental Services (DDS) to implement standardized social recreation, camping, and non-medical therapy service standards.
- The committee will review this in detail at the next meeting.

The meeting was adjourned at 6:00 p.m.

The next meeting will be held on June 2nd at 5:00 p.m. (Remote)