



**Client Services Committee Meeting
Minutes**

Tuesday, June 3, 2025 • 5:00 p.m.
Via Zoom

Attendees:

Jane Borochoff
Andy Ponce
Wakelin McNeel
Vanda Yung
Todd Rubien
David Wyles
Erica Snell
Candace Hein

Ann Moore
Julien Hernandez
Luz Sandoval
Karla Pineiro
Michael McAllister
Abigail Walker
Martha Thompson

Ricardo Pacheco
Philomena Morais
Sherice Baker
Monica Jauregui
Dina Jacob
Sanaz Nasiri
Michael Nelson

The meeting was called to order by Chair of the Committee, Dr. Wakelin McNeel, at 5:06 p.m.

A quorum was established

APPROVAL OF THE May 6, 2025, MEETING MINUTES (ACTION)

Vanda Yung, Committee Member (Motion) and David Wyles, Committee Member (Second) to approve the May 6, 2025, Meeting Minutes. There was no discussion.

3	AYES
0	NO
0	ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF THE May 6, 2025, MEETING MINUTES

Personal Assistance Standards:

- Edits were discussed.
- Further discussion will continue at the July meeting.
- If all edits are approved at the July Client Services Committee meeting and no additional changes are needed, the Committee will vote to approve the Personal Assistance Standards.

The Committee meeting was adjourned at 5:52 p.m.

The next meeting will be held on July 1st at 5:00 p.m. (Remote)