

MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
JULY 6, 6:30 PM
ZOOM VIDEO

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Jennifer E. Cohen
Elizabeth Espinosa
Kyle Jones
Todd Rubien
Christopher Taicher
Vanda Yung
David Wyles

MEMBERS ABSENT:

STAFF PRESENT: Jane Borochoff, Tom Kelly, Danny Franco, Liz Spencer, Cesar Garcia, Sonya Lowe, Martha Thompson, Aga Spatzier, Stephen Browning, Joseph Montez, Jessica Haro, Dara Stewart

GUESTS: Antoinetta Schulz (Interpreter), Sonia Hernandez (Interpreter), Edwin Pineda (DDS), Jacqueline Gaytan (DDS), Cynthia Sandoval (DDS), David Lester, Felicia Ford, Lisa C. Anderson, Adriana Madrigal, Esther Kelsey, Dr. Godwin Orkeh, Elizabeth Hedenberg, Veronica Jordan, Brett Gordon

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:58 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board.

CHAIRPERSON'S REPORT-

David Wyles welcomed everyone, took roll call, and read the Mission Statement. All were reminded of the Code of Conduct and for respectful orderly interactions. David read the 2022-2023 Board Committees and Board Member assignments. Also noted was the acknowledgement of the July 4th Holiday with the Preamble.

EXECUTIVE DIRECTOR REPORT

July 6, 2022

I want to begin today by acknowledging the rise in COVID positive cases in our community. This has affected the people we serve at WRC, as well as our staff and vendors. Due to exposures, some of our vendors who had resumed in-person services have had to cancel or pause those services. WRC has had to cancel some community group meetings and trainings such as IHSS training that would have been held yesterday. We just ask for your continued understanding and patience as we work hard to keep everyone safe. Right now, WRC remains open for appointments only. This includes meetings such as the SDP local advisory committee, the CAC is planning to meet at WRC this month. Healthy Cooking Class and Chair Yoga have resumed on a limited basis. If anyone here would like to meet at WRC, just contact us so that we can reserve the appointment for you.

I had the opportunity to attend the CAC meeting last week which was held at a local park. I greatly appreciated the opportunity to learn from the CAC members as to their concerns and goals for WRC. WRC has a lot to work on, with CAC. There are concerns about the need for affordable housing options, concerns about the need to improve communication and services. Some CAC members would like to attend a self-advocacy conference in October, so WRC needs to work on putting these needed recommendations in place. I think that WRC and CAC need to work together more.

On June 9th, WRC held a training on “How to Start a Conversation about Advanced Directives, POLST, and End of Life Decisions.” This was a very impactful event presented by Sylvia Thompson and hosted by Stephen Browning. I want to thank them for bringing this to WRC again. The presentation can be viewed anytime on WRC’s YouTube Channel.

<https://www.youtube.com/watch?v=ZBPuFwQoFZY>

I also want to acknowledge the members of the WRC Colors of Change Committee who put on the first WRC Juneteenth Celebration, and the members of the Pride Committee who put on the 4th Annual LGBTQ+ Pride Celebration. Both events were held last month in the WRC parking lot.

In a previous board meeting, I mentioned the work that Dr. Tom Kelly and Aga Spatzier are doing with the First 5 LA and Los Angeles County Department of Public Health as part of the Help Me Grow grant. WRC is excited to share that later this month, the new intake and referral portal will be released. This will streamline how WRC receives information from individuals, family members and providers. This is part of WRC’s effort to get information immediately. Not only will intake be offered on WRC’s website, but we will also be able to place the QR code on flyers and stands such as this one pictured. Individuals will be able to scan the QR code to go directly to WRC’s online intake portal.

Just as you might scan a code to get a menu at a restaurant, it will soon be that easy to apply for services from WRC.

The hope is that this intake portal will make it much easier for referrals, including referring families to FRC.

Last month, WRC submitted a Language Access & Cultural Competency Plan to DDS. WRC’s plan assesses the cultural and linguistic needs of the community, as well as the support needed to develop a diverse workforce and network of service providers. The plan talks about increasing translation services, a review of language

data, gathering stakeholder input, and other strategies. A meeting has been set with DDS for later this month to review the plan submitted by WRC.

WRC has had great success with hiring initiatives, in large part thanks to Sonya Lowe, Director of HR at WRC and her team.

I specifically want to let everyone know that the open position of Director of Community Services, to find Mary Lou's replacement following her retirement, has been widely circulated and WRC has received many applications for the position. I expect that interviews will be conducted this month, with a hope of identifying a successor by the end of the summer.

In the meantime, I really thank Joseph Montez for stepping up to be WRC's Interim Director of Community Services. Joe has been doing a terrific job.

I also want to give a shout-out to WRC's Director of Client Services, Cesar Garcia. On June 29th, Cesar was invited to give a presentation on behalf of ARCA for restored services such as social rec and camps. ARCA has received a lot of great feedback about the presentation. People have expressed gratitude for the information he provided on inclusion and how he was able to deliver the information in accessible plain language. I think it's great that Cesar was willing to share his expertise for the overall benefit of the population served statewide.

PUBLIC COMMENT – AGENDA (3 minutes)

None

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF JUNE 8, 2022 (ACTION*) -
Todd Rubien, Board Member (Motion) and Joan E. Anderson, Board Member (Second) the approval of the Regular Board Meeting Minutes of June 8, 2022. There was no discussion.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF JUNE 8, 2022

APPROVAL OF CAC AS A COMMITTEE OF THE WHOLE (ACTION*)

Vanda Yung, Board Member (Motion) and Joan Elaine Anderson, Board Member (Second) the approval of CAC as a Committee of the Whole. CAC is an Advisory Committee of the WRC Board. There was no discussion.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF CAC AS A COMMITTEE OF THE WHOLE

APPROVAL OF FOURTH RESTATEMENT OF BYLAWS (ACTION*)

Joan Elaine Anderson, Board Member (Motion) and Vanda Yung, Board Member (Second) the approval of Fourth Restatement of Bylaws. Overseen by Board Attorney, this includes staggered new Board

Member enrollment, Board Meetings to be the second Wednesdays of the month, Board Officers slate clarification. There was discussion.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF FOURTH RESTATEMENT OF BYLAWS

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported as of May 31, 2022, which is 92% of the fiscal year, overall 77% has been spent. WRC projected expenditures in Operations at 76% will be within our budget allocation. Based on the C-2 Amendment, POS at 77% will be within our expected budget allocation.

There is a need to select a new independent audit firm, as all Regional Centers are limited to five years with the same firm. The recommended independent audit firm will be presented for board approval, as well as a \$250,000 CDD/CRDP start up contract. The Finance Committee meets at 5:00 pm on Board Meeting days.

APPROVAL OF LINDQUIST VON HUSEN AND JOYCE LLP AS WRC INDEPENDENT AUDIT FIRM (ACTION*)

Todd Rubien, Board Member (Motion) and Dr. Christopher Taicher, Board Member (Second) the approval of Lindquist von Husen and Joyce LLP as WRC independent audit firm. They have previous and current experience auditing Regional Centers. Committee recommended them. There was no discussion.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF LINDQUIST VON HUSEN AND JOYCE LLP AS WRC INDEPENDENT AUDIT FIRM

APPROVAL OF \$250,000 CONTRACT FOR UNIVERSAL SUPPORTS, INC., FOR CPP/CRDP ARFPSHN HOME (ACTION*)

Vanda Yung, Board Member (Motion) and Jennifer E. Cohen, Board Member (Second) the approval of \$250,000 contract for Universal Supports, Inc., for a CPP/CRDP ARFPSHN home. This funding is the (CPP/CRDP) Community Placement Plan/Community Resource Development Plan, for 4 adults in a (ARFPSHN) Adult Residential Facility for Persons with Special Healthcare Needs. These are start-up funds. Joe Montez, the Interim Director of Community Services explained the project and answered questions. There was no discussion.

9 AYES

0 NO

1 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF \$250,000 CONTRACT FOR UNIVERSAL SUPPORTS, INC.,

FOR CPP/CRDP ARFPSHN HOME

Client Services

Vanda Yung noted they are working on the policy for adaptive skills services for individuals and will have more information next month. The committee continues to review and update select service standard guidelines as necessary. Ongoing thanks to Cesar Garcia, Director of Client Services, and his dedicated Team for their collaborative efforts and hard work. The Client Services Committee meets at 4:00 pm on Board Meeting days.

Consumer Advisory

Joseph Allen reported it was another busy month for CAC Members. They continue to remain very active and involved. CAC Members attend Self Advocacy groups, various trainings and conferences as well as community events to improve outreach and leadership skills. Some events and activities include: voting information with Wesley Witherspoon; Juneteenth event with Holly Mitchell, LGBTQ Pride Event at WRC; Jane meeting with CAC at a park; Disability Community Resource Center fair; mindfulness training, birthday celebrations; outings; meetings at SCLARC, ELARC, and other Regional Centers; trainings and meetings at State Council. Some of the WRC Self Advocacy names include: Strive for Awareness, People in Action, Friendship Network, Wellness Group, Movers; Leaders of Tomorrow. Independent Group. They want to attend the Sacramento statewide Supported Life Conference in late October. They send prayers for those lost or affected by COVID.

Service Provider Advisory

Joan Elaine Anderson, SPAC Representative, shared SPAC met in June. Congratulations to Joseph Montez, the new Interim Community Services Director. He is available and helpful. Jane also attends, listens, and shares information. Vendors are attentive to the rate increase situation. Rate increases differ by service codes. WRC will be hiring more people, including service coordinators, and Community Services staff. Direct Service Provider (DSP) Surveys are being completed by vendors. There are minimum wage increases, with differing rates for City, County, unincorporated areas, and with Culver City still deciding. Vendors received WRC Board updates: BOD 2022-2023 slate was approved; WRC is still actively recruiting new Board Members; COI's are due; there are Bylaw updates. Vendors are dealing with COVID issues, including transportation limited capacity due to COVID, concerns about ACCESS transportation. Tom Kelly has scheduled vaccines, boosters, and testing. Achievable is helping out. Overall, the vendor community continues to do their utmost during the pandemic to support the individuals served while observing all the fluctuating COVID safety guidelines, as well as all the other requirements of vendors. LA Goal had an amazing integrated art show with over 400 attendees. Another vendor, Brett, shared a video that was featured on Good Day LA. SPAC meets monthly the third Thursday of the month at 10:30 am, and is dark in August.

Political Action & ARCA

Todd Rubien reported there was an ARCA Meeting in June. Jane Borochoff and Zoe Giesberg attended that. David Wyles will be the new ARCA Delegate. Assembly Member Autumn Burke resigned her Assembly seat earlier this year. Tina McKinnor replaced Burke, having received 52% of the votes in the June 7th runoff election. That Assembly District was affected by redistricting. There will be a November 8th election for the newly-redistricted 62nd Assembly seat. There will be other runoffs as well, including Sydney Kamlager's State Senate seat. Voting is important. Very few people vote, especially in the primaries. This is why 'get out the vote' is important. We discussed advocacy letters to legislators. The current funding emphasis is ending family fees, modernizing funding for Regional Centers, getting monies to service providers. Thanks to Stephen Browning for hosting and actively participating and providing support to the committee. All are welcome to attend the Political Action and Outreach Committee which meets the second Tuesday of the month at 5:00 pm.

Jane Borochoff reported that at the June ARCA Meeting, Zoe Giesberg was recognized for her long service and received a deserved plaque. Issues discussed there included trailer bill language; service provider rates acceleration dates being moved up; family cost and family fees. ARCA covers budget analysis and trailer bill summaries. There will be an ARCA Webinar Academy training on the state budget process. All pre-registered California Regional Center Board Members can attend on either Tuesday, July 12th or Wednesday, July 13th. Also, ARCA will begin to identify their own strategic planning priorities for the fiscal year 2023-2024.

Board Development

Jennifer E. Cohen mentioned the committee is still interviewing Board Member candidates. They are still taking applications which are available on the WRC website. There are board composition requirements. Thanks to the committee members who work on board training, recruitment and nominations. She will have more updated information at the next WRC Board Meeting.

PUBLIC COMMENT (3 minutes)

Lisa C. Anderson wanted to learn more about the Bylaws on the WRC website. She expressed concern about use of Access transportation during COVID in the community, She emphasized the use of masks while on any public transportation. Elizabeth Hedenberg congratulated the hard work and dedication of the Board and Jane. She appreciated Jane at the CAC. She and her husband, Doug, wanted to continue CAC on zoom right now due to own COVID concerns.

Board President David Wyles thanked everyone for attending this evening, and noted the Board Members will stay on after adjournment for a brief required Board Training. (Medicaid Enrollment with CFO Danny Franco).

ADJOURNMENT (ACTION*)

The Annual Board Meeting was adjourned by President David Wyles at 7:57 pm.
The next regular Board Meeting will be August 10, 2022.

Todd Rubien
Board Secretary

Vanda Yung
Board Co-Secretary

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
AUGUST 10, 2022
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudry
Elizabeth Espinosa
Todd Rubien
Christopher Taicher
Vanda Yung
David Wyles

MEMBERS ABSENT: Jennifer E. Cohen
Kyle Jones

STAFF PRESENT: Jane Borochoff, Tom Kelly, Danny Franco, Liz Spencer, Cesar Garcia, Sonya Lowe, Martha Thompson, Aga Spatzier, Stephen Browning, Joseph Montez, Megan Rommet-Ramirez, Sandy Cabanatan, Myriam Garcia, Linda Butler,

GUESTS: Antoinetta Schulz (Interpreter), Sonia Hernandez (Interpreter), Edwin Pineda (DDS), David Lester, Felicia Ford, Lisa C. Anderson, Adriana Madrigal, Dr. Wakelin McNeel, Beverly Hutchinson, Elizabeth Hedenberg, Dr. Godwin Orkeh, Douglas Hedenberg, Alyssa Jackson, Brandon Shackelford, Sang Lee, Esther Kelsey, Cecelia Pantaleon, D'Marcus Baptist, Tina Golesorkhi, Katie Bruck, Sandy Rübenfeld, Robert Schwartz

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:45pm..

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board.

CHAIRPERSON'S REPORT-

David Wyles welcomed everyone, took roll call, and read the Mission Statement: 'It is WRC's mission to support people with developmental disabilities, their families and communities of choice, by facilitating access to person-centered, culturally responsive services and resources'. All were reminded of the Code of Conduct and for respectful orderly interactions. In addition to other holidays, August is National Civility Month which highlights kindness, empathy and respect. The 5th Restatement of the Bylaws has been approved, and will be posted on the WRC website. Thanks to Stephen Browning for hosting the September WRC Board Meeting.

EXECUTIVE DIRECTOR REPORT

Jane Borochoff discussed the ongoing COVID-19 pandemic and WRC's continued response. She presented several updates from the Trailer Bill Language, Senate Bill 188 signed by the Governor on June 30, 2022, including: major changes to children's services, including expansion of early start eligibility and the suspension of family fees; major changes to vendors, including quicker rate increases, tailored day service expansion, the elimination of half-day billing, and the announcement that alternative non-residential services will be ending on 12/31/22; major changes to regional center appeals including less formal hearings; and other changes.

PUBLIC COMMENT – AGENDA (3 minutes)

None.

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF JULY 6, 2022 (ACTION*)

Todd Rubien, Board Member (Motion) and Dr. Christopher Taicher, Board Member (Second) the approval of the Regular Board Meeting Minutes of July 6, 2022. There was no discussion.

8 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF JULY 6, 2022

APPROVAL OF NEW BOARD MEMBERS ADRIANA MADRIGAL AND DR. WAKELIN McNEEL (ACTION*)

Todd Rubien, Board Member (Motion) and Vanda Yung, Board Member (Second) the approval of new Board Members Adriana Madrigal and Dr. Wakelin McNeel. David Wyles gave a brief background on each. Adriana Madrigal, an active self-advocate, had previously successfully served from 2015 to 2017 on the WRC Board. Dr. Wakelin McNeel, a psychiatrist, has a young son with ASD served by WRC. There was no discussion.

8 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF NEW BOARD MEMBERS ADRIANA MADRIGAL AND DR. WAKELIN McNEEL

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported as of June 30, 2022, which is 100% of the fiscal year, overall 86% has been spent. WRC projected expenditures in Operations at 83% will be within our budget allocation. Based on the C-3 Amendment, POS at 86% will be within our expected budget allocation.

Client Services

Vanda Yung noted the Client Services Committee has been rescheduled to meet next Thursday, August 18th. The committee continues to review and update select service standard guidelines as necessary. They are finalizing the Adaptive Skills Services guidelines and will likely have that to present at the next Board Meeting. Ongoing thanks to Cesar Garcia, Director of Client Services, and his dedicated Team for their efforts.

Consumer Advisory

Joseph Allen is CAC President. The CAC August Calendar, in board packet, looks to be another busy, productive month.

Service Provider Advisory

Joan Elaine Anderson, SPAC Representative noted SPAC is dark in August. Vendors continue to provide services keeping in mind any COVID restrictions. SPAC meets the third Tuesday of the month at 10:30 pm.

Political Action

Todd Rubien reported PAC wants to develop and continue relationships with local legislators on issues that affect the developmental disabilities community. We are seeking more people to join PAC. State legislators are back from summer break on August 1st. August 12th is the last day for the joint Assembly and State Appropriations Committee to meet and handle the fiscal impact of the current bills. Overall August 31st is the last day to pass bills for the legislative year. The State Assembly and State Senate will adjourn then. This is the final year of the two-year legislative session ending August 31st. . Anthony Rendon continues in his role as Assembly Speaker. He fought off a challenge to his position by another Assembly Member Robert Rivas.

The President of the American Medical Association and the President of the American Dental Association are in support for improving training for doctors and dentists on developmental disabilities. Federal Transportation Secretary Pete Buttigieg emphasized the ten 'Bill of Rights' for individuals with developmental disabilities. Last month, it was Americans with Disabilities (ADA) Awareness Day. Uber had to settle a \$12 million lawsuit about their 'wait time' policy. Uber had a flat two minutes and then charged a small fee on top. Although the fee was generally under a dollar, it was a violation of ADA. Wait time of five minutes was more reasonable. Some individuals may have physical challenges. Florida's Governor Ron DeSantis did not like the mask requirements of the USA 2022 Special Olympic Games in Orlando, Florida, and wanted to fine the Special Olympics organization millions. The pandemic has affected the entire economy. With language access to government services, California has double the national average of people speaking languages other than English. California Health and Human Services has guiding principles that apply to all initiatives and departments: focus on equality, actively listen, use data to drive action, see the whole person, put the person back in 'person-centered', cultivate a culture of innovation, deliver on outcomes. Marty Omoto has helpful CD CAN Reports about what is happening in Sacramento. ARCA will meet in August at the end of next week.

Board Development

Two new Board Members have been added. Committee will meet prior to next Board Meeting.

PUBLIC COMMENT (3 minutes)

There was considerable discussion about facilitation, former facilitator, and also inquiries about joining the board. There is an on-line application.

ADJOURNMENT (ACTION*)

The Annual Board Meeting was adjourned by President David Wyles at 8:13 pm.
The next regular Board Meeting will be September 14, 2022.

Todd Rubien
Board Secretary

Vanda Yung
Board Co-Secretary

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
SEPTEMBER 14, 2022
ZOOM VIDEO**

MEMBERS PRESENT:

Joseph Allen
JoanElaine Anderson
Nilo Choudry
Elizabeth Espinosa
Adriana Madrigal
Wakelin McNeel
Todd Rubien
Vanda Yung
David Wyles

MEMBERS ABSENT:

Jennifer E. Cohen
Elizabeth Espinosa
Christopher Taicher

STAFF PRESENT:

Jane Borochoff, Tom Kelly, Danny Franco, Liz Spencer, Cesar Garcia, Sonya Lowe, Martha Thompson, Aga Spatzier, Stephen Browning, Joseph Montez, Megan Rommet-Ramirez, Sandy Cabanatan, Myriam Garcia, Linda Butler, Natasha Lopez, Lidenira Amador, Alan Michaelson, Dara Stewart

GUESTS:

Carolyn Minera (Interpreter), Sonia Hernandez (Interpreter), Edwin Pineda (DDS), David Lester, Lisa C. Anderson, Beverly Hutchinson, Elizabeth Hedenberg, Douglas Hedenberg, Alyssa Jackson, Brandon Shackelford, Sang Lee, Esther Kelsey, Cecelia Pantaleon, D'Marcus Baptist, Tina Golesorkhi, Katie Bruck, Sandy Rübenfeld, Tiffany DeLaTorre, Diana Maruri, Robert Schwartz

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:36pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board.

CHAIRPERSON'S REPORT-

David Wyles welcomed everyone, took roll call, and read the Mission Statement: Two new Board Members were welcomed: Dr. Wakelin McNeel is a father of a young son with autism. Dr. McNeel also has hospital experience working with children and adults with behavioral challenges. Adriana Madrigal is a self advocate with positive, collaborative attributes, and has previously served on the WRC Board in 2015-2017. Both will be an asset to our Board going forward. Looking ahead, October is National Disability Employment Awareness Month. Workplaces which are inclusive benefit from the contributions of our dedicated and talented self advocates. We can all support and help in their employment efforts wherever and however we can, We can write reference letters, introduce them to hiring companies, help make the personal connections that benefit all. A meaningful job can change a life, specially after COVID restrictions and challenges. There is an Employment First Business Advisory Committee (EFBAC) coordinated by Lidenira 'Liddy' Amador. If you know of any interested companies, please refer them her way. Thanks to Liddy and others for their efforts. There will be a webinar planned for October 27, 10 am to 11:30 am focusing on person-centered thinking for Employment.

EXECUTIVE DIRECTOR REPORT

Jane Borochoff discussed WRC's response to the ongoing COVID-19 pandemic including continued testing available for employees and strongly encouraging masks. She provided updates on the ongoing activities of the Westside Regional Center with respect to the IT Dept and efforts to convert paper charts into digital format. All charts for Intake have now been converted. We have also been working to strengthen cybersecurity and have deployed certain security measures to protect our networks including the implementation of a zero-trust network for remote users to access our internal resources securely. WRC is also in the process of researching additional translation services. At the conclusion of the report, a slideshow was shown with photos of all of the new WRC employees hired during 2022.

PUBLIC COMMENT – AGENDA (3 minutes)

None.

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF AUGUST 10, 2022 (ACTION*)

Todd Rubien, Board Member (Motion) and Nilo Choudry, Board Member (Second) the approval of the Regular Board Meeting Minutes of August 10, 2022. There was no discussion.

9 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF AUGUST 10, 2022

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported as of July 31, which is 8% of the fiscal year, overall 7% has been spent. WRC projected expenditures in Operations is 6%. POS is at 7%. It is very early in the fiscal year which began on July 1st. Based on the Preliminary D Budget allocation, WRC's projected expenditures will be within our budget allocation.

Client Services

APPROVAL OF ADAPTIVE SKILLS SERVICE STANDARD (ACTION*)

Vanda Yung, Board Member (Motion) and Joan Elaine Anderson, Board Member (Second) the approval of Adaptive Skills Service Standard. The committee along with Cesar Garcia and the Client Services team had worked on this for awhile. There was no discussion.

9 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF ADAPTIVE SKILLS SERVICE STANDARD

Vanda Yung noted the Client Services Committee continues to review and update select service standard guidelines as necessary. They previously worked on restored services. They are working on behavioral and respite service standards and will likely have that to present at the next Board Meeting. Ongoing thanks to Cesar Garcia, Director of Client Services, and his dedicated Team for their efforts. The Committee will meet on Board Meeting day at 4 pm.

Consumer Advisory

Joseph Allen is CAC President. The CAC continues to be active. The September CAC Calendar, in board packet, indicates another very busy, productive month of many varied self advocacy meetings and events. CAC meets the third Tuesday of the month from 5 pm to 7 pm.

Service Provider Advisory

Joan Elaine Anderson, SPAC Representative noted SPAC was dark in August. Vendors continue to provide services keeping in mind any COVID restrictions, including social distancing, masking, testing, Vendors and staff continue to work collaboratively to ensure self advocates and families receive services during the changing and challenging COVID restrictions and requirements, some of which are being lifted. They are also addressing some ongoing transportation issues. Vendor rates and amounts of increases continue to be looked at. Vendors have 'good news' stories which have yet to be shared here. Will report more on SPAC updates next month. Thanks to Joseph Montez for ably serving as Interim Community Services Director. Congratulations on Joe's retirement after many years of dedicated service. SPAC meets the third Thursday of the month at 10:30 am.

Political Action

Todd Rubien reported PAC is looking for members. The Midterm election is November 8th. Voter registration deadline is October 24th. Folks can make plans- vote early, by mail, in person. Assist others if need a ride, or if they need help in applying for a mail-in ballot. Encourage friends, neighbors, others to just vote. There are on-line information resources available: The League of Women Voters, Vote 411. DisabilityvoteCA.org has a series of three free election webinars: September 21, October 21, and November 18, all at 1:30 pm. They will cover election planning to vote, locations, access support, and followup to share voting experiences. With approximately 400,000 people with developmental disabilities out of the 4 million in California with all disabilities, advocacy is very important to us. Types of advocacy can include: individual, group, policy, use of electronic media. With advocacy, be respectful, state your point of view, be open to listen and learn also. Can make phone calls, send letters, e-mails, attend meetings and hearings, be informed. Wesley Witherspoon, a self advocate, and others educate on voting advocacy. There are helpful resources on WRC website and elsewhere.

Board Development

The committee met in September. Board Member recruitment will be staggered through the fiscal year. There will be another Mandatory Board Training on Wednesday, September 28th at 6:30 pm, this covering ED review. Dr. Wakelin McNeel and Adriana Madrigal were warmly welcomed to board service alongside other members.

David Lester, Board Attorney gave brief Public Comment reminders: Comments are for 3 minutes, one time. Board Members to listen without comment. Staff will follow up later on any pertinent comments, as needed.

PUBLIC COMMENT (3 minutes)

Lisa C. Anderson was interested in learning more about Political Action and Self Determination. Diana Maruri asked about putting service standards on website. Service Standards are posted only after DDS' final approval.

ADJOURNMENT (ACTION*)

The Annual Board Meeting was adjourned by President David Wyles at 7:30 pm.
The next regular Board Meeting will be October 12, 2022.

Todd Rubien
Board Secretary

Vanda Yung
Board Co-Secretary



Board of Directors Meeting
Coastal Development Services Foundation

Wednesday, October 12, 2022

Via Zoom

MINUTES

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Jennifer Cohen
Elizabeth Espinosa
Todd Rubien
Christopher Taicher
David Wyles
Vanda Yung

MEMBERS ABSENT: Nilo Choudry
Adriana Madrigal
Wakelin McNeel

STAFF PRESENT: Jane Borochoff, Tom Kelly, Danny Franco, Sonya Lowe, Stephen Browning, Linda Butler, Peggy Bottger

GUESTS: Sonia Hernandez (Interpreter), Antonietta Schulz (Interpreter), Edwin Pineda (DDS), David Lester, Kyle Jones, Brandon Shackelford, Tiffany De La Torre, Kecia Walker

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:39 p.m.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

CHAIRPERSON'S REPORT

David Wyles welcomed everyone, took roll call, and read the Mission Statement and Business Etiquette rules. He stated that October is not only Disability Awareness month, but also Disability Employment month. One major goal of WRC is to make sure those we serve find gainful employment opportunities. Indigenous People Day was recently celebrated as well as National Hispanic Heritage month, honoring Hispanic heritage. For the first time since 2017, the City of Los Angeles Housing Authority opened their wait list for Section 8 housing. From October 17-30, you must be put on a wait list. Look up H.A.C.L.A. for more information. Governor Gavin

Newsom signed a bill calling for increased awareness of individuals with disabilities, by the police. Unfortunately, there have been many deaths of people with disabilities, so this legislation is vital to make it safer for everyone, but particularly, people with disabilities.

EXECUTIVE DIRECTOR REPORT

Jane Borochoff thanked David Wyles for discussing the importance of recognizing Hispanic heritage month. WRC is celebrating by holding a Hispanic heritage month celebration with drinks, games, and prizes for all employees. October 20th is the 5th anniversary of Level Up Support Group for African American black families, but really for all families. Jane appreciates the dedicated team that sustained this group for five years and kept it going during COVID-19 pandemic. Jane shared an update from Cesar Garcia, that in the Self Determination Program, WRC has transitioned 130 individuals as of October 1. WRC has conducted informational sessions for independent facilitators looking to become vendors for transition services on September 21st and had so much interest, another session will be added in November. Jane presented slides on the new intake portal which was possible because WRC was chosen as one of seven community partners to receive a grant from First 5 LA. WRC is working on improvements in referrals and communication and tracking referral status, increase successful referrals and increase satisfaction of those we serve. WRC is still recruiting and hiring for several positions. Jane recognized the incredible job HR is doing.

PUBLIC COMMENT – AGENDA (3 minutes)

- None

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF SEPTEMBER 14, 2022 (ACTION*)

David Wyles, Board Member (Motion) and Elizabeth Espinosa, Board Member (Second) the approval of the Regular Board Meeting Minutes of September 14, 2022. There was no discussion.

8	AYES
0	NO
0	ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF SEPTEMBER 14, 2022.

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported that WRC spent 12% of allocated budget through end of August 2022. We are in the fourth year of a five-year contract with DDS. Allocation is noted as D-1. The “D” is the fourth year of the contract and “1” indicates the amendment number. WRC has adequate funding and has allocated to our budget and is in good shape.

Client Services

Vanda Yung, Board Member, stated that the client committee worked through the behavior respite policy. This policy focuses on non-medical care.

APPROVAL OF BEHAVIORAL & RESPITE SERVICE POLICY (ACTION*)

Joan Elaine Anderson, Board Member (Motion) and Jennifer Cohen, Board Member (Second) the approval of the Behavior Respite. There was no discussion.

8 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF BEHAVIORAL & RESPITE SERVICE POLICY.

Consumer Advisory

Joseph Allen is CAC President. The CAC had a very productive month, participating in several community events, such as National Night Out with Police and attending important discussions with ARCA about affordable housing. CAC continues to be active and engaged in self advocacy meetings and events. CAC meets the third Tuesday of the month from 5 p.m. to 7:00 p.m.

Service Provider Advisory

Joan Elaine Anderson, SPAC Representative, noted they met on September 20th and the main topic was the slow rolling out of rate increases. The budget was approved, but rate increase will not happen for everyone. Vendors are relying on each other and working collaboratively more than ever in a very competitive environment, so this is very difficult. A new Health & Safety position will be added to WRC staff and will help the Board with the Vendors. JoanE acknowledged Joe Montez' retirement and recognized Jane's (ED) diligence and appreciates her work with the Board. Vendors extended a heartfelt thank you to Jill, Liddy & Dr. Tom for stepping in to help with Executive positions. Two new members of the Board were added, Dr. Wakelin and Adriana. We are on target and budget and are having ongoing Board trainings and sticking to the mission statement. Hacking is a big issue, so the technology team is diligently working to address these issues. SPAC meets the third Thursday of the month at 10:30 a.m.

Political Action

Todd Rubien reported that millions of vote by mail ballots have been sent out for the November 8th election. To assist those who need help with voting, PAC conducted three zoom meetings devoted to voting. New legislation in California was discussed that would affect individuals with disabilities. One bill that was not signed was raising the developmental disability age from 18 to 21. It remains at 18. There is an upcoming ARCA meeting in that actively tracks legislative advocacy and policy development and encourages the community to participate in this process. PAC is looking for interested individuals to join the Political Committee.

Board Development

Jennifer Cohen thanked Board members and David Lester for attending Board training on Wednesday, September 28th and for 100% attendance at training. The committee reviewed the recruitment plan to ensure that applicants who apply to the board will serve selflessly. They agreed on October 28th as the date to allow for committee feedback by the next committee meeting on November 2nd. The next mandatory training session will take place on November 16th at 6:00 p.m. DDS will conduct the training.

Public Comment (3 minutes)

- Stephen Browning shared that October is Disability Employment and Awareness month and the Business Advisory Committee is hosting an event on October 27th at 10:00 a.m. and focuses on person-centered thinking for employment. Everyone is welcome to come.
- Elizabeth Espinosa asked if WRC is having a flu or COVID-19 booster clinic? Jane is working on it.

Adjournment (ACTION*)

The Board of Directors Board meeting was adjourned by President David Wyles at 7:30 p.m. The next regular Board Meeting will be January 11, 2023.

Todd Rubien
Board Secretary

Vanda Yung
Board Co-Secretary



Board of Directors Meeting
Coastal Development Services Foundation

Wednesday, November 9, 2022, 6:30 PM
Via Zoom

MINUTES

MEMBERS PRESENT:

Joseph Allen
Jennifer E. Cohen
Nilo Choudhry
Elizabeth Espinosa
Adriana Madrigal
Wakelin McNeel
Todd Rubien
Christopher Taicher
Vanda Yung
David Wyles

MEMBERS ABSENT:

Joan Elaine Anderson
Kyle Jones

STAFF PRESENT:

Jane Borochoff, Tom Kelly, Danny Franco, Liz Spencer, Cesar Garcia, Sonya Lowe, Martha Thompson, Aga Spatzier, Stephen Browning, Joseph Montez, Megan Tommet-Ramirez, Sandy Cabanatan, Myriam Garcia, Linda Butler, Natasha Lopez, Lidenira Amador, Alan Michelson, Candace Hein, Peggy Böttger

GUESTS:

Sonia Hernandez (Interpreter), Antoinetta Schulz (interpreter), Edwin Pineda (DDS), Jacqueline Gaytan (DDS), David Lester, Lisa C. Anderson, D'Marcus Baptist, Katie Bruck, Tiffany DeLaTorre, Jayden Dyal, Carol Erby, Tina Golesorkhi, Jessica Gould, Portia Griffith, Douglas Hedenberg, Elizabeth Hedenberg, Beverly Hutchinson, Alyssa Jackson, Esther Kelsey, Terry Magady, Diana Maruri, Cecelia Pantaleon, Sang Lee, Sandy Rübenfeld, Robert Schwartz, Brandon Shackelford, Datanya Shackelford, Kecia Weller

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:39 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

CHAIRPERSON'S REPORT

David Wyles, Board President, welcomed everyone, took roll call, and read the Mission Statement and Code of Conduct. November is National Gratitude Month and Thanksgiving. He thanked and expressed great appreciation to the Board, Staff and Vendors for their year-round dedication, and acknowledged the Staff and Vendors for keeping operations running during the challenging COVID pandemic. November is also Epilepsy Awareness month. WRC serves our valued individuals with epilepsy along with those with intellectual disability, autism, Down syndrome and other neurological conditions developed before the age of 18. There is no Board of Directors meeting in December. Everyone was wished a happy, healthy holiday season, The next meeting will be in January, 2023.

EXECUTIVE DIRECTOR REPORT

Jane Borochoff thanked Board Member, Elizabeth Espinosa, for suggesting that WRC host a vaccine clinic. On November 9th, Dr. Tom Kelly coordinated a free flu and COVID-19 vaccine clinic in partnership with the Central Neighborhood Health Foundation that was open to the community. Approximately 50 people were vaccinated. Data was shared about the high case load ratios for Service Coordinators at WRC. DDS has provided regional centers additional funding to hire more service coordinators to meet the significant increase in applications and intakes. The WRC Service Coordinator has an average caseload of 82 which is higher than other regional centers' Service Coordinator average caseload of 74½. Although the DDS has provided additional funding, there will continue to be a statewide shortage of over 600 Service Coordinators that are needed to meet the growing number of individuals served. Additional enhanced service coordinators are being hired focusing on individuals with low to no pos. The national average is 30 – 32½ cases per coordinator. WRC averages 19 cases per coordinator due to having just started assignment of cases in this group. Caseload averages are coming in lower for the Early Start program, children from birth until five. WRC's caseloads are slightly lower at 77 cases per coordinator, but still higher than the average for all regional centers for this age group. There will be much focus on hiring service coordinators targeting this specific age group with the additional funding from DDS. WRC added over 50 new staff this year and have many more positions open. With the approval of the first floor lease, WRC will be able to accommodate the growing staff. A new member of the staff, Andy Ponce, will start on November 14th as Director of Community Services.

PUBLIC COMMENT – AGENDA (3 minutes)

None

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF OCTOBER 12, 2022 (ACTION*)

Todd Rubien, Board Member (Motion) and Adriana Madrigal, Board Member (Second) the approval of the Regular Board Meeting Minutes of October 12, 2022. There was no discussion.

10 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF OCTOBER 12, 2022.

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported as of September 30th, which is 25% of the year, overall 19% has been spent. 18% has been spent on Operations, and 19% on Purchase of Service. WRC projected expenditures will be within our budget allocation. Started is the annual financial independent audit

Client Services

Cesar Garcia, Director of Client Services, reported they are reviewing specialized supervision service standards. Vanda Yung, Board Member, thanked Cesar for researching other RC's service standards. They will meet on December 7th, the first Wednesday of the month at 4 pm.

Consumer Advisory

Joseph Allen, CAC President, reported that he attended the Supported Life conference and thanked Jane Borochoff for the opportunity to attend. CAC continues to be active and engaged in self advocacy meetings and events. CAC meets the third Tuesday of the month from 5 pm. to 7 pm.

Political Action

Todd Rubien reported on the importance of the November mid-term elections. To assist those who needed to get to the polling stations, free public transportation was offered on the actual voting day. Sydney Kamlager, local California State Senator, was on the ballot for the federal 37th Congressional District seat. Grassroots Day will be April 17 and 18, 2023 in Sacramento. ARCA will meet in January and will discuss long-term goals. PAC is looking for interested individuals to join the committee. The next PAC meeting will be in January 2023.

Service Provider Advisory

JoanE. Anderson had provided November 15th SPAC Report in Board Packet. The meeting was well-attended with over 50 attendees. SPAC meets the third Tuesday of month at 10:30 a.m.

Board Development

Jennifer E. Cohen reported the committee met on November 2nd to update on board recruitment, and the planned mandatory November 16th Board training on 'DDS Contract with WRC'. The upcoming year 2023 formal WRC Board training plan will be submitted to DDS by December 15th.

Public Comment (3 minutes)

Portia Griffith asked when WRC would be open again in-person. Lisa Anderson inquired about the zoom meeting links, and asked if classes would resume in person again. Adriana Madrigal, Board Member, stated some classes are held via zoom and in-person. Douglas Hedenberg shared his birthday will be upcoming in January and everyone wished him well. Carol Erby inquired about when the Board Meetings take place.

The Board Meeting was adjourned by President David Wyles at 7:23 p.m. The next regular Board Meeting will be January 11, 2023.

Todd Rubien
Board Secretary

Vanda Yung
Board Co-Secretary



Board of Directors Meeting
Coastal Development Services Foundation

Wednesday, January 11, 2023, 6:30 PM
Via Zoom

MINUTES

MEMBERS PRESENT:

David Wyles
Jennifer E. Cohen
Joan Elaine Anderson
Joseph Allen
Kyle Jones
Nilo Choudry
Todd Rubien
Vanda Yung
Wakelin McNeel

MEMBERS ABSENT:

Adriana Madrigal
Christopher Taicher
Elizabeth Espinosa

STAFF PRESENT:

Jane Borochoff, Tom Kelly, Danny Franco, Andy Ponce, Liz Spencer, Sonya Lowe, Martha Thompson, Aga Spatzier, Stephen Browning, Megan Tommet-Ramirez, Myriam Garcia, Linda Butler, Candace Hein, Peggy Böttger, Jose Reyes

GUESTS:

Sonia Hernandez (Interpreter), Antoinetta Schulz (interpreter), Edwin Pineda (DDS), David Lester, Lisa C. Anderson, Tiffany De La Torre, Douglas Hedenberg, Alyssa Jackson, Esther Kelsey, Terry Magady, Robert Schwartz, Brandon Shackelford, Elizabeth Hedenberg, Alex Phuong, Uche Ani, Zoey Giesberg, Carmen Tripp

CALL TO ORDER (ACTION*)

Meeting was called to order by Board Vice President Jennifer E. Cohen at 7:04 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

CHAIRPERSON'S REPORT

Jennifer Cohen, Board Vice President, welcomed everyone, took roll call, and listed the upcoming Sub-Committee meetings. This month, Dr. Martin Luther King, Jr. holiday is the only

holiday that is designated by Congress as a National Day-of-Service and encourages all Americans to volunteer in their communities. Vanda Yung will be the WRC ARCA delegate.

EXECUTIVE DIRECTOR REPORT

Jane Borochoff announced that two presentations from different WRC Executive teams would be shown: National Core Indicators (NCI) Data from Dr. Tom Kelly, Director of Clinical Services, and from Andy Ponce, Director of Community Services, who will present on the 2023 Performance Contract. Client Services will add a new department that will focus on providing case management to individuals age birth to five. The addition is possible due to an increase in DDS funding specifically for this age group. WRC will enhance its language access and cultural competency with increased focus on translation capacity for languages other than English and Spanish. The Self-Determination Program will have added focus with WRC investing in Person Centered Thinking training and other initiatives that will build momentum with SDP. Through Clinical Services, WRC will conduct community trainings on topics such as grief and grieving and another on depression and anxiety. The goal is to offer three community trainings, so attendees were asked to submit any ideas or suggestions to her office. Governor Newsom released the January budget and repeatedly stressed the importance of fiscal responsibility. Analysis of the budget was done by ARCA that focused on what will apply to the Regional Centers. The budget is projected to be \$14.2 billion dollars, which is a 12% increase, with the bulk of the increased funding going to pre-planned initiatives such as increases for provider rates, increasing minimum wage, expanded eligibility, new 0-5 caseloads, and early start eligibility.

PUBLIC COMMENT – AGENDA (3 minutes)

Elizabeth Hedenberg thanked the Board for doing a great job and is grateful for WRC.

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF NOVEMBER 9, 2022 (ACTION*)

Joan E. Anderson, Board Member (Motion) and Jennifer Cohen, Board Member (Second) the approval of the Regular Board Meeting Minutes of November 9, 2022. There was no discussion.

9 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF NOVEMBER 9, 2022.

2023 PERFORMANCE CONTRACT PRESENTATION

Andy Ponce, Director of Community Services, presented on the 2023 Performance Contract. The 2023 Performance Contract was presented at a public meeting on December 20th and public comment was received. There was no discussion.

APPROVAL OF PERFORMANCE CONTRACT (ACTION*)

9 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF THE 2023 PERFORMANCE CONTRACT.

COMMITTEE REPORTS

Finance

Kyle Jones, Finance Committee Chair, reported that as of November 30th, overall 33% of the allocated budget has been spent. 32% has been spent on Operations, and 33% has been spent on Purchase of Service. A second installment of Vendor Rate Increases are scheduled in January. WRCs expenditures are projected to be within the allocated budget.

Client Services

Vanda Yung, Client Services Committee Chair, reported that the Day Care Specialized Supervision Service and the Personal Assistant Service Standards were approved by the DDS in November 2022. Client Services is considering a change from daycare services to PA services, as wages for PA services are higher and will attract more applicants. Client Services will be reviewing existing PA service standards and will present findings to the Board in February or March. Committee meetings are on the first Wednesdays of the month at 4 pm.

Consumer Advisory (CAC)

Todd Rubien, Board Secretary, read the CAC Report for Joseph Allen, CAC President, and reported that in November: self advocates attended a rally to increase IHSS pay from \$16 to \$20 in Downtown Los Angeles; Chris Arroyo helped facilitate a meeting with CAC and PMLCA to address any concerns; CAC enjoyed the Sony Studios Tour in Culver City, with Jane Borochoff. Members also attended the Culver City downtown Christmas Tree lighting. Opportunity to apply at LAX and other companies that are hiring people with disabilities for various positions was shared by Sonya Lowe. CAC held their holiday party for the first time in two years. Thanks to everyone who made it happen. A few of the self advocates started a six-month training with the CDD from January to June. They continue to partner with other Regional Centers and State Council. They have a CAC tradition of celebrating CAC member birthdays that are appreciated and enjoyed by the members. CAC meets the third Tuesdays of the month from 5 pm to 7 pm.

Service Provider Advisory (SPAC)

Joan E. Anderson, SPAC Representative, mentioned SPAC went dark in December. There was an unexpected passing of a staff family member. Transportation remains an issue, especially due to wages that do not place value on caretakers. Target pays \$25/hour vs. caretakers making lower wages for taking care of the individuals that we serve, is an example. 2023 HCBS compliance for the vendors is important. SPAC partners with FRC to ensure those we serve have holiday needs met. SPAC meets the third Tuesday of the month, at 10:30 am, except August.

Political Action (PAC)

Todd Rubien, Board Secretary, reported that the bulk of our funding is through the State of California legislators. PAC covered varied different topics, including the November election. Sydney Kamlager has taken Karen Bass' former position and is now Congresswoman-elect. California Democrats are retaining supermajority in both Senate Assembly and State Senate. Political Action Committee meets on the second Tuesdays of the month at 5:00 pm.

Board Development

Jennifer E. Cohen reported in 2022 WRC held six Board mandatory trainings. The Board recruitment application was updated in English and Spanish. Candidate questions and marketing materials were reviewed and updated. The Board added three new members: Dr. Chris Taicher, Dr. Wakelin McNeel, and Adriana Madrigal. Important is recruitment, orientation and training for new Board Members, and recommending officers for the next fiscal year. The Committee continues to search for qualified and enthusiastic people to apply for the Board. Those interested can apply on the WRC website. The first 2023 mandatory board training will be held in January and presented by David Lester.

APPROVAL OF NEW BOARD MEMBER (ACTION*)

Jennifer E. Cohen, Board Member (Motion) and Joan E. Anderson, Board Member (Second) the approval of new board member Terry Magady. The term would begin February 1st. There was no discussion.

9 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF NEW BOARD MEMBER, TERRY MAGADY

APPROVAL OF 2023 BOD TRAINING SCHEDULE (ACTION*)

Jennifer E. Cohen, Board Member (Motion) and Vanda Yung, Board Member (Second) the approval of the 2023 WRC Board of Directors Training Schedule. There was no discussion.

9 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF THE 2023 WRC BOARD OF DIRECTORS TRAINING SCHEDULE.

NATIONAL CORE INDICATORS (NCI) PRESENTATION

Dr. Tom Kelly, Director of Clinical Services, presented on National Core Indicators.

Public Comment (3 minutes)

None

The Board Meeting was adjourned by Vice President Jennifer E. Cohen at 8:44 pm. The next regular Board Meeting will be February 8, 2023.

Todd Rubien
Board Secretary

Vanda Yung
Board Co-Secretary



Board of Directors Meeting
Coastal Development Services Foundation

Wednesday, February 8, 2023, 6:30 PM
Via Zoom

MINUTES

- MEMBERS PRESENT:** Joseph Allen
Nilo Choudhry
Jennifer Cohen
Kyle Jones
Adriana Madrigal
Terry Magady
Wakelin McNeel
Todd Rubien
Christopher Taicher
David Wyles
- MEMBERS ABSENT:** Joan Elaine Anderson
Elizabeth Espinosa
Vanda Yung
- STAFF PRESENT:** Jane Borochoff, Danny Franco, Cesar Garcia, Tom Kelly, Liz Spencer, Andy Ponce, Jill Hewes, Liddy Amador, Linda Butler, Martha Thompson, Megan Tommet-Ramirez, Peggy Bottger, Stephen Browning,
- GUESTS:** Sonia Hernandez (Interpreter), Antonietta Schulz (Interpreter), Edwin Pineda (DDS), David Lester, Elizabeth Hedenberg, Esther Kelsey, Helen Bautista, Robert Schwartz, Tiffany De La Torre

CALL TO ORDER (ACTION*)

Meeting was called to order by Board Vice President Jennifer E. Cohen on behalf of Board President, David Wyles at 6:29 pm. Jennifer read the Mission Statement and Code of Conduct.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

CHAIRPERSON'S REPORT

No report.

EXECUTIVE DIRECTOR REPORT

Jane Borochoff reported that February is Black History month and reminded everyone that we must continue to work on positive change not only this month but throughout the year.

WRC will hold a virtual meeting to learn about the annual Purchase of Service or POS Expenditures, also known as Disparity Data on March 22nd at 4:30 p.m. She asked attendees to join the POS meeting to help identify any barriers preventing people we serve from accessing RC services and provide suggestions on how to reduce or eliminate those barriers.

As part of WRCs 2023 Cultural Competency Plan, WRC recently contracted with Hanna Interpreting Services, which currently provides interpretation for San Diego and East LA RCs. Hanna Interpreting Services offers video interpretation in over 200 languages including American Sign Language and on-demand interpretation. The service will be vital to the receptionist, on-call coordinators, and intake departments to ensure staff is able to communicate with callers in their preferred language and will greatly improve our ability to meet the language needs of our community. It is partially funded by WRCs Language Access and Cultural Competency Plan submitted to the DDS. WRC is joining other RCs to support the Core Fellowship Program, which is administered by special needs network under a Federal grant. Lanterman and Kern RCs are leading this initiative that addresses the critical shortage of developmental disabilities professionals who identify as African-American, LatinX, Asian/Pacific Islander, Indigenous or other people of color. Communities of color, and children in particular, have been negatively impacted by the shortage of providers with whom they identify. The Core Fellowship Program will address this shortage by connecting racially diverse professionals with agencies that provide critical early services for children with developmental disabilities in communities of color. For more information about Core, you can call (323) 917-1000 or email Core at snnla.org.

WRC has 3 open positions for a language access and cultural engagement specialist, service access and training specialist, and an equity and culture diversity specialist. Anyone who is passionate about diversifying outreach and activities is encouraged to apply on the website at www.westsiderc.org and see the “Employment” section. In addition to these new positions, WRC has 38 open positions that we are actively recruiting for service coordinators, community navigators, managers, desktop support, HR support, vendor rates coordinator, and more. Sonya Lowe, Director of HR, was recognized for her outstanding recruitment efforts. As part of the ED report, Liddy Amador will present the DDS Employment Grants updates.

2023 EMPLOYMENT GRANTS PRESENTATION

Liddy Amador, QA Specialist, Employment, presented on the 2023 DDS Employment Grants. She shared overheads outlining the several employment grants received by WRC to help individuals. DDS received \$10 Million statewide in funding to increase pathways to employment. The funding advances competitive integrated employment opportunities. Overheads are in Board Packet. Thanks to Liddy for updating on the important employment efforts being made at WRC.

Jane Borochoff continued her report with an update on the HCBS final rule that federally and state funded agencies must be compliant by March 17, 2023. Andy Ponce, Director of Community Services and Kris Zerhusen, HCBS Transition and Employment Manager, have made great progress to improve compliance but there is still much to do. If a vendor provides services to individuals we serve, that vendor may need to adjust the program or facility to meet HCBS Federal requirements. A directive was issued by the DDS on January 24th, requiring RCs to stop referrals and authorizations for new referrals to the agencies who have not complied, and WRC may withhold payments. Jane recognized the vendor community, providers and Community Services Department who are working together to meet these deadlines.

She closed her report by announcing that WRC is celebrating its 40th anniversary. WRC was incorporated January of 1983, marking the 40th year of serving the community. We look forward to the next 40 years.

PUBLIC COMMENT (3 minutes)

None

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF JANUARY 11, 2023 (ACTION*)

Todd Rubien, Board Member (Motion) and Dr. Wakelin McNeel, Board Member (Second) the approval of the Regular Board Meeting Minutes of January 11, 2023. There was no discussion.

9 AYES

0 NO

1 ABSTENTION: Terry Magady was not a Board member in January

The motion passed.

RESOLUTION: APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF JANUARY 11, 2023.

COMMITTEE REPORTS

Finance

Kyle Jones, Finance Committee, reported that the Finance Committee discussed the agency and DDS audits status. WRC has expended 40% of the allocated budget through December 31, 2022 and expenditures are projected to be within the allocated budget.

Client Services

No report. The Committee reviews and updates service standard guidelines as necessary. The Client Services Committee meets on the first Wednesday of the month at 4:00 pm.

Consumer Advisory (CAC)

No report. CAC January notes are in Board Packet. The Consumer Advisory Committee meets on the third Tuesday of the month at 4:30 pm.

Service Provider Advisory (SPAC)

No report. SPAC January notes are in Board Packet. The Service Provider Advisory Committee meets on the third Tuesday of the month at 10:30 am.

Political Action (PAC)

Todd Rubien reported state legislators are in session reviewing hundreds of bills, and with a February 17 deadline for the introduction of new bills for the legislative year. One-third of all state legislators are new to their State office. It is an opportunity to educate the new legislators and their staff about our system. Conservatorship Reform is where there is decision-making by the individual. PAC is seeking new members who are interested in joining. PAC January notes are in Board Packet. The Committee meets on the second Tuesday of the month at 5:00 pm.

Board Development

Jennifer E. Cohen thanked the Board for attending the mandatory board training on January 25, with 100% participation. David Lester, Board Counsel, presented on Whistleblower and Conflict of Interest policies. The next mandatory board training will take place on March 22 and will cover financial reports and audits. The Committee met in February and discussed recruitment efforts for new Board members. Applications are available in English and Spanish on the WRC website. Relevant board policies are updated as needed. Committee will meet in early March.

Public Comment (3 minutes)

None

The Board Meeting was adjourned by Vice President Jennifer E. Cohen at 7:17 p.m. Everyone was thanked for attending. The next regular Board Meeting will be March 8, 2023 at 6:30 pm.

Todd Rubien

Board Secretary

Vanda Yung

Board Co-Secretary



WESTSIDE REGIONAL CENTER

Board of Directors Meeting
Coastal Development Services Foundation

Wednesday, March 8, 2023, 6:30 PM
Via Zoom

MINUTES

MEMBERS PRESENT:

Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Jennifer E. Cohen
Kyle Jones
Adriana Madrigal
Terry Magady
Wakelin McNeel
Todd Rubien
Christopher Taicher
David Wyles
Vanda Yung

MEMBERS ABSENT:

Elizabeth Espinosa

STAFF PRESENT:

Jane Borochoff, Danny Franco, Cesar Garcia, Tom Kelly, Liz Spencer, Andy Ponce, Megan Tommet-Ramirez, Peggy Bottger, Stephen Browning, Aga Spatzier, Myriam Garcia

GUESTS:

Sonia Hernandez (Interpreter), Antonietta Schulz (Interpreter), Edwin Pineda (DDS), Esther Kelsey, Dr. D'Marcus Baptist, Zoey Giesberg, Sandy Rubenfeld, Phala Singleton, Robert Schwartz, Linda Butler

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President, David Wyles at 6:32 pm. He read the Mission Statement, the Meeting Code of Conduct and stressed the importance of the Code of Conduct and proceeded with roll call.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board



PRESIDENT'S REPORT

David Wyles began his report by celebrating March as Developmental Disabilities Awareness Month. There is also the very important International Women's Day. March 12 is Daylight Savings Time- don't forget to move your clocks forward. March 20 is the first day of Spring. March 31 is Cesar Chavez Day, a California State holiday honoring a noted labor organizer.

The Board held a moment of silence for Judy Heumann, a significant pioneering advocate and disability rights activist who recently passed away. Ms. Heumann helped spearhead national legislation efforts, such as ADA.

EXECUTIVE DIRECTOR REPORT

Jane Borochoff started her report by acknowledging the social, cultural, economic and political achievements of women around the world.

Disability Voices United has partnered with ARCA, DRC, ICC, ASLA and Pragnya in hosting a Town Hall on March 9, 5:00 pm – 6:30 pm regarding the HCBS rule. WRC Manager of HCBS, Kris Zerhusen is one of the presenters.

WRC will host an annual POS/Disparity virtual meeting on Thursday, March 22 to learn about how to access WRC services. The meeting goal is to help WRC identify barriers that might prevent individuals or families from accessing WRC services with the goal of reducing barriers.

Clinical Services is hosting ongoing community trainings. The last training was about Bereavement and the upcoming topic will be on Depression on March 20.

On the same day, the ABCs of Intake and Eligibility meeting will take place at WRC to learn about the intake process, the online application and services provided by WRC.

Jane congratulated Cesar Garcia, Director of Client Services, who was selected by his peers at ARCA to co-chair the entire group of Client Services Directors.

WRC is celebrating its 40th anniversary and to commemorate this milestone, an enhanced logo was created for use of the anniversary year. Jane thanked the WRC organization for their contributions and support and looks forward to another 40 years.

PUBLIC COMMENT (3 minutes)

None

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF MARCH 8, 2023 (ACTION*)

JoanE Anderson, Board Member (Motion) and Nilo Choudhry, Board Member (Second) the approval of the Regular Board Meeting Minutes of March 8, 2023. There was no discussion. Abstention: Vanda Yung was not present at March 8 Meeting.

11 AYES

0 NO

1 ABSTENTION

The motion passed.



RESOLUTION: APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF MARCH 8, 2023.

COMMITTEE REPORTS

Finance

Christopher Taicher, Board Member, reported on behalf of Kyle Jones, Finance Committee. WRC has expended 40% of the allocated budget through January 2023 and expenditures are projected to be within the allocated budget. The independent audit is wrapping up and the bi-annual DDS audit will begin. March 22 is the mandatory Board training on finances.

Client Services

Vanda Yung, Board Member, reported that the Client Services Committee has been working with DDS on the rate changes with the last report being on day care supervision standards. DDS approved the rate change and results will be presented at the next meeting. Vanda thanked the Client Services Committee, particularly Cesar Garcia and Andy Ponce for their work. The Committee meets on the first Wednesday of the month at 4:00 pm.

Consumer Advisory (CAC)

No report. The monthly CAC Calendar listing their meetings and events is in the board packet. The Consumer Advisory Committee meets on the third Tuesday of the month at 4:30 pm.

Service Provider Advisory (SPAC)

JoanE Anderson, Board Member, started the report with the different RFPs that are released and thanked Stephen Browning for his help in coordinating a hybrid SPAC meeting. Many employees at WRC do not know the vendors because so many are new staff. Because of that, a vendor fair is being planned. This is an opportunity to meet and get to know WRC vendors. There are grants and RFPs available on the WRC website. JoanE acknowledged Jill Hewes for providing a presentation on transportation. She also recognized Tom Kelly and Kris Zerhusen for their community efforts. She ended her report by stating that she and Jane Borochoff had a zoom call with the LAX Coastal Chamber and they would like to partner with WRC. The Service Provider Advisory Committee meets on the third Tuesday of the month at 10:30 am.

Political Action (PAC)

Todd Rubien, Board Member, reported that Assembly Member Joaquin Arambula sent a strong letter of support to provide more funding for RC budget request. Grassroots Day will be virtual on March 29th. The state legislature is taking spring recess from March 30 to April 10. All are welcome to attend PAC which meets on the second Tuesday of the month at 5:00 pm.

Board Development

Jennifer E. Cohen announced the mandatory Board training on March 22 by zoom will cover financial statements and audit reports. The training will be conducted by the WRC audit firm and will begin at 6:00 pm. The Committee met the last week of March and interviewed two new applicants and will continue to review applications and conduct interviews. WRC is seeking qualified and diverse candidates to apply. The next Committee meeting is on April 5th.



Presentation on CPP/CRDP Plan

Andy Ponce presented the current year's CPP/CRDP approved plan that went over services and allocated budgets. The RFPs can be found on the website. On Tuesday, March 21 there will be an orientation that details specifics of the plan and application process. Registration is required through the website.

Public Comment (3 minutes)

Phala Singleton inquired about POS request and had an eligibility question. Cesar Garcia provided his contact information in the chat to follow up with Ms. Singleton.

David Wyles thanked everyone for attending and reiterated the need for qualified and diverse Board members. He encouraged people to apply. The Board Meeting was adjourned by David Wyles at 7:38 p.m. The next regular Board Meeting will be April 12, 2023 at 6:30 pm.

Todd Rubien

Board Secretary

Vanda Yung

Board Co-Secretary



WESTSIDE REGIONAL CENTER

Board of Directors Meeting
Coastal Development Services Foundation

Wednesday, April 12, 2023, 6:30 PM
Via Zoom

MINUTES

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Kyle Jones
Wakelin McNeel
Todd Rubien
Christopher Taicher
David Wyles
Vanda Yung

MEMBERS ABSENT: Jennifer E. Cohen, Elizabeth Espinosa, Adriana Madrigal, Terry Magady

STAFF PRESENT: Jane Borochoff, Danny Franco, Candace Hein, Angela Quinonez, Megan Tommet-Ramirez, Liz Spencer, Andy Ponce, Cesar Garcia, Aga Spatzier, Peggy Bottger

GUESTS: Sonia Hernandez (Interpreter), Antonietta Schulz (Interpreter), David Lester, Edwin Pineda (DDS), Lupe Ibarra Smith, Esther Kelsey, Carmen Tripp, Phala Singleton, Vanessa Garcia, Lisa C. Anderson

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President, David Wyles at 6:44 pm. He read the Mission Statement, and the Meeting Code of Conduct.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

PRESIDENT'S REPORT

David Wyles reported that April is Autism Awareness Month, also known as Autism Acceptance Month. World Autism Day was April 2nd. David's son will be performing over the weekend at a major concert to benefit autism. April is also National Volunteer Month. All Board members are volunteers and give time to help the community and support Westside Regional Center. David thanked the Board members for their volunteer service to WRC and stressed the importance of adding great, qualified, and diverse people to join the Board, as five members' terms are expiring.



As WRC continues its growth, it seeks additional space for new staff. The Board approved the lease of another first-floor space where WRC currently operates. Along with the additional space for new staff, the hope is to be able to meet again in-person. WRC is hopeful that the request will be approved by DDS due to the approval of the additional service coordinators.

There is mandatory Board training for all Board members on April 26 at 6:00p covering Linguistic and Cultural Competency.

The May Board meeting date is changed to May 3, from May 10, in order to prepare for the annual meeting on June 14, 2023.

EXECUTIVE DIRECTOR REPORT

Jane Borochoff reported that WRC is hosting a conversation about the intake process and eligibility specifically for those who are receiving WRC services. Information can be found on the WRC website.

The Early Start Conference has one session available on April 25, 5:00p – 7:00p, hosted by WRC in conjunction with the Family Resource and Empowerment Center. This conference is for parents of children under 3 who would like information on the transition out of early start. Registration is through the WRC website or by calling Stephen Browning at (310) 258-4209.

With summer approaching, families are looking for social recreation programs. DDS has funded several programs that will be available. Andy Ponce will present on the programs.

Presentation on Social Recreation Grants

Andy Ponce, Director of Community Services, presented the six projects that were funded by DDS grants. The grant period is from April 1 to December 1. More information will be available on the WRC website.

Jane Borochoff continued the report with an update on caseload ratios, showing slides of data compiled by ARCA. For those with high or complex needs, WRCs number is lower than the statewide average which shows WRC can provide the support needed. On the other side, is the low to no pos individuals that are not utilizing POS. There were two designated service coordinators in March, and the goal is to have four to support this population going forward. For the very youngest group, babies to six years old, the numbers at WRC are high compared to the statewide average. Extra focus will be placed on this group to bring numbers down by hiring more service coordinators and an assistant manager.

There are over 30 jobs posted on the WRC website to be able to support the new staff, not just service coordinators, but also accounting, desktop support and other important functions.

WRC is offering staff tuition reimbursement for individuals who would like to continue their education or to receive certifications for their jobs.

Grassroots Day was on March 29 and Jane gave thanks and appreciation for all involved in making the day a success. WRC members met virtually with seven legislators and their staff.



The main point of discussion was the Core Staffing Formula, in addition to other important topics, such as AB649 Wilson (eliminating fees on families) and Provider Rate Reform.

PUBLIC COMMENT (3 minutes)

None

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF MARCH 8, 2023 (ACTION*)

JoanE Anderson, Board Member (Motion) and Dr. Wakelin McNeel, Board Member (Second) the approval of the Regular Board Meeting Minutes of March 8, 2023. There was no discussion.

Abstention: Vanda Yung was not present at the March 8 Meeting.

8 AYES

0 NO

1 ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF MARCH 8, 2023.

COMMITTEE REPORTS

Finance

Dr. Christopher Taicher, Board Member, reported that WRC has expended 56% of the allocated budget through February 2023 and expenditures are projected to be within the allocated budget. There was discussion on potential efforts to increase funding and POS. The Committee meets next on Wednesday, May 3rd at 5:00 p.m.

Client Services

Vanda Yung, Board Member, reported that the Client Services Committee continues to work on the updated Daycare Service Standards. The Committee is refining the standards, so the presentation will be postponed for a later meeting. Vanda thanked the Committee for their diligence and teamwork. The Committee meets on the first Wednesday of the month at 4:00 pm.

Consumer Advisory (CAC)

Joseph Allen, Board Member, reported that CAC has joined the Academy Leadership Training with SCDD and partnered with different regional centers such as SCLARC, HRC, ELARC, and North LA. The Committee attended the ACCESS meeting, Travel Academy, Mychal's Learning Place Art Show and more. Concerns were presented and will be addressed with the Committee. The monthly CAC Calendar listing their meetings and events is in the board packet. The Consumer Advisory Committee meets on the third Tuesday of the month at 4:30 pm.



Service Provider Advisory (SPAC)

JoanE Anderson, Board Member, started the report by acknowledging Dr. Tom Kelly for presenting to SPAC on grief counseling and depression. A new health risk screening tool for people we serve has been developed that gives a snapshot of an individual's health. The vendor community is excited about this pilot program. JoanE shared concerns from the vendor community about the grant funding from DDS. The Service Provider Advisory Committee meets on the third Tuesday of the month at 10:30 am.

Political Action (PAC)

Todd Rubien, Board Member, reported the State legislature is back from Spring recess and working on bills, most with many budget implications. There are various state assembly and senate bills being looked at. In June, the Governor will approve the budget for the next fiscal year. Grassroots Day was on March 29 and there were zooms with legislators. Todd thanked everyone involved in Grassroots Day. All are welcome to attend PAC which meets on the second Tuesday of the month at 5:00 pm.

Board Development

David Wyles, President, reported on behalf of Jennifer E. Cohen. A new committee will be established that will focus on policies and will regularly review board policies to ensure they are up-to-date. Nilo Choudhry was asked to Chair the Policy Committee and it would include David Wyles, Vanda Yung and Jennifer Cohen.

APPROVAL OF THE ESTABLISHMENT OF THE BOARD OF DIRECTORS POLICY COMMITTEE (ACTION*)

Dr. Chris Taicher, Board Member (Motion) and Vanda Yung, Board Member (Second) the approval of the Establishment of the Board of Directors Policy Committee. There was no discussion.

8 AYES
0 NO
0 ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF THE ESTABLISHMENT OF THE BOARD OF DIRECTORS POLICY COMMITTEE.

There are new board members who would like to join the committees of the board. They are:

- Adriana Madrigal – Client Services Committee
- Dr. Wakelin McNeel – Political Action Committee
- Terry Magady – Political Action Committee

(continued)



APPROVAL OF THE APPOINTMENT OF MEMBERS TO COMMITTEES (ACTION*)

JoanE Anderson, Board Member (Motion) and Vanda Yung, Board Member (Second) the approval of the Appointment of Members to Committees. There was no discussion.

8 AYES

0 NO

0 ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF THE APPOINTMENT OF MEMBERS TO COMMITTEES.

The Board Development Committee includes training for board members. Vanda Yung, WRC ARCA Representative, notified about the ARCA Academy training on May 6, 2023 in Pomona and encouraged all board members to attend. The next Committee meeting is on April 26th.

Public Comment (3 minutes)

Lisa Anderson inquired if the grant fund was just for the regional center vendors. The application process was open to all.

David Wyles thanked everyone for attending. The Board Meeting was adjourned by David Wyles at 8:04 pm. The next regular Board meeting will be May 3, 2023, at 6:30 pm.

Todd Rubien

Board Secretary

Vanda Yung

Board Co-Secretary



WESTSIDE REGIONAL CENTER

Board of Directors Meeting
Coastal Development Services Foundation

Wednesday, May 3, 2023, 6:30 PM
Via Zoom

MINUTES

MEMBERS PRESENT: Joseph Allen Terry Magady
JoanElaine Anderson Dr. Wakelin McNeel
Nilo Choudhry Todd Rubien
Jennifer E. Cohen Dr. Christopher Taicher
Elizabeth Espinosa David Wyles
Kyle Jones Vanda Yung
Adriana Madrigal

MEMBERS ABSENT:

STAFF PRESENT: Jane Borochoff, Danny Franco, Candace Hein, Angela Quinonez, Megan Tommet-Ramirez, Liz Spencer, Andy Ponce, Cesar Garcia, Aga Spatzier, Peggy Bottger, Sarah Rasmussen, Bjoern Petersen, Linda Butler, Dr. Tom Kelly, Evelyn Ixtabalan

GUESTS: Sonia Hernandez (Interpreter), Antonietta Schulz (Interpreter), Edwin Pineda (DDS), David Lester, Esther Kelsey, Lisa C. Anderson, Fanfan Wang, Maureen Fitzgerald, Almarietha Mathews, Meshell Baylor, Robert Schwartz, Amor Montes de Oca, D'Marcus Baptist

CALL TO ORDER (ACTION*)

Meeting was called to order by Board Vice President, Jennifer Cohen on behalf of David Wyles, Board President, at 6:38 pm. The Mission Statement, and Meeting Code of Conduct was read.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

PRESIDENT'S REPORT

David Wyles reported that May is International Civility Awareness Month. We follow a Code of Conduct at WRC and we honor civility. It is also CalFresh Awareness Month. CalFresh helps prevent food insecurity. It is Foster Care Awareness Month, Speech and Hearing Month and Deaf Awareness Week. We also celebrate heritage holidays this month, including contributions from Asian Pacific Americans, Jewish Americans, and Older Americans, and so much more.



David Wyles read a statement from the Founder and President of Special Needs Network, Inc., Areva Martin, on the contributions of a pioneering rights activist, the late Harry Belafonte, Jr.

All Board Members were sincerely thanked, including Jennifer Cohen, Vice President, who is also Chair of the Board Development committee which leads Board recruitment and training. The committee voted to recommend a slate of WRC Officers for the next fiscal 2023-2024 year.

They will be voted on at the Annual Meeting on June 14. The proposed slate of officers is:

- President: Vanda Yung
- Vice President: Jennifer E. Cohen
- Treasurer: Kyle Jones
- Secretary: Dr. Christopher Taicher
- Co-Secretary: Adriana Madrigal

EXECUTIVE DIRECTOR REPORT

Jane Borochoff shared upcoming events at WRC. The first being the *Sirens of Silence* event on May 20, an event in conjunction with the County of Los Angeles Fire Department. The event is for the public to see, touch and try fire, police equipment and other first responder equipment in a safe, sensory-friendly environment.

A POS expenditure listening session town hall will be held on May 11 at 4:30p via zoom and in person. This is a follow-up to the public meeting on disparity data about the families who are not using full POS funds which was held on March 22.

WRC 40th Anniversary celebration will be held on June 29 from 1:00 pm – 4:00 pm. It will be a carnival environment with food, fun, prizes, and games to celebrate with the community.

Because of a grant through WRC, LA City Councilwoman Traci Park invited Friendship Circle to LA City Hall to commemorate their work in the community. Jane had the opportunity to attend to meet their amazing volunteers and received a proclamation from the City of Los Angeles to acknowledge the hard work by WRC.

Jane shared a comment from a father who was at LA City Hall for another event, but he then approached Jane to let her know that his 19-year-old son has been served by WRC his entire life and they don't know what they would do without WRC and what his son would be without WRC services. When the father heard that WRC was at City Hall, he made it a point to personally thank Jane/WRC for what WRC has meant to the family. This is a credit to all those who volunteer and work at WRC. You may not know all the people you help and support, but know you make a difference every day and Jane thanks you.

PUBLIC COMMENT (3 minutes)

None



APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF APRIL 12, 2023 (ACTION*)

Jennifer Cohen, Board Member (Motion) and Dr. Christopher Taicher, Board Member (Second) the approval of the Regular Board Meeting Minutes of April 12, 2023. There was no discussion.

13 AYES
0 NO
0 ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF APRIL 12, 2023.

COMMITTEE REPORTS

Finance

Kyle Jones, Board Member, reported that WRC has expended 64% of the allocated budget and expenditures are projected to be within the allocated budget. The Committee meets next on Wednesday, June 14, at 5:00 pm.

Client Services

Vanda Yung, Board Member, reported that the Client Services Committee changed their meeting date to coincide with the Board Meeting change. The Committee continues to work on reviewing Daycare Service Standards. Vanda thanked Cesar Garcia, Director of Client Services, for his leadership and the Committee and Staff for their diligence and teamwork.

Consumer Advisory (CAC)

The monthly CAC Calendar listing their meetings and events is in the board packet. The Consumer Advisory Committee meets on the third Tuesday of the month at 4:30 pm.

Service Provider Advisory (SPAC)

The SPAC minute notes are in the Board Packet. SPAC meets on the third Tuesday of the month, and is dark in August. The next SPAC meeting is upcoming Tuesday, May 16, at 10:30 pm.

Political Action (PAC)

Todd Rubien, Board Member, reported the Committee met last month and discussed the legislative calendar, bills, grassroots efforts and the ARCA academy trainings. The Governor presented the annual budget for FY 23/24, then in May the governor sends out the May revise. Since the tax deadline was extended to October 15, the budget process will last longer. The Tax deadlines are usually in April. The Committee meets again next Tuesday at 5:00 pm. on zoom.

Board Development

Jennifer Cohen, Committee Chair, thanked the Board Members for their participation in the mandatory Board training. There was 100% attendance on the April 26 Linguistic and Cultural Competency training. The Committee has met several times since the last board meeting, to interview candidates. It's not too late to join the Board of Directors. Next meeting will be on



June 7 at 5:15 pm. All are welcome. Vanda Yung reminded everyone that ARCA Academy is this weekend (in person) at San Gabriel/Pomona RC from 9:00 a.m. – 3:30 p.m.

APPROVAL OF THE SIXTH RESTATEMENT OF BYLAWS (ACTION*)

Adriana Madrigal, Board Member (Motion) and Vanda Yung, Board Member (Second) the approval of the **SIXTH RESTATEMENT OF BYLAWS**. Discussion: Clarification of a point in the Bylaws was discussed and satisfied.

13	AYES
0	NO
0	ABSTENTION

The motion passed.

RESOLUTION: APPROVAL OF THE SIXTH RESTATEMENT OF BYLAWS.

Public Comment (3 minutes)

None

ADJOURNMENT The Board Meeting was adjourned by David Wyles, Board President, at 7:29 pm. The next meeting is the June 14 Annual Board Meeting. Good evening was wished to all.

Todd Rubien

Board Secretary

Vanda Yung

Board Co-Secretary

June 2023 BOD Minutes

COMING SOON