



**Client Services Committee Meeting
Minutes**

Tuesday, March 4, 2025 • 5:00 p.m.
Via Zoom

Attendees:

Jane Borochoff
Suzy Requarth
Andy Ponce
Wakelin McNeel
Vanda Yung
Todd Rubien
David Wyles
Erica Snell
Candace Hein

Ann Moore
Julien Hernandez
Luz Sandoval
Karla Pineiro
Michael McAllister
Niaisha Gonzalez
Kris Zerhusen
Abigail Walker

Ricardo Pacheco
Rubicely Lomeli
Philomena Morais
Martha Thompson
Sherice Baker
Natasha Lopez
Jessica Haro
Kenny Lorenzo

Meeting was called to order by Chair of the Committee, Dr. Wakelin McNeel, at 5:05 p.m.

Personal Assistance Standards:

- The Committee will resume discussions at the April 1st meeting.

Topic of the Day: How Service Standards Apply to the Self-Determination Program

- Self-Determination budget section will be added to the Adaptive Skills Standards

A quorum was established

APPROVAL OF THE February 4, 2025, MEETING MINUTES (ACTION)

Vanda Yung, Committee Member (Motion) and Todd Rubien, Committee Member (Second) to approve the February 4, 2025, Meeting Minutes. There was no discussion.

4	AYES
0	NO
0	ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF THE February 4, 2025, MEETING MINUTES

Behavior Respite Service Standards:

- Edits were discussed

APPROVAL OF THE BEHAVIOR RESPITE STANDARDS (ACTION)

David Wyles, Committee Member (Motion) and Vanda Yung, Committee Member (Second) to approve the Behavior Respite Standards. There was no discussion.

4	AYES
0	NO
0	ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF BEHAVIOR RESPITE STANDARDS

The Behavior Respite Standards document will be sent for approval at the Board of Directors meeting on March 12, 2025

Adaptive Skills Standards:

- Additional edits were made
- A draft, including the Self-Determination considerations, will be presented at the next Client Services Committee meeting on April 1st
- If all edits are approved on April 1st and no further edits are required, the Committee will vote to approve the Adaptive Skills Standards

The Committee meeting was adjourned at 6:07 p.m.

The next meeting will be held on April 1st at 5:00 p.m. (Hybrid)