



WESTSIDE
REGIONAL CENTER

Board Certified Behavior Analyst

Requisition # COMM-BCBA073123-1

Closing Date: Open Until filled

Classification: Exempt

Salary Range: \$76,200 - \$93,400 Annually DOE

PURPOSE:

Reporting to the Quality Assurance and Resource Development Manager, the Board-Certified Behavior Analyst develops, implements and monitors behavioral services for clients to ensure safety, positive behavioral changes and continuity of service delivery. Closely interfaces with clients, service providers, staff, and other behavior service providers.

MINIMUM EDUCATION AND EXPERIENCE:

Completion of a Master's Degree in social work, psychology, education, special education, or a related field preferred, Bachelor's degree required. 3-5 years experience post-certification as a BCBA, with at least one year of experience working with individuals with developmental disabilities.

KNOWLEDGE AND ABILITIES:

- Be a Board-Certified Behavior Analyst (BCBA) with a varied behavior services background and experience. (e.g., direct intervention; clinic intervention, behavior supports for various service providers, etc.)
- Have a background working with people with developmental disabilities in developing positive behavior strategies.
- Utilize superior interpersonal communication and advocacy skills in client meetings.
- Have strong computer skills, with experience in Microsoft Office and electronic charting.
- Perform behavior assessment of client needs
- Work in concert with our clients, their families, WRC Client Services and Clinical staff and service providers to ensure that health, safety and positive behavioral change is met in a quality setting.
- Have the ability to positively and productively participate in resource development and identification of community resources
- Participate as an active member of an Interdisciplinary Team for each individual under the Community Placement Plan.
- Have knowledge of the California Code of Regulations Titles 17 and 22; behavior assessment and intervention; development of behavior plans for direct support; accessing behavior supports through managed care, etc.
- Play an integral role in increasing the quality of our clients' lives

SPECIAL REQUIREMENTS:

Ability to provide personal automobile transportation, or access to another form of reliable transportation, during and after working hours. Provide minimum automobile liability insurance as required by California Law. Flexibility in work hours is required to meet needs of the regional center constituency.

ESSENTIAL FUNCTIONS:

- Work in concert with our clients, their families, WRC client services and clinical staff and service providers to ensure that health, safety and positive behavioral change is met in a quality setting.
- Perform behavior assessment of client needs.
- Participate as an active member of an Interdisciplinary Team for each individual under the Community Placement Plan.
- Communicates effectively in person, on the telephone and in writing.
- Organize, prioritize, and coordinate work activities.
- Read, interpret and follow complex policies, procedures, laws and regulations.
- Interact tactfully and effectively with those contacted in the course of the work.
- Perform work under stressful conditions, as required.
- Use initiative and sound, independent judgment within established guidelines.
- Maintain current workload with complete and accurate documentation.
- Attend meetings in and out of the office with punctuality.
- Conduct meetings, interviews, and evaluations and interpret and document the information.
- Represent the agency's philosophy, policies, and standards in a professional manner in the community and with staff.
- Consult with vendors, prospective vendors, and community agencies regarding program development and standards.
- Evaluate the quality of programs which serve people who have developmental disabilities.
- Visit clients in their homes and day programs.
- Understand and utilize sound case management and counseling principles.
- Maintain a high level of personal and professional conduct.
- Adhere to a reliable work schedule, i.e. punctuality in reporting to work and in using consistent sign-out methods.
- Accurate and timely recording on time sheet and mileage forms.
- Notification to supervisor of schedule changes, i.e. sick leave, annual leave and personal holiday use.
- Other duties as assigned.