



**Client Services Committee Meeting
Minutes**

Tuesday, February 4, 2025 • 5:00 p.m.
Hybrid

Attendees:

Jane Borochoff
Suzy Requarth
Andy Ponce
Wakelin McNeel
Vanda Yung
Todd Rubien

David Wyles
Erica Snell
Candace Hein
Luz Sandoval
Dina Jacob
Michael McAllister

Ricardo Pacheco
Michael Nelson
Philomena Morais
Martha Thompson
Sherice Baker
Kris Zerhusen

Meeting was called to order by Chair of the Committee, Dr. Wakelin McNeel, at 5:13 p.m.

A quorum was established

APPROVAL OF THE January 7, 2025, MEETING MINUTES (ACTION)

Vanda Yung, Committee Member (Motion) and David Wyles, Committee Member (Second) to approve the January 7, 2025, Meeting Minutes. There was no discussion.

3	AYES
0	NO
0	ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF THE January 7, 2025, MEETING MINUTES

Personal Assistance Standards:

- The Committee will resume discussions at the March 4th meeting.

Adaptive Skills Standards:

- Previous edits were reviewed, and additional edits were made.
- The Committee will continue the discussion at the next meeting and make any further necessary edits.
- Once all edits are finalized, the Committee will vote to approve the Adaptive Skills Standards.

The Committee meeting was adjourned at 6:15 p.m.

The next meeting will be held on March 4th at 5:00 p.m. (Remote)