

**Coordinated Family Support (CFS)
CFS Provider Quarterly Reporting Tool**

Name of Individual Served: _____

UCI: _____

CFS Provider Name: _____

Quarterly Reporting Period (M/YYYY to M/YYYY): _____

CFS Quarterly Completed by (Staff): _____

CFS Quarterly Report Completed on (Date): _____

CFS is for adults who live in the family home. The outcome of CFS should provide equitable access to services and supports which reduce disparity while flexibly tailoring the service to the individual and their family through the multiple stages of life from transition through aging. CFS will be provided in a manner which is respectful of the culture, ethnicity, and linguistic preferences of the individual and their family. A CFS Plan of Action shall not replace or duplicate any regional center service coordination, generic service or other regional center funded service that the individual and their family are receiving.

Directions:

The CFS provider is to update the progress only on items for which a CFS Plan of Action has been developed. The progress report should include actions taken and outcomes achieved towards the overall goal(s). If an individual is receiving direct support through CFS in components #1 and/or #7, please note the actions taken and progress made in transitioning the direct support to a more permanent service within the 90-day period. This progress report must be submitted on a quarterly basis by the CFS provider to the regional center Service Coordinator of the individual served.

1. Identifying and providing supports necessary to successfully reside in the family home

Is there a CFS Plan of Action? Yes No

Progress Report: Consider actions taken and outcomes achieved towards overall goal

Direct Support Plan (If direct support is an identified need, include actions taken and outcomes achieved in transitioning the direct support to a permanent service within 90 days):

2. Providing assistance and training for the individual and their family in navigating comprehensive services and supports that are tailored to meet their unique needs, including creating pathways to overcoming barriers to accessing generic and other resources

Is there a CFS Plan of Action? Yes No

Progress Report: Consider actions taken and outcomes achieved towards overall goal

3. Providing additional information or resources on the individual's diagnosis and identified supports

Is there a CFS Plan of Action? Yes No

Progress Report: Consider actions taken and outcomes achieved towards overall goal

4. Coordinating consistency in training across providers specific to the needs of the individual and their family

Is there a CFS Plan of Action? Yes No

Progress Report: Consider actions taken and outcomes achieved towards overall goal

5. Assisting with scheduling of service delivery including medical and other appointments

Is there a CFS Plan of Action? Yes No

Progress Report: Consider actions taken and outcomes achieved towards overall goal

6. Identifying transportation options or services

Is there a CFS Plan of Action? Yes No

Progress Report: Consider actions taken and outcomes achieved towards overall goal

7. Identifying backup providers/supports and providing those backup supports when the plan fails

Is there a CFS Plan of Action? Yes No

Progress Report: Consider actions taken and outcomes achieved towards overall goal

Direct Support Plan (If direct support is an identified need, include actions taken and outcomes achieved in transitioning the direct support to a permanent service within 90 days):

8. Providing futures planning for the individual, including those living with aging caregivers

Is there a CFS Plan of Action? Yes No

Progress Report: Consider actions taken and outcomes achieved towards overall goal

9. Providing training to the individual which maximizes their independence

Is there a CFS Plan of Action? Yes No

Progress Report: Consider actions taken and outcomes achieved towards overall goal

10. Other - need that has been identified within the scope of the service, but not identified in Items #1-9 above

Is there a CFS Plan of Action? Yes No

Progress Report: Consider actions taken and outcomes achieved towards overall goal

Any additional comments: