



**Client Services Committee Meeting
Minutes**

Tuesday, September 2, 2025 • 5:00 p.m.
Via Zoom

Attendees:

Jane Borochoff
Wakelin McNeel
Pablo Ibañez
Vanda Yung
David Wyles
Carmen Tripp
Todd Rubien
Erica Snell

Luz Sandoval
Candace Hein
Michael Nelson
Dina Jacob
Maria Carranza
Abigail Walker
Kenny Lorenzo

Ricardo Pacheco
Philomena Morais
Sherice Baker
Sarah Kruger
Linda Butler
Sanaz Nasiri
Marissa Barredo

The meeting was called to order by Chair of the Committee, Dr. Wakelin McNeel, at 5:10 p.m.

A quorum was established.

Delegated Conservatorship Policy:

- Edits were discussed.

DELGATED CONSERVATORSHIP POLICY (ACTION)

Vanda Yung, Committee Member (Motion) and David Wyles, Committee Member (Second) to approve the Delegated Conservatorship Policy. There was no discussion.

3 AYES
0 NO
0 ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF DELGATED CONSERVATORSHIP POLICY

APPROVAL OF THE July 1, 2025, MEETING MINUTES (ACTION)

David Wyles, Committee Member (Motion) and Vanda Yung, Committee Member (Second) to approve the July 1, 2025, Meeting Minutes. There was no discussion.

3 AYES
0 NO
0 ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF THE July 1, 2025, MEETING MINUTES

The Delegated Conservatorship Policy document will be sent for approval at the Board of Directors meeting on September 10, 2025.

Independent Living Services (ILS) Service Standard:

- Edits were discussed.
- Further discussion will continue at the October meeting.
- If all edits are approved at the October Client Services Committee meeting and no additional changes are needed, the Committee will vote to approve the Independent Living Services (ILS) Service Standard.

The meeting was adjourned at 6:07 p.m.

The next meeting will be held on October 7th at 5:00 p.m. (Hybrid)