



**WESTSIDE**  
REGIONAL CENTER

# Request for Proposals (RFP)

**Westside Regional Center (WRC) is seeking Subject Matter Experts in the fields of Mental Health and Intellectual/Developmental Disabilities (I/DD), Substance Use Prevention, as well as Motivational Interviewing (MI).**

**SUMMARY:** WRC is looking for up to three (3) well-qualified subject matter experts in the fields of mental health and I/DD, substance use prevention, as well MI to develop training curricula for a series of e-learning courses (including instructional design/script writing). The subject matter experts must be experienced in:

- Working with individuals with I/DD and their circles of support,
- Developing and delivering culturally competent training curricula for service providers assisting individuals with I/DD,
- Utilizing evidence-based techniques to equip target audiences with skills in identification and understanding of substance abuse issues, trauma-informed care, Motivational Interviewing as well as provide tools to encourage and support population in treatment.

**TARGET AUDIENCE:** The primary target audience of this work will be regional center staff and vendored service providers working with individuals with intellectual/developmental disabilities dually diagnosed with mental health and substance use disorders.

**SERVICE DELIVERY:** Successful proposal to be selected and contract to be finalized by September 25, 2023. Training curricula to be completed on or before February 28, 2024.

**DATE POSTED:** July 25, 2023

**RFP DUE DATE:** August 25, 2023

**HOW TO SUBMIT PROPOSALS:** Interested subject matter experts should send a statement of interests, background and qualifications, including CV, and proposed scope of work to [agas@westsiderc.org](mailto:agas@westsiderc.org).