



NANCY BARGMANN
DIRECTOR

State of California—Health and Human Services Agency
Department of Developmental Services
1215 O Street, Sacramento, CA 95814
www.dds.ca.gov



GAVIN NEWSOM
GOVERNOR

December 1, 2023

TO: REGIONAL CENTER EXECUTIVE DIRECTORS

SUBJECT: MINIMUM WAGE INCREASE EFFECTIVE JANUARY 1, 2024

Effective January 1, 2024, due to the implementation of Senate Bill (SB) 3, the minimum wage in California will increase to \$16.00 per hour for all employers. As authorized by the current state budget and Welfare & Institutions (W&I) Code sections 4681.6(b), 4691.6(f) and (g), and 4691.9(b), many vendors will either receive, or be eligible to request, a rate increase if necessary to adjust employees' pay to comply with the new minimum wage. This letter contains information on the types of vendors that are affected and what process will be used to make necessary rate adjustments.

Providers with Rates Set by the Department

The changes in W&I Code referenced above allow Community-Based Day Programs, In-Home Respite Agencies, and Work Activity Programs to submit rate adjustment requests to the Department of Developmental Services (Department) due to the increase in minimum wage. To request a rate adjustment, providers of these services must submit to the Department information on only those costs necessary to increase an employee's actual hourly wage to the new minimum wage rate and associated mandated employer costs (e.g., Social Security, Medicare, and Workers' Compensation).

Vendors must submit actual wage and mandated employer cost information for affected employees only and total program units of service provided for the period of July, August, and September 2023, or an applicable period of up to three (3) months from January through December 2023. The Department will provide regional centers a copy of all letters sent to service providers in response to rate adjustment requests.

Vendors may begin submitting requests to the Department, with a copy to the vendoring regional center. However, all rate adjustment requests must be received by the Department no later than March 1, 2024. General information about the increase in minimum wage, as well as detailed instructions and a workbook for submitting rate adjustment requests to the Department, can be found at the following website: [Minimum Wage – 2024 - CA Department Of Developmental Services](#).

Providers with Rates Set through Negotiation by the Regional Centers

Statute allows regional centers to negotiate rate adjustments with providers in order to pay employees no less than the minimum wage effective January 1, 2024. The rate adjustment must be specific to the unit of service that is affected by the new minimum wage and shall

Regional Center Executive Directors
December 1, 2023
Page two

only include those costs necessary to increase an employee's actual hourly wage to the new minimum wage rate and associated mandated employer costs (e.g., Social Security, Medicare, and Workers' Compensation). Regional centers may use a worksheet similar to the one developed by the Department referenced above to assist in processing negotiated rate adjustment requests and must maintain documentation on the process for granting any rate adjustment associated with minimum wage. Vendors should submit rate adjustment requests to the vendoring regional center by March 1, 2024.

By April 30, 2024, regional centers must provide the Department information on all rate adjustments negotiated with vendors. The Department will follow up with regional centers on the process for reporting the needed information.

Providers with Other Rates

Rates updated as applicable for the following services, effective January 1, 2024, are as follows:

- Participant-Directed Personal Assistance – Service Code 456 – **\$20.72** per consumer per hour, effective January 1, 2024.
- Participant-Directed Independent Living Services – Service Code 457 – **\$21.67** per consumer per hour, effective January 1, 2024.
- Participant-Directed Supported Employment – Service Code 458 – **\$30.45** per consumer per hour, effective January 1, 2024.
- Non-Mobile Supplemental Staffing (Reimbursement pursuant to Title 17, California Code of Regulations section 57530)
 - o The new rate is \$1.92 per consumer hour, effective January 1, 2024.

Rate Schedules

Alternative Residential Model (ARM) Rates effective January 1, 2024:

ARM rates can be found on the Department's website [Rates By Regional Center - CA Department of Developmental Services.](#)


Regional Center Executive Directors
December 1, 2023
Page three

Notification to Providers

The Department will notify applicable community-based day programs and in-home respite agencies of their new rates for minimum wage rate increases; regional centers will also receive this information so that provider rates can be adjusted. Regional centers will need to notify the community care facilities and all other applicable service providers of the new rates and make the necessary rate adjustments.

If you have any questions regarding this correspondence, please contact Gloria Contreras-Chipman, Branch Manager, Waiver and Rates Division at (916) 654-2431 or Gloria.Contreras-Chipman@dds.ca.gov.

Sincerely,

DocuSigned by:

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CAROLINE CASTANEDA
Deputy Director
Waiver and Rates Division

Enclosures

cc: Regional Center Administrators
Regional Center Directors of Consumer Services
Regional Center Community Services Directors
Association of Regional Center Agencies
Nancy Bargmann, Department of Developmental Services
Carla Castañeda, Department of Developmental Services
Brian Winfield, Department of Developmental Services
Jim Knight, Department of Developmental Services