

Minutes

Westside Regional Center Finance Committee

November 12, 2025

Board Members Present: Nilo Choudhry, Kyle Jones, Almarietha Mathews, Todd Withers

Board Member Absent: Meshelle Baylor

Staff: Jane Borochoff, Robert Kutaj, and April Vegtel

Guest:

The meeting was called to order at 5:04 pm.

Minutes of 10/08/25 Finance Committee: A motion was made to approve the 10/08/25 minutes. The motion was made by Nilo Choudhry and seconded by Kyle Jones. Motion Carried.

Review/Approval of Legal Invoices: One legal invoice dated September 30, 2025, was reviewed in the amount of \$6,513.00. A motion to approve the invoice was introduced by Kyle Jones and seconded by Todd Withers and Nilo Choudhry. Motion Carried.

Financial Reports: The Financial Reports reflect 3 months of expenditure to date for Fiscal Year 25-26. Due to the timing of our month end, reports are for expenditures through September 2025. POS expenditure appears to be on target. Staff continue to monitor Purchase of Services and Operations expenditures, currently WRC is projecting balanced budgets in both Purchase of Service and Operations for Fiscal Year 25-26. WRC's cash projections are currently stable.

Audit Updates: Disability Rights is actively visiting the twelve consumers and families chosen as part of the audit and WRC has not heard of any exceptions at this time. The DDS audit for FY22 – 23 and FY23 – 24 have been completed and submitted with no response yet. WRC has completed the CPA audit and is working on finalizing the process.

Monthly Updates: Jane Borochoff provided an update on the Moving Sale. The donations from the Moving Sale total approximately \$5,000.00 with proceeds to go towards the Holiday Gift Drive.

Closed Session: A closed session was requested and began at 5:42pm

A motion to adjourn the Open Session of the Finance committee meeting was made by Kyle Jones and seconded by Nilo Choudhry. Motion carried. Meeting was adjourned at 5:41pm