

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
JULY 7, 2021
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Betty Pearson-Grimble
Kyle Jones
Todd Rubien
David Wyles
Vanda Yung

MEMBERS ABSENT: Jennifer Cohen
Godwin Orkeh

STAFF PRESENT: Mary Lou Weise-Stusser, Cesar Garcia, Danny Franco, Tom Kelly, Liz Spencer, Rhannon Maycumber, Megan Mendes, Aga Spatzier, Sonya Lowe, Linda Butler, Ereida Galda, Mary Bellomy

GUESTS: Schulz Interpreting, Edwin Pineda (DDS), Aaron Christian (DDS), David Lester, Felicia Ford, Esther Kelsey, Lisa C. Anderson, Kay Medina, Alyssa Jackson, Elizabeth Hedenberg, Maria Stone, D Marcus Baptist, Charles Weise, Shellena Leftridge, Brett Gordon, Carolyn Minera, Adriana Madrigal, Soryl Markowitz, Joanna Montes, Katherine Alsop, Stephen Ikari, Veronica Green

CALL TO ORDER (ACTION*)

Meeting was called to order by Board Vice President David Wyles at 6:36 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board.

VICE CHAIRPERSON'S REPORT

David Wyles, Vice President, welcomed everyone. The Executive Director recruitment process is continuing, with research of executive search firms, and eventual narrowing of actual candidates. The position has been posted on the WRC Website. Also posting in other places. We received notice from Myra Mezquita and thank her very much for her Board service. Today, Cesar Garcia will present on Self Determination Program update.

INTERIM EXECUTIVE DIRECTOR REPORT

Mary Lou Weise-Stusser, Interim Executive Director, submitted a written report. There is a lot happening. WRC continues to work through the pandemic. Providers continue to wear PPE and practice safe social distancing. There is a Delta variant virus. WRC continues to base future work plans on guidance from authorities such as Los Angeles County Department of Public Health. Considered are hybrid schedules. Achievable Health Center continues to administer vaccines.

The federal American Rescue Plan brings \$1 Billion into the DD system over the next three years. California Trailer Bill Language was signed July 1st. There will now be provisional eligibility services for children aged 3-4. WRC intake numbers continue to rise. Social Recreation/Camps will be funded for children 3 to 17. Rate increases for service providers will be implemented from 2022 to 2025, with quality measures and incentives for Regional Centers and service providers by DDS. There is a three year budget plan. There is funding and incentives for Competitive Integrated Employment (CIE) program, as well as funding for Implicit Bias training. The Uniform Holiday Schedule is suspended. Eliminated is the 7% reduction to IHSS. \$6 million from the America Rescue Plan funds an updated uniform Regional Center fiscal system and updated electronic records management system. There will be protected portals developed so families and persons served would be directly able to access resources and their own records. There is funding for emergency response, hearing impaired, and additional staff for Self Determination. WRC continues to develop and implement Person-Centered Thinking Plans for persons served, in lieu of IPP's. Meanwhile, Person-Centered 'Community of Practice' is open to all.

Several individuals spoke in tribute to long-time vendor known to WRC, Carlyn Meshack and her memory. A minute of silence was held. Those sharing their thoughts included Mary Lou, Joan E. Anderson, Liz Spencer.

PUBLIC COMMENT

Elizabeth Hedenberg - These are hard times due to pandemic. Family members and others have passed on. It is a good time to re-evaluate and think how to make it better for WRC, clients we serve and their families. We are all in this together. Thanks to those on the Board- you have done so much and worked so hard thank you from the bottom of our hearts. Lisa C. Anderson- we were touched by Carlyn, including the cooking classes, healthy lifestyles. Soryl Markowitz- Carlyn always remembered others and supported clients and families. Her memory stays with us. She would want us to move forward. Brett Gordon- she's a trooper and wonderful with everyone.

PRESENTATION ON SELF DETERMINATION PROGRAM – CESAR GARCIA

Cesar Garcia, Director of Client Services, presented a Self Determination Program (SDP) update. The state-wide roll-out ensures SDP is now open as of July 1st to all persons served by Regional Centers. The past three years with the pilot program, WRC has been fully committed to removing barriers in access to SDP. So far, of that pilot program, there are individuals who are fully transitioned into SDP at WRC, while others are in various stages of transition. WRC has provided SDP training to Staff Specialists, Program Managers and Service Coordinators. This is to make sure persons served and their families can access SDP if they choose to do so.

There is a required two-part SDP Orientation which can be accessed on the interactive Learning Management System (LMS) portal. WRC has a Local Self Advisory Committee, open to all to attend, at which general SDP information is shared. They usually meet the second Tuesday of the month at 6:00 pm, The next meeting is July 13th.from 6 to 8 pm. PRAGNYA has facilitated interactive meetings and specialized in live Zoom-facilitated individualized assistance to walk through the SDP steps. There is SDP information available on the website. Also importantly, Service Coordinators are there to support and guide you through Person-Centered Plans, Budget Certification, and other processes of SDP, etc., and get answers for you. As this is a new era with SDP available to all, there may be a few minor bumps in the road, but we are all involved and learning together.

APPROVAL OF MINUTES FOR THE JUNE 2nd BOARD MEETING (ACTION*)

Todd Rubien, Board Member (Motion) and, Vanda Yung, Board Member, (Second) the approval of the Minutes for the June 2nd Board Meeting.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF MINUTES FOR THE JUNE 2nd BOARD MEETING

APPROVAL OF NUMBER OF BOARD MEMBERS TO BE 12 TO 18. (ACTION*)

JoanE. Anderson, Board Member (Motion) and Vanda Yung, Board Member (Second) for approval of Board Members to be 12 to 18. This is first Amendment of Third Restatement of Bylaws. Formerly it was 14 to 21. There was no discussion.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF NUMBER OF BOARD MEMBERS TO BE 12 to 18.

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported, based on B-3 budget allocation, OPS projected expenditures are expected to be within our budget allocation, WRC's projected POS expenditures will also be within our budget allocation. At 92% of the fiscal year, as of May, 2021, we have spent overall 80%. 88% in Operations and 79% of POS. The Finance Committee generally takes place at 5:00 pm on Board Meeting days. There are 3 Contracts to approve.

APPROVAL OF THREE CONTRACTS OVER \$250,000:

APPROVAL OF COMMUNITY CRISES RESPONSE SERVICES CONTRACT - CRISIS TEAM SERVICES FOR \$743,155.92 AND CRISIS BEHAVIORAL INTENSIVE SERVICES FOR \$115,367.28 ACTION*)

Nilo Choudhry, Board Member (Motion) and Vanda Yung, Board Member (Second) for approval of Community Crises Response Services by Community Integrated Work Program for Crisis Response

Team for \$743,155.92 and Crisis Behavioral Intensive Services for \$115,367.28. 24 hours per day/7 days a week, for fiscal year 2021-2022. Rate of payment is monthly. Full description in Board Packet. There was discussion.

7 AYES

0 NO

3 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF COMMUNITY CRISES RESPONSE SERVICES CONTRACT – CRISIS TEAM SERVICES FOR \$743,155.92 AND CRISIS BEHAVIORAL INTENSIVE SERVICES FOR \$115,367.28

APPROVAL OF COMMUNITY PLACEMENT PLAN/COMMUNITY RESOURCE DEVELOPMENT PLAN (CPP/CRDP) HOUSING CONTRACT FOR ADULT RESIDENTIAL FACILITY FOR PERSONS WITH SPECIAL HEALTH CARE NEEDS, ACQUISITION MAXIMUM \$400,000 AND RENOVATION MAXIMUM \$450,000.

Vanda Yung, Board Member (Motion) and Nilo Choudhry, Board Member (Second) for approval of Community Placement Plan/Community Resource Development Plan (CPP/CRDP) Housing Contract for Adult Residential Facility for Persons with Special Health Care Needs, Acquisition maximum \$400,000 and Renovation maximum \$450,000. Housing start up grant from DDS to purchase and renovate a property reserved in perpetuity for regional center persons served. Five persons served with their own bedrooms. Full description in Board Packet. There was discussion.

7 AYES

0 NO

3 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF COMMUNITY PLACEMENT PLAN/COMMUNITY RESOURCE DEVELOPMENT PLAN (CPP/CRDP) HOUSING CONTRACT FOR ADULT RESIDENTIAL FACILITY FOR PERSONS WITH SPECIAL HEALTH CARE NEEDS, ACQUISITION MAXIMUM \$400,000 AND RENOVATION MAXIMUM \$450,000

APPROVAL OF HCBS HOME AND COMMUNITY BASED SERVICES COMPLIANCE GRANT TO FAMILY, ADULT AND CHILD THERAPIES (FACT) FOR STAFF POSITIONS FOR \$275,232, PAID IN 4 MILESTONES OF \$68,808 EACH (ACTION*)

Nilo Choudhry, Board Member (Motion) and Vanda Yung, Board Member (Second) for approval of HCBS Home and Community Based Services Compliance Grant to Family, Adult and Child Therapies (FACT) for Staff Positions for \$275,232 paid in 4 milestones of \$68,808. Transition activities to bring services into alignment with the HCBS Final Rule. Person-Centered Planning Facilitator and Job Developer to support greater individualized services and opportunities to seek employment in the community, with measurable results. Full description in Board packet. There was discussion.

7 AYES

0 NO

3 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF HCBS HOME AND COMMUNITY BASED SERVICES COMPLIANCE GRANT TO FAMILY, ADULT AND CHILD THERAPIES (FACT) FOR STAFF POSITIONS FOR \$275,232 PAID IN 4 MILESTONES OF \$68,808 EACH

Client Services

David Wyles, Client Services Chair, stated they are continuing to work on Behavioral Intervention policy as part of Service Standard Guidelines with Cesar Garcia, Director of Client Services, and his team. The Client Services Committee generally takes place at 4:00 pm on Board Meeting days. There is no regular WRC Board Meeting in August, but they will meet in August to continue to work on Behavioral Intervention draft. They anticipate they will present the revised policy for approval at the upcoming September 1st Board Meeting.

Service Provider Advisory

Joan E. Anderson, SPAC Representative noted vendors continue to do the best they can during the pandemic to support the individuals they serve and they are ready to open cautiously according to the safest, most restrictive guidelines from LA County Department of Public Health and others. Approaches include staggering schedules, temperature checks, masks as necessary, etc. Casey Johnson, Options for Life, and Petite Konstantin, LA GOAL, presented on how they plan to judiciously handle their re-openings. All the vendors are excited to move forward. The SPAC Meetings take place at 10:30 pm on third Thursdays of the months, except dark in August.

Consumer Advisory

Joseph Allen reported they have met daily for a year and half to touch base with each other during the pandemic. There are concerns with SC's getting back on a timely basis. COVID safety measures are in place when California opens for the many Self Advocacy groups. They attend each others' IPP's and birthday parties. They discuss topics like disaster preparedness, Washington, D.C., facilitation, Delta variant, homeless issues, California Governor recall election. They also noted that Juneteenth just became an official federal holiday.

Political Action and ARCA

Zoey Giesberg submitted a written report. The American Recovery Act gave \$1 billion towards California developmental disabilities system. The California state budget proposal includes many items, including reduction in caseload ratios; statewide resources portal; funds for imaging projects for regional centers to become paperless; affordable housing development; employment services such as community integrated paid internship work program, etc. Senate Bill 619 addresses minimum wage. There are efforts to end the sub-minimum wage. The Affordable Care Act was affirmed by the Supreme Court and stands. Need to be alert to out-of-state aversive therapy situation. Isaac Bryan, new 54th District State Assembly Member replaces now State Senator Sydney Kamlager. The committee generally meets the second Tuesday of the month at 5:00 pm.

Strategic Planning

Mary Lou Weise-Stusser highlighted the all-day, in-person Strategic Planning Retreat facilitated by Strategy Matters which took place on Tuesday, June 29th at WRC. There was a good turnout which included persons served, staff, vendors, board, family members. This was the next step after the consulting firm Strategy Matters had spent months on focus groups, one-to-one interviews and surveys taking in input from staff, families, providers and the community to inform the creation of WRC's SWOT and strategic plan. Through working together collectively and in teams, a lot was accomplished around efforts to update mission statement, vision, some goals, and other important aspects of the WRC Strategic Plan. Overall, it was a very productive meeting.

SCL Update/Board Development

Nilo Choudhry reported we are still under Special Contract Language (SCL). Board Development is composed of new board member recruitment, and also board training. A Board Training session is planned for Wednesday, July 21st, to train the three new Board Members. This will be conducted by the other nine board members. The next ARCA Web Academy Trainings will be Saturday, July 10 and Wednesday, July 14 on 'Decoding Purchase of Service (POS) Data'. WRC continues to seek committed and qualified new Board Members with Legal experience/expertise and other backgrounds to meet requirements. We will continue to work towards meeting SCL requirements, including board relations with staff and the community, and also other aspects of SCL.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by David Wyles at 8:00 pm.

The next regular Board Meeting will be September 1st, 2021.

Todd Rubien
Board Secretary

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
SEPTEMBER 1, 2021
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Betty Pearson-Grimble
Kyle Jones
Godwin Orkeh
Todd Rubien
David Wyles
Vanda Yung

MEMBERS ABSENT: Jennifer Cohen

STAFF PRESENT: Ton Kelly, Cesar Garcia, Danny Franco,, Liz Spencer, Rhiannon Maycumber,
Megan Mendes, Aga Spatzier, Sonya Lowe, Linda Butler, Candace Hein, Martha
Thompson, Stephen Browning, Megan Tommet-Ramirez, Liddy Amador

GUESTS: Tonie Schulz (Interpreting), Carolyn Minera (Interpreting), Edwin Pineda (DDS),
Jacqueline Gaytan (DDS), David Lester, Felicia Ford, Esther Kelsey, Alyssa
Jackson, Brett Gordon, Adriana Madrigal, Rosalinda Garcia, Sarah Davenport,
Lena Washington, Nichelle Harvey, Debra Adewale, Jeremy Van Buren, Rodney
Smith

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President Betty Pearson Grimble at 6:38 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board.

CHAIRPERSON'S REPORT

Betty Pearson Grimble welcomed everyone. All were reminded of the Code of Conduct and for respectful interactions. The Mission Statement was read. Betty highlighted a Board Member and a Staff Member, while thanking all Board Members and Staff for their contributions. Dr. Godwin Orkeh and Stephen Browning were acknowledged. The Executive Director recruitment process is continuing.

INTERIM EXECUTIVE DIRECTOR REPORT

Dr. Tom Kelly read the Interim Executive Director report on behalf of Mary Lou. There is a lot happening. There has been a rise in cases due to the Delta variant. WRC, with support of Central Neighborhood Health Foundation, continues testing, vaccinations, with all three vaccines available, and also booster shots. Achievable Clinic has vaccine clinics every Friday. Please continue to observe all COVID safety precautions.

The 2021 California State Budget was mentioned, including new services and supports as well as changes to eligibility for those aged 3 to 4.9 years. More complete information is in the Board Packet. The intake numbers continue to rise. Early Start intakes are also growing, with innovative plans to reach families. The electronic intake portal is being developed to start the intake process more efficiently. QA and Client Services staff continue to make visits to licensed residential homes as well as those in independent living and supported living. Cesar Garcia is working closely with staff to ensure calls and e-mails are being returned promptly.

All are encouraged to attend the Community of Practice, as WRC is a Person-Centered Agency and follows those practices. Self Determination on July 1st, became available to all individuals we support. There is a two-part SD Orientation available to everyone who is interested. WRC has been working on collaborating with a housing agency on a low-income 49-unit family housing project that has 12 one bedroom apartments reserved that will be available to our community. We will notify once the open application process begins.

Meanwhile, due to the increase of COVID infections, WRC will continue to be closed to the public. We continue to follow the direction of the California Health Department and the Los Angeles County Public Health Department. DDS directives instruct Regional Centers to follow the most restrictive guidelines to ensure the health and safety of the people supported and their families.

PUBLIC COMMENT

Linda Butler, Adriana Madrigal and Alyssa Jackson asked about their former long-time facilitator. Alyssa also inquired when the Regional Center would reopen again. It was clarified re-opening would be based on guidance from health oversight agencies. LA County Sheriff Department will continue tailored home-bound vaccinations.

APPROVAL OF MINUTES FOR THE JULY 7th BOARD MEETING (ACTION*)

Todd Rubien, Board Member (Motion) and, Nilo Choudhry, Board Member, (Second) the approval of the Minutes for the June 2nd Board Meeting.

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF MINUTES FOR THE JULY 7th BOARD MEETING

APPROVAL OF DR. GODWIN ORKEH AS BOARD CO--SECRETARY (ACTION*)

David Wyles, Board Member (Motion) and Vanda Yung, Board Member (Second) for approval of Dr. Godwin Orkeh as Board Co-Secretary. There was no discussion.

11 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF DR. GODWIN ORKEH AS BOARD CO-SECRETARY

APPROVAL OF REACTION SEARCH INTERNATIONAL AS EXECUTIVE SEARCH FIRM FOR THE WRC ED RECRUITMENT(ACTION*)

Dr. Godwin Orkeh, Board Member (Motion) and David Wyles, Board Member (Second) for Reaction Search International to be the Executive Search firm to handle the WRC ED recruitment. Dr. Orkeh read the justification for why it was chosen out of five firms, and two final interviews by the ED Search Committee. The ED recruitment process requires an Executive Search firm. There was discussion.

10 AYES

0 NO

1 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF REACTION SEARCH INTERNATIONAL AS EXECUTIVE SEARCH FIRM FOR THE WRC ED RECRUITMENT

APPROVAL OF BOARD TO AUTHORIZE THE ED SEARCH COMMITTEE OF THE BOARD TO HIRE REACTION SEARCH INTERNATIONAL EXECUTIVE SEARCH FIRM AND HAVE THE CONTRACT SIGNED (ACTION*)

JoanE. Anderson, Board Member (Motion) and David Wyles, Board Member (Second). There was no discussion.

10 AYES

0 NO

1 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF BOARD TO AUTHORIZE THE ED SEARCH COMMITTEE OF THE BOARD TO HIRE REACTION SEARCH INTERNATIONAL EXECUTIVE SEARCH FIRM AND HAVE THE CONTRACT SIGNED

COMMITTEE REPORTS

David Wyles, Vice President, presided over the remainder of the Board Meeting.

Finance

Danny Franco, CFO, reported they met today to discuss both the current fiscal year budget to-date, and also last year's overall completed budget ending June 30. WRC had spent 99% of the last fiscal year's budget. WRC projected expenditures in Operations will be within our budget allocation. Based on the B-3 budget allocation, WRC's projected expenditures in Purchase of Services will be within budget allocation. As of July 31, WRC has spent 8% of the current fiscal year's budget. WRC projected expenditures in Operations will be within our budget allocation. Based on the Preliminary C budget allocation, projected expenditures in Purchase of Services will be within our budget allocation. The Finance Committee takes place at 5:00 pm on Board Meeting days.

-

Client Services

David Wyles, Client Services Co-Chair, stated they are finalizing Behavioral Intervention policy as part of Service Standard Guidelines. David acknowledged the contributions of Co-Chair Vanda Yung, Cesar Garcia, Jessica Haro, Candace Hein, Philomena Morais, Myriam Garcia, Julien Hernandez, Kenny Lorenzo, Martha Thompson, Natasha Lopez, Michael Nelson, Mike McAllister, Niaisha Gonzalez, Rosalba Ortega. The Client Services Committee takes place at 4:00 pm on Board Meeting days. There was no regular WRC Board Meeting in August, but they met then to continue work on the Behavioral draft. They will present the revised policy for approval at the upcoming October 6th Board Meeting, and will send out the draft policy prior for review.

Service Provider Advisory

Joan Elaine Anderson is the SPAC Representative. The Committee historically does not meet in August. Vendors continue to do their best during the pandemic to support the individuals they serve. The SPAC meetings take place at 10:30 pm on third Thursdays of the month.

Consumer Advisory

Joseph Allen reported they continue to meet daily to touch base with each other during the pandemic. COVID safety measures will be in place for the Self Advocacy groups. They attended the LBGTQ 4th Annual Celebration hosted by Megan, Rhiannon and Stephen, and also attended other various events. Mary Lou joined a Zoom call. They continue to attend each other's Person-Centered Plans and birthday parties. Topics they covered included current COVID guidelines for opening especially with recent Delta variant, internet safety, facilitation, police partnering to keep the neighborhood safe, SC's getting back on a timely basis. They are also keeping informed about the upcoming special California Governor recall election, and encourage others to vote.

Political Action and ARCA

Zoey Giesberg previously submitted written report. Some topics were Governor requiring vaccinations/weekly testing for individuals working in congregate settings by end of September. There are increases in cases where staff are unvaccinated. Committee is working on setting up a voting workshop with Wesley Witherspoon about the upcoming recall election. Also discussed was local legislative visits, budget rates study implementation, the bi-partisan infrastructure bill that passed the Senate, a different bill to end sub-minimum wage by 2025, etc. ARCA legislative advocacy is primarily state-level, but it also attends to federal legislation that may require consideration, such as SSI reform, ARCA watches, supports, or opposes bills as needed. ARCA is currently sponsoring Academy training in September. The committee meets the second Tuesday of the month at 5:00 pm.

Strategic Planning

Dr. Tom Kelly read Mary Lou's update. WRC is in the home stretch of completing the first WRC Strategic Plan with the assistance of Strategy Matters consulting firm. Input from all stakeholder engagement and Retreat has been compiled into an evolving draft plan which has been reviewed by the Strategic Planning Committee and the WRC Board of Directors. Mission, Vision, Values have been refined, along with four priority goals with corresponding objectives. The draft plan will now be presented to WRC Staff. Strategy Matters will assist WRC in development of the implementation plan that contains specific and measurable benchmarks so that we can ensure we are monitoring our successes. We estimate the final version of the Strategic Plan will be complete to present to the WRC Board and community in the fall. Strategic Planning meets on the 4th Thursday of the month at 4:30 pm. The next meeting will be Thursday, September 23. Please register through the website.

SCL Update/Board Development i

Nilo Choudhry reported we are still under Special Contract Language (SCL). We had a recent Board Training on the 'Board's Role in the Implementation of the Strategic Plan' going forward. In October we will have Training from the Executive Team on their respective department areas. The ARCA Web Academy Training will be September 14th and 15th for Board Members on Early Start. We will continue to work towards meeting SCL requirements, including board relations with staff and the community, and also other aspects of SCL.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by Vice-President David Wyles at 7:36 pm.
The next regular Board Meeting will be October 6th, 2021.

Todd Rubien
Board Co-Secretary

Dr. Godwin Orkeh
Board Co-Secretary

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
OCTOBER 6, 2021
ZOOM VIDEO**

MEMBERS PRESENT: JoanElaine Anderson
 Nilo Choudhry
 Jennifer Cohen
 Elizabeth Espinosa
 Zoey Giesberg
 Betty Pearson-Grimble
 Kyle Jones
 Godwin Orkeh
 Todd Rubien
 David Wyles

MEMBERS ABSENT: Joseph Allen, Vanda Yung

STAFF PRESENT: Ton Kelly, Danny Franco,, Liz Spencer, Rhiannon Maycumber, Aga Spatzier,
 Martha Thompson, Mary Lou Weise-Stusser, Stephen Browning, Jessica Haro

GUESTS: Sonia Hernandez (Interpreting), Perla Arroyo (interpreting), Edwin Pineda
 (DDS), Chris Arroyo (SCDD), Albert Feliciano (SCDD), Lia Cervantes Lerma
 (SCDD), David Lester, Felicia Ford, Esther Kelsey, Alyssa Jackson, Adriana
 Madrigal, Leah Holtz, Carla Lehmann, Beverly Hutchinson, Carmen Haley,
 Jane Borochoff

CALL TO ORDER (ACTION*)

Meeting was called to order by Board Vice President David Wyles at 6:37 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

VICE CHAIRPERSON'S REPORT

Meeting was chaired by David Wyles, Vice President. David welcomed everyone. Board Member Roll Call was taken. All were reminded of the Code of Conduct and for respectful interactions. David read Betty's report-

Thanks for attending the Board Meeting. The Board continues to work on strengths, weaknesses to better help WRC in its' mission and vision. Board has been working on updating of board roster and board committee assignments, recruitment of qualified individuals to serve on the board, prioritizing of WRC ED search, support of strategic planning, and compliance with Special Contract Language. This takes team effort. Special shout out to staff Linda Butler for her CAC efforts, and to Co-Secretary Todd Rubien for his valuable time to serve WRC.

INTERIM EXECUTIVE DIRECTOR REPORT

Mary Lou reported WRC continues to work through the COVID pandemic. In September, COVID cases have decreased. However, 14 individuals we support and 5 direct support staff did test positive. WRC is providing on-site testing, and all three vaccines are available, and also booster shots on a bi-weekly basis. The Achievable Clinic also has vaccine clinics every Friday. Please remain diligent in using masks, social distancing, and washing your hands so that all our communities keep safe. In an effort to protect the health and safety of the individuals we support, our families, our service providers, and for our entire community, WRC became a mandated COVID vaccine agency on October 1, 2021 with staff with approved medical and religious exemptions. DDS issued a mandated vaccine directive for all regional center staff and all service providers.

WRC continues to review the 2021 budget and looks towards developing the new services that will be available for the individuals we support. These new services include: funding for educational supports for children 3-17 years of age, social recreation services, nonmedical therapies, and camp. . WRC is also developing services and supports for adults living in their family home that mirror supported living and independent living supports.

The Intake Department is reaching out to parents and care providers of children who may now be provisionally eligible from age 3 to 4.9 years who are showing delays. There will be more information on the outreach in the next few months. The Intake numbers for individuals continue to rise. Current intake numbers for children over 3 have increased over 50% from last year. The intakes are almost at the pre-pandemic rate with 26 cases now, over a previous low of 17 cases a week during the COVID surges in 2020. WRC is doing in-person intakes on a limited basis, following the LA County Department of Public Health to help mitigate the risk of COVID-19.

WRC QA and Client Services staff continue to make in-person visits to licensed residential homes, as well as individuals in supported living and independent living. Affordable housing opportunity is on the website. WRC invites all to attend our Community of Practice as we continue to expand our Community of Practice as an agency, in partnership with the individuals and families we serve, as well as our provider community. The Community of Practice is the third Tuesday of the month at 1:00 pm on Zoom. Information is on the website. Beginning July 1, 2021, Self Determination efforts are in full swing. WRC continues to have the SDP two-part Orientation on-line for those interested. It is available at <https://westside RC.org/self-determination-program>.

APPROVAL OF MINUTES FOR SEPTEMBER 1st BOARD MEETING (ACTION*)

Todd Rubien, Board Member (Motion) and, Nilo Choudhry, Board Member, (Second) the approval of the Minutes for the September 1st. Board Meeting.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF MINUTES FOR THE SEPTEMBER 1st BOARD MEETING

PUBLIC COMMENT

Chris Arroyo, Regional Manager of State Council (SCDD) congratulated WRC on the affordable housing set-asides as a feather in WRC cap. On the SCDD Webpage, there is an opportunity to input on ‘There ought to be a law’. It is a great opportunity to submit your ideas, and encourage others to do so as well.. Senate Bill 639 was just passed re: ending Sub-Minimum Wage in California. It is a significant win for fairness for working adults with disabilities. Chris reminded everyone that State Council as a service can receive and fill orders of PPE’s for non-profits. Please reach out to Chris at: SCDD.ca.gov.

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported they met today to discuss the current fiscal year budget to date.. WRC has spent 16% of the fiscal year’s budget. WRC projected expenditures in Operations will be within our budget allocation. Based on the C budget allocation, WRC’s projected expenditures in Purchase of Services will be within budget allocation. WRC is gearing up for the upcoming Independent Audit by Marcum. Finance Committee reviewed and approved payment for the first installment of the ED Search agency, Reaction Search international (RSI) per the Fee Agreement. The Finance Committee is at 5:00 pm on WRC Board Meeting days.

Client Services

David Wyles, Client Services Chair, stated they previously sent out the draft and are presenting the updated Behavioral Intervention policy as part of the Service Standard Guidelines. David acknowledged the contributions of Cesar Garcia, Director of Client Services, autism specialist Jessica Haro, and the dedicated Client Service Team. The Client Services Committee generally takes place at 4:00 pm on Board Meeting days.

APPROVAL OF THE BEHAVIOR INTERVENTION SERVICE STANDARDS (ACTION*)

Jennifer E. Cohen, Board Member (Motion) and David Wyles, Board Member (Second). There was discussion. David explained and answered questions. The Board-approved policy will be sent to DDS.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF THE BEHAVIOR INTERVENTION SERVICE STANDARDS

Service Provider Advisory

Joan Elaine Anderson is the SPAC Representative. The Vendor community continues to do their utmost during the pandemic to support the individuals they serve while observing all COVID safety guidelines. Information is shared, and questions answered at the well-attended meetings, held 10:30 pm on third Thursdays of the month.

Consumer Advisory

Todd Rubien reported on behalf of Joseph Allen. The CAC continues to meet daily to touch base with each other during the pandemic. They have met for over one year by Zoom. COVID safety measures will be in place for the Self Advocacy groups. All of the Self Advocacy groups meet outdoors in local parks, such as Dr. Paul Carlson Park, Veterans Park and others. They also attend various events and have speakers, including on internet security, disability rights, and on CAC issues. They continue to attend each other’s Person-Centered Plans and birthday parties. They continue to stay up on current COVID guidelines. Wesley Witherspoon did Governor recall voter training. CAC kept informed, and then also encouraged others to participate and vote.

Political Action and ARCA ---

Zoey Giesberg discussed a voting information session by Wesley Witherspoon held on September 7th about the Governor's recall election.. Committee will discuss any future event planning to encourage greater attendance. Also discussed was local legislative visits; the Mar Vista affordable housing opportunity; the bi-partisan infrastructure bill that also covers infrastructure as well as care and supports, for example, HCBS supports; the Better Care Better Jobs Act; federal government vaccine mandate; a bill to end the requirement of social security numbers to get services; Senate Bill 639 to end sub-minimum wage by 2025 just passed. ARCA is sponsoring Academy webinar trainings. The committee meets the second Tuesday of the month at 5:00 pm.

Strategic Planning

Mary Lou reported the WRC Strategic Plan is complete and we are looking forward to beginning the implementation plan. The WRC Strategic Planning Committee has worked hard for many months to develop a plan. Community inputs also included individuals we support, staff, service providers, and Board of Directors. This plan will inform a clearer vision and comprehensive goals going forward. Everyone was thanked for their hard work and dedication to this process.

SCL Update/Board Development

Nilo Choudhry reported we are still under Special Contract Language (SCL). We had a Board Training on the 'Board's Role in the Implementation of the Strategic Plan' going forward. In October we will have Training from the Executive Team on their respective department areas. The ARCA Web Academy Trainings are available for Board Members. We will continue to work towards meeting SCL requirements, including board relations with each other, with staff and the community, and also other aspects of SCL.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by Vice-President David Wyles at 7:23 pm.
The next regular Board Meeting will be November 3, 2021.

Todd Rubien
Board Co-Secretary

Dr. Godwin Orkeh
Board Co-Secretary

Board of Directors Meeting
Coastal Development Services Foundation
Wednesday, November 9, 2022, 6:30 PM
Via Zoom

MINUTES

MEMBERS PRESENT:

Joseph Allen
Jennifer E. Cohen
Nilo Choudhry
Elizabeth Espinosa
Adriana Madrigal
Wakelin McNeel
Todd Rubien
Christopher Taicher
Vanda Yung
David Wyles

MEMBERS ABSENT:

Joan Elaine Anderson
Kyle Jones

STAFF PRESENT:

Jane Borochoff, Tom Kelly, Danny Franco, Liz Spencer, Cesar Garcia, Sonya Lowe, Martha Thompson, Aga Spatzier, Stephen Browning, Joseph Montez, Megan Tommet-Ramirez, Sandy Cabanatan, Myriam Garcia, Linda Butler, Natasha Lopez, Lidenira Amador, Alan Michelson, Candace Hein, Peggy Böttger

GUESTS:

Sonia Hernandez (Interpreter), Antoinetta Schulz (interpreter), Edwin Pineda (DDS), Jacqueline Gaytan (DDS), David Lester, Lisa C. Anderson, D'Marcus Baptist, Katie Bruck, Tiffany DeLa Torre, Jayden Dyal, Carol Erby, Tina Golesorkhi, Jessica Gould, Portia Griffith, Douglas Hedenberg, Elizabeth Hedenberg, Beverly Hutchinson, Alyssa Jackson, Esther Kelsey, Terry Magady, Diana Maruri, Cecelia Pantaleon, Sang Lee, Sandy Rübenfeld, Robert Schwartz, Brandon Shackelford, Datanya Shackelford, Kecia Weller

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:39 pm..

ROLL CALL AND ESTABLISHMENT OF A QUORUM

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

CHAIRPERSON'S REPORT

David Wyles, Board President, welcomed everyone, took roll call, and read the Mission Statement and Code of Conduct. November is National Gratitude Month and Thanksgiving. He thanked and expressed great appreciation to the Board, Staff and Vendors for their year-round dedication, and acknowledged the Staff and Vendors for keeping operations running during the challenging COVID pandemic. November is also Epilepsy Awareness month. WRC serves our valued individuals with epilepsy along with those with intellectual disability, autism, Down syndrome and other neurological conditions developed before the age of 18. There is no Board of Directors meeting in December. Everyone was wished a happy, healthy holiday season, The next meeting will be in January, 2023.

EXECUTIVE DIRECTOR REPORT

Jane Borochoff thanked Board Member, Elizabeth Espinosa, for suggesting that WRC host a vaccine clinic. On November 9th, Dr. Tom Kelly coordinated a free flu and COVID-19 vaccine clinic in partnership with the Central Neighborhood Health Foundation that was open to the community. Approximately 50 people were vaccinated. Data was shared about the high case load ratios for Service Coordinators at WRC. DDS has provided regional centers additional funding to hire more service coordinators to meet the significant increase in applications and intakes. The WRC Service Coordinator has an average caseload of 82 which is higher than other regional centers' Service Coordinator average caseload of 74½. Although the DDS has provided additional funding, there will continue to be a statewide shortage of over 600 Service Coordinators that are needed to meet the growing number of individuals served. Additional enhanced service coordinators are being hired focusing on individuals with low to no pos. The national average is 30 – 32½ cases per coordinator. WRC averages 19 cases per coordinator due to having just started assignment of cases in this group. Caseload averages are coming in lower for the Early Start program, children from birth until five. WRC's caseloads are slightly lower at 77 cases per coordinator, but still higher than the average for all regional centers for this age group. There will be much focus on hiring service coordinators targeting this specific age group with the additional funding from DDS. WRC added over 50 new staff this year and have many more positions open. With the approval of the first floor lease, WRC will be able to accommodate the growing staff. A new member of the staff, Andy Ponce, will start on November 14th as Director of Community Services.

PUBLIC COMMENT – AGENDA (3 minutes)

None

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF OCTOBER 12, 2022 (ACTION*)

Todd Rubien, Board Member (Motion) and Adriana Madrigal, Board Member (Second) the approval of the Regular Board Meeting Minutes of October 12, 2022. There was no discussion.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF OCTOBER 12, 2022.

COMMITTEE REPORTS**Finance**

Danny Franco, CFO, reported as of September 30th, which is 25% of the year, overall 19% has been spent. 18% has been spent on Operations, and 19% on Purchase of Service. WRC projected expenditures will be within our budget allocation. Started is the annual financial independent audit

Client Services

Cesar Garcia, Director of Client Services, reported they are reviewing specialized supervision service standards. Vanda Yung, Board Member, thanked Cesar for researching other RC's service standards. They will meet on December 7th, the first Wednesday of the month at 4 pm.

Consumer Advisory

Joseph Allen, CAC President, reported that he attended the Supported Life conference and thanked Jane Borochoff for the opportunity to attend. CAC continues to be active and engaged in self advocacy meetings and events. CAC meets the third Tuesday of the month from 5 pm. to 7 pm.

Political Action

Todd Rubien reported on the importance of the November mid-term elections. To assist those who needed to get to the polling stations, free public transportation was offered on the actual voting day. Sydney Kamlager, local California State Senator, was on the ballot for the federal 37th Congressional District seat. Grassroots Day will be April 17 and 18, 2023 in Sacramento. ARCA will meet in January and will discuss long-term goals. PAC is looking for interested individuals to join the committee. The next PAC meeting will be in January 2023.

Board Development

Jennifer E. Cohen reported the committee met on November 2nd to update on board recruitment, and the planned mandatory November 16th Board training on 'DDS Contract with WRC'. The upcoming year 2023 formal WRC Board training plan will be submitted to DDS by December 15th.

Public Comment (3 minutes)

Portia Griffith asked when WRC would be open again in-person. Lisa Anderson inquired about the zoom meeting links, and asked if classes would resume in person again. Adriana Madrigal, Board Member, stated some classes are held via zoom and in-person. Douglas Hedenberg shared his birthday will be upcoming in January and everyone wished him well. Carol Erby inquired about when the Board Meetings take place.

The Board Meeting was adjourned by President David Wyles at 7:23 p.m. The next regular Board Meeting will be January 11, 2023.

Todd Rubien
Board Secretary

Vanda Yung
Board Co-Secretary

MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
January 12, 2022
ZOOM VIDEO

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Jennifer Cohen
Zoey Giesberg
Kyle Jones
Godwin Orkeh
Todd Rubien
Vanda Yung
David Wyles

MEMBERS ABSENT: Elizabeth Espinosa

STAFF PRESENT: Ton Kelly, Danny Franco,, Liz Spencer, Rhiannon Maycumber, Aga Spatzier, Mary Lou Weise-Stusser, Stephen Browning, Megan Mendes, Sonya Lowe, Cesar Garcia, Lidenira Amador, Kaely Shilakes, Megan Tommet-Ramirez, Elaine Wright-Forris, Dina Jacob, Sonya Lowe, Jessica Haro, Michele Harper, Edna DeLeon, Cesar Garcia, Linda Butler, Alex Marquez, Steve Yi, Bernadette Daroca, Dwayne C., Natalie Monge Rachel Credo, Myriam Garcia, Feben Fantu, Martha Thompson, Philomena Morales,

GUESTS: Sonia Hernandez (Interpreting), Carolyn Minera (interpreting), Edwin Pineda (DDS), Aaron Christian (DDS), Felicia Ford, David Lester, Casey Johnson, Claudia Alvarez, Elena Bustamonte, Tiara Dancy, Judy Mark, Nicole Murray, Kakisha Beland, Lisa C. Anderson, Connie Lapin, Harvey Lapin, Carla Lehmann, Jenny Johnson, Linda Johnson, Elizabeth Hedenberg, Renita White, Desiree L. Boykin, Brett Gordon, Martha C., Julio Serrano, Jane Borochoff, Eduardo Gregario, D'Marcus Baptist, Alyssa Jackson, Francis Gomez, Guadalupe Ramirez, Janine Rambo, Hillary Kessler, Petronilla Konstantin, Jose Reyes, Niaisha Gonzalez, Susan Birnbaum Esther Kelsey, Tanya P., Mike Rose, Fernando Gomez, Stella, Natalia Garcia, Astocondor Janet, Elizabeth Jimenez, Susan Smith, Karol Scotta, Christopher Arroyo

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:37 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

CHAIRPERSON'S REPORT

David Wyles welcomed everyone. Board Member roll call was taken before Mission Statement. All were reminded of the Code of Conduct and for respectful interactions. David read the 'Announcement' of new Executive Director, Jane Borochoff. (Announcement is attached).

INTERIM EXECUTIVE DIRECTOR REPORT

Mary Lou reported Westside continues to work through the Pandemic. Unfortunately, due to the new variant omicron. WRC has seen an increase in cases amongst the staff, the people served and their families and service providers. WRC has 66 individuals with positive results this week. Fortunately, people are experiencing milder cases with low to no hospitalizations. WRC conducted an on-site testing today and will be arranging more onsite testing. WRC is also working to find a company that will provide mobile vaccine clinics every Friday. Everyone should remain diligent in using masks, social distancing and washing your hands so that all our community feels safe.

WRC is 97% vaccinated, with 3% with approved Medical or Religious Exceptions. The WRC Team is making every effort available to protect the Health and Safety of the individuals we support, our families, service providers and for our entire community. A new mandate was issued by the Governor and the California Health Department that as of February 2, all health care workers must also have the booster shot. This applies to all of WRC staff as well as services providers.

WRC continues to implement our outreach efforts regarding the restored services. WRC has revised our service standards to inform our families and individuals we support of what services are going to be developed as well as what services are already available

The Intake Department continues to do outreach to children who may qualify as Provisionally eligible from ages 3 to 4.9 years who are showing delays. Currently, WRC has identified 93 children eligible for Provisional eligibility in October. WRC has letters for families who were not found eligible, to inform them of the new opportunity if they have concerns about their children who are 3 and 4 years of age.

WRC's QA and Client Services staff continue to make in person visits to licensed residential homes as well as visits with people living in independent/supported living. However, these visits are being completed virtually due to the surge of omicron.

As a reminder, WRC invites you to attend our Community of Practice as we continue to expand and deepen our Person-Centered Practices as an agency in partnership with the individuals and families we serve as well as our provider community. The Community of Practice is held the third Tuesday of the month at 1:00 PM on Zoom. Check the WRC website for details. \\

Self Determination efforts are in full swing. WRC continues to have our two-part SDP Orientation online for anyone who is interested. These can be found at <https://westsiderc.org/self-determination-program>. The State Council on Development Disabilities will be conducting a statewide orientation that will be available for all individuals and families. WRC has 53 people in SDP and we are continuing to transition more individuals.

WRC continues to work with individuals who are filling out their applications for the Vista Ballona apartments. 36 individuals are completing tenant applications with the Community Corporation of Santa Monica (CCSM). Staff and vendors are assisting the selected individuals with their applications which are due on January 19th.

The Family Resource and Empowerment Center (FRC) had a very successful gift drive for individuals we support and their families for the holidays. Although the FRC could not have their regular gift experience due to COVID, they were able to get all people on the list gifts. The FRC was able to help 153 individuals who received gifts. We had very generous donations from the Options for Life program, 24 Hour Homecare, the Peer Mentor Healthy Lifestyle program, the Edmiston- Abrams family and the Gottlieb family, and a special thank you to the Westside staff who were very generous in helping to make this difficult year brighter for the individuals we support. Special thanks to the FRC for creating wonderful holidays for so many individuals and families.

WRC offices remain closed to the public during COVID. WRC is closely following the direction of the California Health Department and the Los Angeles County Health Department. WRC continues to follow the Los Angeles Department of Health Services guidelines as well as Directives from DDS. They are looking forward to the time when we are all able to meet in person .

PUBLIC COMMENT

There were several anonymous comments in char, and other comments, about the hiring of the new Executive Director by the Board. Petronilla Konstantin acknowledged Todd, Joseph and Linda Butler as CAC leaders and long-time members of LA Goal. She thanked Mary Lou for her long-standing service and dedication and for thinking outside of the box, She noted JoanE. has always had an open door for vendors. The board made their best efforts and she believes in people. The concerns are about the larger WRC budget and familiarity with the California system. Elizabeth Hedenberg thanked Mary Lou for everything, and also thanked the Board for their dedication and hard work, especially through the pandemic.

APPROVAL OF MINUTES FOR JANUARY 12, 2022 BOARD MEETING (ACTION*)

Todd Rubien, Board Member (Motion) and, Joan Elaine Anderson, Board Member, (Second) the approval of the Minutes for the January 12 2022 Board Meeting.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF MINUTES FOR THE JANUARY 12, 2022 BOARD MEETING

APPROVAL OF CONFLICT OF INTEREST POLICY (ACTION*)

JoanE. Anderson, Board Member (Motion) and Nilo Choudry, Board Member (Second) the approval of the Conflict of Interest Policy. There was discussion.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF CONFLICT OF INTEREST POLICY

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported as of November 30 which is 42% of the fiscal year, overall 34% has been spent. WRC projected expenditures in Operations at 38% will be within our budget allocation. Based on the expected C-1 Amendment, WRC projected expenditures at 33% in Purchase of Services will be within our budget allocation. Bills approved included final installment of RSI Executive Search. WRC will have an Independent Audit by Marcum. The Finance Committee is at 5:00 pm on WRC Board Meeting days.

Client Services

Vanda Yung noted they have been working on developing the draft of restored social recreation services, which after WRC approval, will then go to DDS for review. These are welcomed services for persons served and families. It will be presented next month for approval. She thanked Cesar Garcia, Director of Client Services, and his entire Team for their ongoing dedication and collective efforts in updating the Service Standard Guidelines. The Client Services Committee meets at 4:00 pm on Board Meeting days.

Strategic Planning

Mary Lou reported the WRC Strategic Plan implementation process is continuing to move forward. They are working on the implementation initial draft stage currently, and it will be shared with the Board. Originally the Strategic Plan had wide community outreach and inputs, and included individuals we support, staff, service providers, and Board of Directors. Overall this plan will inform a clearer vision and comprehensive goals going forward. All these dedicated efforts will benefit the WRC Mission and individuals and families we support.

Service Provider Advisory

Joan Elaine Anderson, SPAC Representative, shared the vendor community continues to do their utmost during the pandemic to support the individuals served while observing all COVID safety guidelines, as well as all the other requirements of vendors. Normally they meet each December for a traditional 'get-together' potluck SPAC event. However, in the last two years, because of COVID, they have not been able to meet in-person as such. Mary Lou continues to provide helpful information at SPAC meetings, SPAC topics discussed include rate increases coming soon; COVID increased protocols including testing and booster sites; audits; concerns with the new Electronic Visit Verification (EVV) system, There are new training videos on the WRC website on COVID protocols and EVV. Vendors shared there are other online videos useful to persons served. The FREC has done a good job of supporting individuals in the giving season. Vendors also help. Many vendors have gone out of their way to help persons served in the community through the holidays, including delivering packages to those in need. Information is exchanged and questions answered at the SPAC well-attended meetings, held 10:30 pm on third Thursdays of the month.

Consumer Advisory

Joseph Allen welcomed everyone back after the holidays. The CAC continue to stay engaged and involved by meeting daily to touch base with each other during the pandemic, by Zoom. This has been going on for well over a year. COVID safety measures are observed by the Self Advocates and their groups. This includes asking for masks, hand sanitizers, gloves. They partner with those at other regional centers and State Council. They continue to attend various events and have speakers, including staying in touch with local legislators at their events. Topics include continued need for the facilitator, and overall CAC concerns. They encourage new members into CAC. They made a donation to St. Jude's Children's Hospital. They continue to attend each other's Person-Centered Plans and birthday parties. Ongoing, they continue to stay up on the current COVID guidelines.

Political Action and ARCA

Zoey Giesberg mentioned they are working on committee goals aligned with strategic Plan. The ARCA meeting will come up in one week. They discussed the January Governor's budget proposal, including funding for caseload ratios, In several months will be the May Revise. Meanwhile, there will be hearings in the State Assembly and State Senate. Eventually there will be a Conference Committee to consolidate input and come to agreement on both houses of the legislature. Trailer bills trail the budget. There are some attempts at Medicare for all. Megan and Rhiannon are staff liaisons to the committee. We are looking for more participation. Discussed also was targeted visits to local legislators, Grass Roots Day, and overall more attendance and participation at PAC. This committee is important because the bulk of our funding comes through governmental state and federal funds controlled by the legislators. ARCA continues to sponsor state-wide board member Academy webinar trainings. The committee meets the second Tuesday of the month at 5:00 pm.

SCL Update/Board Development

Jennifer E. Cohen reported we are currently seeking new board members: Legal; Hispanic, those with previous governance experience, financial, etc. She has done outreach to individuals. Please contact us if interested in serving in this WRC board volunteer capacity.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by President David Wyles at 8:11 pm.
The next regular Board Meeting will be February 9, 2022. .

Todd Rubien
Board Co-Secretary

Dr. Godwin Orkeh
Board Co-Secretary

MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
February 9, 2022
ZOOM VIDEO

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Jennifer Cohen
Elizabeth Espinosa
Zoey Giesberg
Kyle Jones
Godwin Orkeh
Todd Rubien
Vanda Yung
David Wyles

MEMBERS ABSENT:

STAFF PRESENT: Jane Borochoff, Tom Kelly, Danny Franco, Liz Spencer, Rhiannon Maycumber, Aga Spatzier, Mary Lou Weise-Stusser, Megan Mendes, Sonya Lowe, Stephanie Lee, Cesar Garcia, Megan Tommet-Ramirez, Edna De Leon, Linda Butler, Ereida Galda, Jose Reyes, Patricia R. Crook, Charlene Williams, Myriam Garcia, Feben Fantu, Martha Thompson, Candace Hein, Philomena Morales, Claudia Williams, Carol Taylor, Kenneth Sears, Alex Vargas, Ana Da Silva, Paul Roberson, Angela Quinonez

GUESTS: Antoinetta Schulz (Interpreting), Edwin Pineda (DDS), Jacqueline Gaytan (DDS), David Lester, Felicia Ford, Lisa C. Anderson, D'Marcus Baptist, Adriana Madrigal, Esther Kelsey, Andrew Yates, Antonio White, Chandra Talley, Dennis Cooper, Jerrine Reich-Murphy, Claudia Williams-Burks, Kerima Brown, Micheal Zeigler, Beverly Hutchinson, Christopher Arroyo, Mark Becerra

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:37 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

CHAIRPERSON'S REPORT

David Wyles welcomed everyone. Board Member roll call was taken before mentioning the mission statement. All were reminded of the Code of Conduct and for respectful interactions. Board minutes will be deferred to next Board meeting. There will be initial comments on agenda items and a later comments as well. David acknowledged Black History Month.

EXECUTIVE DIRECTOR REPORT

Jane Borochoff, Executive Director, reported that it was her eighth day on the job and thanked all for the opportunity to serve. Jane recognized Black History Month and the Colors of Change endeavor at WRC, and saw the wonderful job of accomplishments shared with everyone. Jane thanked and acknowledged Mary Lou for her leadership and everything she has done here, including graciously showing her the ropes which included importantly helping individuals with ID/DD and their families, Jane stated it is a joy to partner with Mary Lou.

Although it has only been a week and half, Jane was made to feel welcome and appreciates it. She has already met with ARCA three times, with DDs twice, and will begin onboarding next week. She recognizes the board insights and challenges. She will join more meetings and committees.

Jane recognized the great WRC Executive Team. They have provided support and information, allowing her to hit the ground running. Danny Franco briefed her on finance matters before she started; Sonya Lowe shared about internal employee groups and passionate team members; Dr. Tom Kelly was helpful with challenges and opportunities with disparity, and also noting WRC training on the important issue of dental care; Steve Yi updated with key IT projects including imaging; Cesar Garcia, in the heart of Client Services, mentioned their needed and compassionate work; Liz Spencer of FREC, noted their ongoing work, and are spearheading anticipated monthly events, including the new upcoming February 20th help with household supplies, including diapers and resources.

Jane has observed a great deal of talent under WRC's roof, including Executive Team and Staff coming in at different times. There is a common unifying thread to the stories. Departments work together for outcomes. Finance processes, IT deploys technical and equipment renovation, Health and Medical and FREC, the PPE coordinates and distributes, with the assistance of various staff, and the like. There has also been upheaval, turmoil, pain, burnout, caseload issues, etc. The WRC caring culture is true and valued above and beyond.

The essential Vendors are a team that truly cares, a team she is proud of, to join alongside and support. Sylvia Thompson, a Service Coordinator, brought forth and wanted to highlight a vendor and their person served, Mark Becerra. This is a great example of the Court System, Vendor, RC Staff, and the Family all working together. In the upcoming video, there is the judge, Cesar Garcia, Mary Lou Stusser and others. Alex Vargas is the WRC Forensic Specialist, Golden Life is the Vendor. It showcases what is good and right with WRC.

There are many things right with WRC. Jane was impressed, and thanked everyone. Jane stated if there are questions about her, or questions for her, or if there are concerns, ideas, or other input, she is here to listen and learn. Jane gave her direct phone number: 1-310-258-4200, and also her new e-mail: janeb@westsiderc.org. Jane looks forward to learning more and delving into details, as needed.

PUBLIC COMMENT

Liz Spencer was disappointed specific comments which were shared last month about the hiring of the new ED. were not included in the minutes. She had made anonymous comment then too. Liz asked for transparency on operations budget affected by expenses pertaining to legal, search firms, two past ED's and legal settlement agreements. She wants answers or will go to oversight agencies: Department of Health (sic) and DDS, and

would have records search. Chris Arroyo wanted to make sure there would be opportunity to make agenda items comments before votes. Lisa C. Anderson wanted more information on household items distribution event, and inquired as to when we would meet back in person. Claudia Williams mentioned the Colors of Change at WRC.

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported as of December 31, 2021, which is 50% of the fiscal year, overall 40% has been spent. WRC projected expenditures in Operations at 42% will be within our budget allocation. Based on the expected C-2 Amendment, WRC projected expenditures at 40% in Purchase of Services will be within our budget allocation. Board-related bills are reviewed/approved. WRC has an Independent Audit by Marcum. This is the fifth fiscal year of their professional service for WRC. All Regional Centers must change their chosen independent auditors every five years. It is customary and time for a RFP to be sent out soliciting another independent auditing firm experienced with the Regional Center system. The Finance Committee is at 5:00 pm on WRC Board Meeting days.

Client Services

Vanda Yung noted they have been working on developing the draft of restored social recreation services, which after WRC approval, will then go to DDS for review. These are welcomed services for persons served and families. She thanked Cesar Garcia, Director of Client Services, and his entire collaborative Team for their ongoing dedication and collective efforts with the Committee in updating the Social Recreation Policies. The Client Services Committee meets at 4:00 pm on Board Meeting days.

APPROVAL OF SOCIAL RECREATION POLICIES (ACTION*)

Nilo Choudry, Board Member (Motion) and Todd Rubien, Board Member (Second) the approval of the Social Recreation Policies. Cesar Garcia, Director of Client Services, explained this has been worked on for a few months. This will be submitted to DDS after Board approval. Social recreation services were originally cut out of the State budget by the legislature in 2009. There was discussion.

8 AYES

0 NO

3 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF SOCIAL RECREATION POLICIES

Strategic Planning

Mary Lou Weise Stusser reported the WRC Strategic Plan implementation process focuses on four major goals and their separate action plans. Originally, the Strategic Plan had wide community outreach and inputs, and included individuals we support, staff, service providers, and Board of Directors. Staff have since diligently been helping with the implementation phase. It will be presented and Board Members and other individuals will be able to participate and bring their talents and contributions to the four action plans, and eventually bring it all

into one package. Overall this plan will inform a clearer vision and comprehensive goals going forward. All these dedicated efforts will benefit the WRC Mission and individuals and families we support.

Service Provider Advisory

Joan Elaine Anderson, SPAC Representative, shared the vendor community continues to do their utmost during the pandemic to support the individuals served while observing all COVID safety guidelines, as well as all the other requirements of vendors. The COVID situation changes day by day. Frequent testing and booster shots are required. Thank you to Mary Lou who continues to provide helpful information at SPAC meetings, including a quick show and tell on how to put on the N-95 and similar masks. Thank you to Liz of FREC. There are some issues with the new required Electronic Verification System (EVV). The vendor rates issue is complicated. The new ED will attend the SPAC Meeting. Vendors are good with new ED. There are great beneficial stories with the community working together and vendors helping each other. The video presentation will highlight what vendors do. With day programs, it is variable- some will be remote, some in person or combinations. WRC website has helpful trainings and videos. Joan is proud of the vendors. Vendors are trying to keep programs going, provide services, and keep everyone safe. SPAC meets 10:30 pm on third Thursdays of the month.

Consumer Advisory

Joseph Allen will present report at March Board Meeting. The CAC remains very active and involved. CAC has a daily check-in Zoom call, as well as members attending meetings and events in the community.

Board Development

Jennifer E. Cohen reported we are seeking new WRC Board Members to meet our current Board composition requirements. There will be two upcoming committee meetings on February 14 and 28, and continuing. The intent is to have a candidate pool. Board Members are volunteers composed primarily of parents/legal guardians and persons served, as well as interested professionals. There will be an application in English and other language on the WRC website.

Political Action and ARCA

Zoey Giesberg will present report at March Board meeting. All are welcome to attend the Political Action and Outreach Committee which meets the second Tuesday of the month at 5:00 pm.

VIDEO PRESENTATION – SUCCESS STORY

Cesar Garcia introduced the video as an example of persistence in the face of many obstacles, and how working together with varied system supports made a difference in the life of one young man and his grateful family. Mark Becerra, a man served by Westside Regional Center, was highlighted in an uplifting video as he attends his December 11, 2021 graduation ceremony. He overcame many adverse life situations and challenges. With the support of vendor Golden Life, family, and various supportive individuals who helped and believed in him, including the judge, he is a young man who turned his life around, turned his own vision of himself around, and inspired others along the way. There was congratulations extended to Mark on his positive accomplishment, and to those in his circles of support who encouraged him to succeed. He was very emotional and appreciative to all.

PUBLIC COMMENT

Elizabeth Espinosa encouraged all to become familiar with their local sheriff or police department, and educate the watch commander or captain on duty of their loved one. All it takes is a photo, and description of life challenges, so they can become familiar with a person with developmental disabilities, including invisible disabilities, in their community. Lisa C. Anderson is a Client Advocate on the ECF Board and indicated she had her photo taken and will be mentioned in an upcoming LA Times magazine article. Lisa attended a local grocery culinary training and encouraged all to wash their hands and wear gloves when preparing food.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by President David Wyles at 8:05 pm.
The next regular Board Meeting will be March 9, 2022. .

Todd Rubien
Board Co-Secretary

Dr. Godwin Orkeh
Board Co-Secretary

MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
March 9, 2022
ZOOM VIDEO

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Jennifer E. Cohen
Elizabeth Espinosa
Zoey Giesberg
Kyle Jones
Godwin Orkeh
Todd Rubien
Vanda Yung
David Wyles

MEMBERS ABSENT:

STAFF PRESENT: Jane Borochoff, Tom Kelly, Danny Franco, Liz Spencer, Rhiannon Maycumber, Barbara Marbach, Mary Lou Weise-Stusser, Sonya Lowe, Cesar Garcia, Megan Tommet-Ramirez, Linda Butler, Myriam Garcia, Martha Thompson, Niaisha Gonzalez, Lidenira Amador, Elaine Wright-Ferris, Dara Stewart

GUESTS: Antoinetta Schulz (Interpreter), Sonia Hernandez (Interpreter), Edwin Pineda (DDS), David Lester, Felicia Ford, Lisa C. Anderson, Beverly Hutchinson, Carla Lehmann, Phala Singleton, Vanessa Garcia, Brett Gordon, Alex Martin, Daniel Redmond,

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:50 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

CHAIRPERSON'S REPORT

David Wyles welcomed everyone, took roll call, and read the Mission Statement. All were reminded of the Code of Conduct and for respectful orderly interactions. David acknowledged Developmental Disabilities Awareness Month, stating individuals we serve deserve full respect and support. He relayed a relevant recent event at which his son Rio performed. He also quoted from Meryl Streep to recognize Womens' History Month.

EXECUTIVE DIRECTOR REPORT

Jane Borochoff provided the following report.

Good evening and thank you for this opportunity for me to provide a report to the Board of Directors of Westside Regional Center.

Today I would like to begin by introducing Dara Stewart, our new Executive Assistant here at WRC. This is Dara's first board meeting, and I know we are all looking forward to working with her. I also want to acknowledge and thank Rhiannon Maycumber for assistance with today's zoom meeting. Yesterday I had the opportunity to meet with Rhiannon about her efforts to coordinate WRC's participation in Grassroots Day with ARCA. At our next board of directors meeting in April, we expect to be able to provide a report on the activities of this year's Grassroots Day, which is scheduled to take place April 5th, the day before our next board meeting.

At this time, I would like to highlight some of the impactful events here at Westside Regional Center that were held since the last board of directors meeting:

On Thursday March 3rd, Dr. Tom Kelly hosted the 3rd event out of a series of 4 COVID Healthcare Town Hall Meetings. This presentation featured Dr. Michelle Catanzarite, the Chief Medical Officer for the Achievable Clinic. The community submitted several questions and she provided a great deal of useful information about how high risk individuals can protect themselves when seeking medical care now that COVID restrictions are being lifted; she also discussed a variety of healthcare topics. The presentation can be viewed on WRC's YouTube Channel <https://www.youtube.com/watch?v=0QveGEBbRI8>

The final event in the series will be held on March 24th beginning at 5pm on zoom. The focus of this upcoming presentation will be "Mental Health in the Time of COVID" and will feature mental health professionals who will answer your questions about self-care strategies and what researchers have learned about the mental health impact that the COVID-19 pandemic has had on our community. Register here: https://westsiderc-org.zoom.us/webinar/register/WN_2K4LjOnYTH2Ntg10xUUvaA

I really encourage anyone interested to attend these presentations. And remember, if you are not able to attend during the event, you are welcome to access the recordings on our YouTube channel. I personally learned a lot of very helpful information and I'm sure the March 24th event will be extremely informative as well. And big thanks to Dr. Tom Kelly and the clinical team here at WRC for organizing these events for us.

On February 22nd, WRC held a first event in partnership with WIN Los Angeles, the Women-Infant-Network, spearheaded by the FRC. This was a drive-through event here in the WRC parking lot where household supplies and COVID tests were distributed to families. This will now be a monthly event. For the March event, WIN will be providing diapers. FRC is working with our Early Start service coordinators to reach out to families who can really benefit from these resources and obtain diaper sizes so that we can be prepared.

On Saturday, February 19th, WRC held a Self-Determination Resource Fair. This was a virtual fair and 300 people registered to attend. On the day of the event, there were 160 log-ins. Attendees seemed very pleased with the format and the ability to hear different presentations and go in and out of different virtual rooms. This event was held in conjunction with Pragnya and featured presentations by two families of persons served - one child and one adult - who have already transitioned to SDP. They were able to share their experiences with

everyone who attended. There were also a lot of independent facilitators, FMS's, and potential service providers who attended as well.

Westside Regional Center currently has 68 individuals enrolled in SDP. And I'm pleased to share with you that WRC has the highest # of any regional center per capita of individuals on the SDP waiver. So congratulations to Cesar Garcia, Alex Marquez, and everyone here who has been working on these transitions.

At the last board of directors meeting, the Social Recreation Policies were approved for our restored services. We have sent the approved policies to DDS and are awaiting their approval. Our Community Services Department, under Mary Lou Wiese-Stusser's leadership, has put out a Request for Letters of Interest for camping, social recreation, and other services. WRC is committed to seeking and developing resources that are inclusive, accessible, and available to individuals supported by WRC that are in their own communities, in their own language, and that will support the needs and wants of those who participate. Anyone interested in providing these services is welcome to submit a letter of interest, resume, brochure, and vendor disclosure statement to be reviewed by the Community Services Department. More information is on the WRC website. Everyone is very excited about these services being restored.

<https://westsiderc.org/call-for-prospective-service-providers-camping-social-recreation-and-other-services/>

It appears that WRC intake numbers are starting to tick back up. During the pandemic when schools were virtual and people were not accessing pediatric care as much, people were not being seen and referred as much. We're starting to see some improvements in this area. WRC intakes are not all the way back yet, but are coming back.

On February 17th, Mary Lou invited me to attend a House Warming for a home managed by a vendor "YAI." It is a single-family home where each person will have his or her own bedroom. This residence is geared toward short-term care, with people typically staying between three to nine months. I was especially excited to tour this residence, because this is WRC's first children's community crisis home. This is a relatively new model to care for children and strives to replicate a family-like atmosphere while ensuring that children get the supports and services they need. YAI professionals will be staffing the home including BCBA and board-certified behavioral analysts.

Towards the end of this month, on Wednesday, March 30th, beginning at 4pm, WRC is going to host our Annual Public Meeting to discuss our POS Expenditure Data (sometimes referred to as disparity data). The meeting will be held on zoom. At this meeting, you will have the opportunity to learn about the expenditures for FY 2020-2021; help us identify barriers that might prevent you and your family from accessing regional center services; provide suggestions on how to reduce or eliminate these barriers; and learn about Westside's activities to promote equity in 2022. More information is on our website.

<https://westsiderc.org/annual-pos-meeting-2022-march-30/>

I want to talk briefly about our COVID-19 protocols. Although LA County has relaxed masking requirements, as of now, WRC is still requiring employees to mask when less than 6 feet apart in our facility; and we are still requiring weekly COVID testing for all employees. We are listening to the employees and our community and we know that many people are extra fearful now that the mask requirements have been loosened. WRC will continue to monitor the latest guidance.

The Achievable Clinic is still offering vaccines and boosters if needed. Moderna is now the only vaccine offered for adults on Fridays from 9am-3pm for the rest of March. Pfizer is being offered for children ages 5-11 on Wednesdays from 2-4pm for the rest of March. For information about how to register, you can visit achievable.org, or give us a call and we can direct you.

As all of you know, the Board has approved a new Strategic Plan for WRC. Our staff has now finalized the initial implementation plan. I want to especially thank Mary Lou for her tremendous efforts in getting this off the ground.

Lastly, I want to share a success story that came across my desk this month. This one comes from Mary Lou, who wanted to take a moment to highlight a success story between Breaking Barriers and Amazon.

The story is about Brandon. Brandon was recently featured on a wall dedicated to “Candidate Success Stories” at Amazon’s Gardena Workforce Staffing office. The wall has frames dedicated to candidates referred to Amazon by the community, including community partners such as Breaking Barriers and Westside Regional Center. Each frame holds a photo of the candidate as well as feedback about the candidate’s first day and information about the candidate themselves. Over the last year, the team touched base with Brandon, a referral from Breaking Barriers, to hear more about his Amazon experience. Below is Brandon’s story.



The graphic is a dark blue rectangular poster. At the top, there are five yellow stars. Below the stars, the text "Employee Spotlight" is written in a large, white, sans-serif font. In the center, there is a white-bordered square containing a headshot of a Black man with a beard, wearing a purple shirt, pointing towards the camera. Below the photo, the name "Brandon" is written in a blue, sans-serif font. Underneath the name, there are two paragraphs of text in a white, sans-serif font. The first paragraph describes how he learned about the opportunity and the support he received. The second paragraph describes his positive experience on his first day and his goals. At the bottom of the poster, there is a yellow Amazon smile logo.

★★★★★

Employee Spotlight



Brandon

I learned about this opportunity from my support staff, Maria, who works at Breaking Barriers. She helped me apply and prepare for my first day by helping me get in contact with the Amazon Accommodations team, who were very helpful in getting me the job coach support I need in order to do an effective job as a Shopper.

My Day 1 went well; everyone I met was super friendly and were very helpful. Since then, work has been great! I am enjoying my role as a Prime Now Shopper. Some goals that I set for myself when entering this role was to become more personable, work at a faster pace, and be the best employee that I can be. And with the support of my job coaches, I have been able to accomplish all of my goals. I am very proud of my accomplishments that I have been able to achieve since I started at Amazon.



I also want to share a quote from Amazon, who said “We pride ourselves in our Success Story wall, just as we pride ourselves in the magnificent partners we have, such as Breaking Barriers!!”

PUBLIC COMMENT

Lisa C. Anderson asked about: how to handle a day program intake interview if not respectful; after COVID will the Healthy Lifestyle Program resume on Zoom or in-person onsite; CAC facilitator. Staff will followup. Vanessa Garcia asked about board recruitment, as had previously applied. Applications for board are now being accepted. Elizabeth Espinosa is hearing from her families they would like RC to open soon and 'in-person',

APPROVAL OF THE BOARD MINUTES OF JANUARY 12, 2022 (ACTION*)

Todd Rubien, Board Member (Motion) and Zoey Giesberg, Board Member (Second) the approval of the Board Minutes of January 12, 2022. There was no discussion.

11 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVE THE BOARD MINUTES OF JANUARY 12, 2022

APPROVAL OF THE BOARD MINUTES OF FEBRUARY 9, 2022 (ACTION*)

Todd Rubien, Board Member (Motion) and Nilo Choudhry, Board Member (Second) the approval of the Board Minutes of February 9, 2022. There was no discussion.

11 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVE THE BOARD MINUTES OF FEBRUARY 9, 2022

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported as of January 31, 2022, which is 58% of the fiscal year, overall 48% has been spent. WRC projected expenditures in Operations at 49% will be within our budget allocation. Based on the C-2 Amendment, POS at 48% will be within our expected budget allocation. There is a Special Finance Committee Meeting set for Wednesday, March 16, at 5:00 PM for the annual independent Audit Presentation. All Board Members are invited and encouraged to attend. The Finance Committee is at 5:00 pm on Board Meeting days.

Client Services

Vanda Yung noted they have been working on developing draft policy on conferences trainings for families. They anticipate it will be presented at the April Board Meeting. Generally, Board-approved 'service standards' policies are then sent to DDS for review. She thanked Cesar Garcia, Director of Client Services, and his Team for their expertise and input. The Client Services Committee meets at 4:00 pm on Board Meeting days.

Consumer Advisory

Joseph Allen stated CAC remains very active and involved. CAC has had daily check-in Zoom calls for past two years as of March 16th. Todd, Joseph and CAC Members attend meetings and events in the community, such as committees, and also social services, staying healthy during COVID, person-centered planning, voting rights. Meetings at other Regional Centers include SCLARC, ELARC, NLACRC, Harbor RC. They attended the recent Abilities Expo at the LA Convention Center. David Wyles attended CAC. They discussed about the facilitator; They also attend Karen Bass events, Black History Month events. SC's not getting back timely about activities and events, so they don't know until the last minute, They discussed upcoming Mayor's race. There is a June primary and November general election. David acknowledged the great ongoing work the CAC is doing.

Service Provider Advisory

Joan Elaine Anderson, SPAC Representative, shared the vendor community continues to do their utmost during the pandemic to support the individuals served while observing all the fluctuating COVID safety guidelines, as well as all the other requirements of vendors. They met on February 15th and had approximately 60 attendees. Megan Mendes discussed the current rate implementation. Jane has met with several of the vendors to learn about their programs. Mary Lou has been helpful. There are wonderful stories to showcase what the dedicated vendors do. Megan also went over the welcomed HCBS grants coming in at the end of the month. Josh of DDS has another survey April – June. Direct support is happening. There are baby steps to the re-openings, with the different cities and counties with their own rules. Vendors abide by many COVID rules, including social distancing, frequent temperature checks, masking, vaccines, boosters. JoanE. mentioned Dr. Kelly. There will be a collective holistic approach to going back in-person. The next steps will be gradual, and initially it is first opening in-person with speech pathology therapists. There was a fun drive-in luau and breast cancer walk which all vendors were generously invited to join. Rhiannon Maycumber and Megan Mendes and Stephen Browning, Certified Person-Centered Trainers, have been very helpful to all. With day programs, it is variable- some will be remote, some in-person or combinations. Joan is proud of the vendors. Vendors are trying to keep programs going, provide services, and keep everyone safe. SPAC meets 10:30 pm on third Thursdays of the month.

Political Action and ARCA-

Zoey Giesberg reported ARCA will meet next week and will have more information then. There are updates on the budget and May Revise will be coming up. Efforts right now are on virtual Grassroots Day on Tuesday, April 5th via Zoom. There will be an orientation and kickoff the day before, on April 4th. If interested in joining, can contact Rhiannon asap. Highlighted issues will probably include a more favorable core staffing formula for Service Coordinators, tax credits for those with SSI/SSDI. and improving law enforcement interactions. We want to avoid troubling law enforcement interactions with individuals with developmental disabilities. We contact our legislators for advocacy and results. There is legislative redistricting. Local Assembly Member Autumn Burke has resigned, and there will be a run-off for her seat. The primaries for the State Assembly and State Senate will be in June. Wesley Witherspoon had a previous voting registration educational zoom session, and it is on the WRC website. All are welcome to attend the Political Action and Outreach Committee which meets the second Tuesday of the month at 5:00 pm.

Board Development

Jennifer E. Cohen thanked the committee members for working on new board member recruitment and board training. For board training, in February we had an excellent session on Person-Centered Planning thanks to Rhiannon, Megan and Stephen. This month, Chris Arroyo will train on board governance on Wednesday, March 23, at 6 pm. For board recruitment, the recruitment flyer is in the process of being finalized, contact lists are being updated, and related recruitment procedures were all approved. The committee will meet weekly in March. The intent is to have a candidate pool. Applications in English and Spanish will be on the WRC website.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by President David Wyles at 7:56 pm.
The next regular Board Meeting will be April 6, 2022.

Todd Rubien
Board Co-Secretary

Dr. Godwin Orkeh
Board Co-Secretary

MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
APRIL 6, 2022
ZOOM VIDEO

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Jennifer E. Cohen
Elizabeth Espinosa
Zoey Giesberg
Godwin Orkeh
Todd Rubien
Vanda Yung
David Wyles

MEMBERS ABSENT: Kyle Jones

STAFF PRESENT: Jane Borochoff, Tom Kelly, Danny Franco, Liz Spencer, Rhiannon Maycumber, Mary Lou Weise-Stusser, Cesar Garcia, Linda Butler, Martha Thompson, Elaine Wright-Forris, Lidia Rosales, Aga Spatzier, Stephen Browning, Feben Fantu, Kenny Lorenzo, Dara Stewart

GUESTS: Carolyn Minera (Interpreter), Sonia Hernandez (Interpreter), Aaron Christian (DDS), Jacqueline Gaytan (DDS), Cynthia Sandoval (DDS), David Lester, Felicia Ford, Lisa C. Anderson, Shellina Leftridge, Douglas Hedenberg, Brett Gordon, Daniel Redmond, Sarah Davenport, Christopher Taicher, Lidia R., Adriana Madrigal, Esther Kelsey, Beverly Hutchinson, Ellen Seldon, Robert Schwartz

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:40 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

CHAIRPERSON'S REPORT

David Wyles welcomed everyone, took roll call, and read the Mission Statement. All were reminded of the Code of Conduct and for respectful orderly interactions. David acknowledged April as Autism Awareness Month, and April 2nd as Autism Day worldwide. Individuals with autism and Asperger's have abilities as well as life-long challenges. He cited some surprising examples of some famous people who happen to have autism.

EXECUTIVE DIRECTOR REPORT

Acknowledged Rhiannon Maycumber for her efforts in leading WRC's team for ARCA's Grassroots Day, along with Stephen Browning and Aga Spatzier who were available throughout the day as well as Susan Gonzalez Rico and Dina May Jacob. A special shout out to Alex, Matthew and Leah who shared their stories and of course, our own Joan E Anderson who make a very passionate appeal on our behalf. Thank you all.

During March, she had the opportunity to meet with the Consumer Advisory Council of the Board – the C-A-C. It was a very impactful meeting. Thanked Esther Kelsey for the invitation; very impressed with the commitment of Westside's Self Advocates. Thank you to everyone at CAC.

On March 22nd, the FRC held our first diaper giveaway this year! This event is in partnership with WIN Los Angeles, the Women-Infant-Network. This was a drive-through event in the WRC parking lot where diapers were distributed to families. You may remember that last month there was a giveaway of household cleaning supplies and COVID test kits. This month, diapers in almost every size were collected and practically filled up the WRC. Sizes were sorted and organized and then distributed to the families. With prices soaring for items like diapers, it was wonderful to be able to provide these items through this partnership. This will be a monthly event moving forward.

FRC also has an important partnership with Claris Health. The Breakthrough Parenting Series will be starting again April 26th - the Breakthrough Parenting series is for families of children of all ages and abilities. The FRC also has an agreement with Claris to refer parents to receive individual Therapy support for any covid related issues they might be struggling with. The referral process is done by having the Service Coordinator refer the family to us and then we make the handoff to Claris. Remember to follow the FRC on social media as well so that you can receive all of the updates about our activities as well as community activities coming up.

Last week, on Wednesday, March 30th, Dr. Tom Kelly hosted on behalf of WRC our Annual Public Meeting to discuss our POS Expenditure Data (sometimes referred to as disparity data). The meeting was held on zoom. The meeting was recorded and can be viewed on WRC's YouTube channel. At this meeting, Dr. Kelly discussed limitations on the data, a review of the people we support, the services we provide, looking at disparities in services, and finally, looking at our plan to increase equity in service access.

There were a number of public comments and questions following Dr. Kelly's presentation. I would really encourage members of the board to watch the presentation if you were not able to attend it live. If I had to briefly summarize the comments and questions, it would be around language and culture – questions about translation into languages other than English and making materials more available; around accountability and transparency; and around training – training for the community, but also training for the staff and the board, and training about how the board operates. The link to the recording is here:

<https://www.youtube.com/watch?v=9zQlCE4maPg>

Another Public Hearing will be held next month. The purpose will be to discuss Caseload Ratios, as well as Performance Contracts. The meeting will be announced on the website and social media.

During March, WRC completed a series of 4 COVID Healthcare Town Hall Meetings. The final event in the series was held on March 24th on zoom. The focus of the presentation was “Mental Health in the Time of COVID” and featured mental health professionals who answered questions about self-care strategies and what researchers have learned about the mental health impact that the COVID-19 pandemic has had on our community. All four meetings can be viewed on WRC’s YouTube Channel.

<https://www.youtube.com/watch?v=KqEqTBsoAOA>

WRC’s IT department, under the direction of Steve Yi, has worked very hard to safeguard WRC’s systems to protect personal health information. WRC is utilizing encryption to protect information that is shared via email, keeping any sensitive information safe and sound. In the coming months, we are going to be creating training opportunities for staff as well as individuals and families who we serve to learn more about how to access and respond to encrypted emails. The Board’s support, the Community’s support, and Support from our Vendors for this initiative will be very important in ensuring that we comply with best practices moving forward.

Based on the current guidance from the CDC and LA County Public Health, WRC is now open By Appointment Only. It is important to make an appointment before you come to WRC as many staff are working remotely several days a week and we want to make sure that the person you need to see will be here on the day that you come.

When you do come to WRC, you will see a lot of new faces. So far in 2022, WRC has added 17 new team members. 4 of those are contract or temporary. But 13 new employees have joined the WRC family since January. This brings the total number of employees to 227. We also have 12 open positions current posted. These open positions include Service Coordinators, a Health and Safety Waiver specialist, a Home and Community Based Services Manager, a Participant Choice Specialist focusing on budgets and financial planning, an Assistant Program Manager and four Enhanced Case Managers. Even though we are in a statewide staffing shortage, and actually a nationwide staffing shortage, WRC’s HR department, under the direction of Sonya Lowe is diligently working very hard to fill these positions. We are looking forward to growing our team.

WRC is in need of vendors to provide these services to our families. We are asking anyone interested to please contact us; and we are asking anyone who can to help us spread the word. Our Community Services Department, under Mary Lou Wiese-Stusser’s leadership, has put out a Request for Letters of Interest for camping, social recreation, and other services. WRC is committed to seeking and developing resources that are inclusive, accessible, and available to individuals supported by WRC that are in their own communities, in their own language, and that will support the needs and wants of those who participate. Anyone interested in providing these services is welcome to submit a letter of interest, resume, brochure, and vendor disclosure statement to be reviewed by the Community Services Department. More information is on the WRC website. I know we are all very excited about these services being restored; however we do need service providers and vendors to join with us in order to be able to provide these opportunities to the people we serve.

<https://westsiderc.org/call-for-prospective-service-providers-camping-social-recreation-and-other-services/>

PUBLIC COMMENT

Adriana Madrigal had trouble logging in tonight. Lisa C. Anderson asked for follow up to a request to get back to her. She asked about facilitator, and how to apply to be on the Board. Applications are now being accepted on the WRC website. Elizabeth Espinosa is a sibling with a brother who is a client at WRC. In honor of National Sibling Day, there is an event on Sunday, April 10, ‘Sibs in Media’ from 2 to 3:30 pm. It will be a virtual sibling panel with Michael Kutcher, Ashton Kutcher’s twin brother with cerebral palsy, along with actors, filmmakers, writers, including Elizabeth, in an inspiring discussion of bonds they share with their siblings.

APPROVAL OF THE BOARD MINUTES OF MARCH 9, 2022 (ACTION*) -

Nilo Choudry, Board Member (Motion) and JoanE. Anderson, Board Member (Second) the approval of the Board Minutes of March 9, 2022. There was no discussion.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVE THE BOARD MINUTES OF MARCH 9, 2022

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported as of February 28, 2022, which is 66% of the fiscal year, overall 55% has been spent. WRC projected expenditures in Operations at 56% will be within our budget allocation. Based on the C-2 Amendment, POS at 55% will be within our expected budget allocation. The Finance Committee is at 5:00 pm on Board Meeting days.

ACCEPTANCE OF FY 2020-2021 AUDITED FINANCIAL STATEMENT (ACTION*) -

Nilo Choudry, Board Member (Motion) and Godwin Orkeh, Board Member (Second) the acceptance of FY 2020-2021 Audited Financial Statement, by Marcum, independent auditors. Receive and file. There was no discussion.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: ACCEPTANCE OF FY 2020-2021 AUDITED FINANCIAL STATEMENT.

Client Services

Vanda Yung noted they are finishing up working on draft policy on conferences and trainings for families and individuals served. They anticipate for it to be presented at the April Board Meeting. Board-approved 'service standards' policies are then sent to DDS for review. Social recreation policy was sent back to DDS. She thanked Cesar Garcia, Director of Client Services, and his Team for their expertise and productive input. The staff works very hard. The Client Services Committee meets at 4:00 pm on Board Meeting days.

Consumer Advisory

Joseph Allen stated CAC continues to remain very active and involved. CAC has had continuous daily check-in virtual group calls for over two years as of March 16th, which is remarkable. They watch out for each other. Todd, Joseph and CAC Members attend various meetings and events in the community, including committees, social events, trainings on mental health advocacy, staying healthy during COVID, person-centered planning, voting, disability rights. Meetings at other Regional Centers include SCLARC, ELARC, NLACRC, Harbor RC. Self Advocates have attended State Council events, including on disparity; Karen Bass campaign event at LA Trade Tech; a Health Fair sponsored by LA County Supervisor Holly Mitchell. They enjoyed the Abilities Expo with vendors, job opportunities, and performers. There is a statewide conference at the end of May they are interested in attending. Todd participated in Grassroots Day. David Wyles congratulated all the CAC Members.

Service Provider Advisory

Joan Elaine Anderson, SPAC Representative, shared that efforts towards rate reform acceleration of planned rate increases is very important. Not every service receives the same. Meanwhile, the vendor community continues to do their utmost during the pandemic to support the individuals served while observing all the fluctuating COVID safety guidelines, as well as all the other requirements of vendors. They met on March 15 and had 52 attendees. Thank you to Jane who is supportive, and has met with several vendors to visit and learn more about their programs as there are many good things happening in the vendor community. Mary Lou continues to be very helpful, including talking about the rates and more. Currently at 30%, additional vendors are signing up for EVV electronic visit verification. Encrypted e-mails are helpful with HIPAA. Openings could be in-person, alternative or hybrid. Vendors abide by many varying COVID rules. Joan is proud of the vendors. as they are trying very hard to keep programs going, provide services, and keep everyone safe. Vendors have also stepped up with transportation for PPE's. A vendor 's talent show is coming up. Petit Konstantin, LA Goal Executive Director highlighted their upcoming 'Mother Nature survived it and so will we' art show on June 11th. SPAC meets 10:30 pm on third Thursdays of the month, except in August.

Political Action and ARCA

Zoey Giesberg reported focus was on preparation for Grassroots Day Tuesday, April 5th, a day of virtual system advocacy in Sacramento, involving participants from each Regional Center. WRC participants included Todd, JoanE., Jane, persons served, parents, staff, and service providers. There is more information in the PAC report. Todd shared he spoke about his job held since 1988 and how the Regional Center helps him. Thank you to Rhiannon for all her great efforts, including coordinating many details. There was an ARCA orientation and kickoff the day before on April 4th. ARCA core talking points include: modernizing the core staffing formula which benefits Service Coordinators; recall of specific fees on families; SB882 which addresses law enforcement interactions with persons with developmental disabilities; AB2378 which gives employers job credits for hiring individuals with developmental disabilities; and rate reform acceleration to benefit vendors. The May Revise will be coming up. We keep an eye on other sponsored bills, and can contact our legislators for advocacy and results. There is a legislative recess April 7 to April 18. The primaries are in June and general election is in November. There is a voter information video on the WRC website. WRC has mask mandate with weekly testing, even though LA County recently lifted the mask mandate. All are welcome to attend the Political Action and Outreach Committee which meets the second Tuesday of the month at 5:00 pm.

Board Development

Jennifer Cohen thanked the committee members for working so hard on new board member recruitment and board training. They will continue to meet in March and April. For board recruitment, the recruitment flyer is posted along with Application in English and Spanish on the WRC website. Outreach efforts include various social media and LinkedIn; Contact lists were updated. Thank you to everyone for helping put the word out. For board training, Chris Arroyo will train on board governance on Wednesday, March 23, at 6 pm. It is our fourth mandatory board training for the year. ARCA webinar trainings will be available May 10th and May 11th.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by President David Wyles at 7:47 pm.
The next regular Board Meeting will be May 4, 2022.

Todd Rubien
Board Co-Secretary

Dr. Godwin Orkeh
Board Co-Secretary

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
MAY 4, 2022, 6:30 PM
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Jennifer E. Cohen
Elizabeth Espinosa
Zoey Giesberg
Kyle Jones
Godwin Orkeh
Todd Rubien
Vanda Yung
David Wyles

MEMBERS ABSENT:

STAFF PRESENT: Jane Borochoff, Tom Kelly, Danny Franco, Liz Spencer, Rhiannon Maycumber, Mary Lou Weise-Stusser, Cesar Garcia, Sonya Lowe, Linda Butler, Martha Thompson, Elaine Wright-Forris, Aga Spatzier, Stephen Browning, Dara Stewart

GUESTS: Carolyn Minera (Interpreter), Sonia Hernandez (Interpreter), Edwin Pineda (DDS), David Lester, Felicia Ford, Lisa C. Anderson, Adriana Madrigal, Esther Kelsey, Robert Schwartz, Beverly Hutchinson, Lorey Zlotnick, Liz Bogen, Chas Hoffner

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:46 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

CHAIRPERSON'S REPORT

David Wyles welcomed everyone, took roll call, and read the Mission Statement. All were reminded of the Code of Conduct and for respectful orderly interactions. David noted the leadership of Jane for the past three months, and Mary Lou prior through COVID. He acknowledged importance of some May holidays, including Mothers Day, Cinco de Mayo, Asia and Asia-Pacific Heritage Month, and Mental Health Awareness Month.

EXECUTIVE DIRECTOR REPORT

Began by highlighting several upcoming meetings where WRC will be seeking public input; all will be held via zoom. First, on May 13th at 10am, WRC will be hosting a public meeting about a proposal to implement provisions of AB 637. The purpose of this meeting is to present Westside Regional Center's proposal to increase access to newly restored funding for services including camping, social recreation activities, educational services for children 3-17, and non-medical therapies such as specialized recreation, art, dance, and music.

To increase access to availability of service providers ready to offer restored services to individuals in need, WRC proposes to include camping, social recreation activities, educational services for children 3-17, and non-medical therapies such as specialized recreation, art, dance, and music as additional eligible participant-directed services. The hope is that this will allow more access and flexibility in delivery of service so that individuals may choose to coordinate these services through participant direction.

More information is available on the WRC website. Input, comments, and suggestions are being solicited from the community at large. Please submit written public comment to Sonia Soriano, Quality Assurance Specialist, at restoredservices@westsiderc.org. Anyone can register in advance for this meeting online: https://westsiderc-org.zoom.us/webinar/register/WN_SiUz_4uVS36WQlOfYtzfdw

On May 18th at 6:30pm, WRC has called a Special Meeting of the Board of Directors. The purpose of this special board of directors meeting will be to hear from WRC's Director of Community Services Mary Lou Weise-Stusser who will review the Performance Contracts for 2020, 2021 and 2022. The annual performance contracts are designed to help consumers achieve quality of life, reach meaningful progress above current baselines, and develop services and supports to meet consumers' needs. Everyone is invited to attend and provide input. We would especially like to hear from Self-advocates, families, service providers, State Council on Developmental Disabilities (SCDD) representatives, and all others. Anyone can register in advance for this meeting online:

<https://westsiderc-org.zoom.us/j/81301653892?pwd=dDRtK0F5OFhSNmVtWXBNNFE1cWh4Zz09>

On May 24th at 6pm, WRC will be hosting a public meeting about reducing Caseload Ratios. At this meeting, WRC Director of Client Services Cesar Garcia will be sharing information on WRC's service coordinator-to-client caseload ratio data. The Department of Developmental Services (DDS) has found WRC to be out of compliance in two areas of and is requiring the development of a plan of correction. WRC would like to invite The State Council on Developmental Disabilities, local organizations representing the individuals we serve, their family members, community-based organizations that represent the ethnic and language diversity of the regional center catchment area, regional center employees, service providers, and other interested parties to join the discussion on how we can improve our caseload size. Your input is important!

You can register in advance for this meeting online: <https://tinyurl.com/WRC-Caseload-Ratio>

Unfortunately, like other regional centers, WRC has had to postpone the last meetings of the Self-Determination Local Advisory Committee. Cesar Garcia, WRC's Director of Client Services is working with the committee members to find a way to reschedule these meetings as soon as possible.

There is some good news from Jesus Franco, WRC's Medicaid Waiver Specialist, has shared an accomplishment achieved as an agency – the largest amount of people served being added to the Med Waiver in one month. Congratulations to Jesus, Rafael, and everyone in Client Services for the increased efforts in this area. And more good news: WRC has been awarded a grant in the amount of \$125,000 from LA Care for an Oral Health Initiative. Dr. Tom Kelly, WRC's Director of Clinical Services, spearheaded this grant request as part of his ongoing passion to increase access to healthcare for the individuals we serve. In particular, his commitment to advancing oral health and dentistry for Westsiders is to be commended.

Special Needs Dental Associates is going to be honored by Achievable at their annual gala on June 4th. WRC will be continuing to collaborate with Special Needs Dental Associates through the new grant and it is great to see them being honored for their work.

The Clinical team, under Dr. Kelly's leadership, is working to incorporate a new Health Risk Screening Tool (HRST); this is a web-based, validated application that is used to identify specific areas of health risks that a person with IDD may have. The HRST is a simple 22-item scale designed to find out who is at the greatest risk of illness and health destabilization. It then responds by producing risk-specific action steps that empower support staff in the form of special attention and prevention. The most important outcome of the HRST screening is to guide in the provision of health care support and surveillance. It is also used in determination of rate setting and resource allocation by states and agencies, and in addition, provides a mechanism for health oversight.

WRC is continuing efforts to safeguard personal information and health data by utilizing encryption more. The WRC IT department, under the direction of Steve Yi has created a short video explaining how the encryption system works, how to create an account, how to read encrypted emails from WRC and how to respond to emails as well. Today, the video was uploaded to the WRC YouTube channel. This video is available for the community to view and we hope it will be a guide for everyone when emailing the regional center. I would encourage all members of the board and the community to view the video when you have time.

<https://youtu.be/udDSBcOs1Bk>

Additionally, the IT department has been working hand in hand with Client Services to improve WRC's internal systems. As a result, WRC's accuracy in SANDIS data has improved dramatically. The IT department has also held two listening sessions with all staff invited and has sent out a survey to learn more about the staff IT needs.

Thanks to Sonya Lowe and her team in WRC Human Resources, WRC is continuing to hire and onboard new employees, including several new positions. Openings are posted on the WRC website. Current openings include Service Coordinator and HCBS Manager. WRC also has several newly funded positions, including a Participant Choice Specialist and Community Navigators for the FREC. The Community Navigators will be able to help individuals fully navigate systems of care throughout the life cycle. Filling these positions will be very important to WRC being able to fully achieve the mission of the organization.

Next month, on June 20th, WRC will be observing the new federal Juneteenth holiday. The updated holiday schedule can be found on the WRC website and is also included in today's board packet.

<https://westsiderc.org/training-and-events/office-holidays/> Lastly, we would like to wish all the Mothers in the WRC Family a Happy Mothers Day this weekend.

PUBLIC COMMENT – AGENDA

None

APPROVAL OF THE BOARD MINUTES OF APRIL 6, 2022 (ACTION*) -

Todd Rubien, Board Member (Motion) and Jennifer Cohen, Board Member (Second) the approval of the Board Minutes of April 6, 2022. There was no discussion.

11 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVE THE BOARD MINUTES OF APRIL 6, 2022

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported as of March 31, 2022, which is 77% of the fiscal year, overall 62% has been spent. WRC projected expenditures in Operations at 63% will be within our budget allocation. Based on the C-2 Amendment, POS at 62% will be within our expected budget allocation. The Finance Committee is at 5:00 pm on Board Meeting days.

ACCEPTANCE OF FY 2020-2021 IRS TAX FORM 990 (ACTION*) -

Nilo Choudry, Board Member (Motion) and Vanda Yung, Board Member (Second) the acceptance of FY 2020-2021 IRS Tax Form 990, prepared by Marcum, WRC independent auditors. Marcum gave an overview by Zoom at the Finance Committee. The non-profit informational form is filed annually electronically by deadline. WRC receive and file. There was no discussion.

9 AYES

0 NO

2 ABSTENTIONS

The motion passed.

RESOLUTION: ACCEPTANCE OF FY 2020-2021 IRS TAX FORM 990.

APPROVAL OF CRISIS RESPONSE PROJECT BY COMMUNITY INTEGRATED WORK PROGRAM FOR CRISIS TEAM SERVICES AT \$743,155.92, AND CRISIS BEHAVIORAL INTENSIVE SERVICES AT \$115,367.28. A TOTAL OF \$858,532.20 FOR FISCAL YEAR 2022-2023, TO BE PAID MONTHLY (ACTION*) –

Nilo Choudry, Board Member (Motion) and Vanda Yung, Board Member (Second) the approval of Crisis Response Project by Community Integrated Work Program for (a). Crisis Team Services at \$743,155.92, and (b). Crisis Behavioral Intensive Services at \$115,367.28. A total of \$858,532.20 for Fiscal Year July 1, 2022 to June 30, 2023, to be paid monthly. Mary Lou Stusser, Director of Community Services, answered questions. Crisis Response Project provides a need for 24 hour/seven days a week crisis support services available for persons served by WRC. It provides Crisis Response Team mobile face-to-face crisis, telephone and transportation interventions. It also provides Crisis Behavioral Training to individuals who require extra supports and training to stabilize the person served, train the family or service provider. They provide all necessary feedback and reports. This is a contract totaling over \$250,000. There was discussion.

9 AYES

0 NO

2 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF CRISIS RESPONSE PROJECT BY COMMUNITY INTEGRATED WORK PROGRAM FOR CRISIS TEAM SERVICES AT \$743,155.92, AND CRISIS BEHAVIORAL INTENSIVE SERVICES AT \$115,367.28. A TOTAL OF \$858,532.20 FOR FISCAL YEAR 2022-2023, TO BE PAID MONTHLY (ACTION*) –

Client Services

Vanda Yung noted they have worked on conference and trainings for families and individuals served. She thanked Cesar Garcia, Director of Client Services, and his Team for their collaborative efforts and hard work. The Client Services Committee meets at 4:00 pm on Board Meeting days.

APPROVAL OF CONFERENCE AND TRAINING POLICY (ACTION*)

Elizabeth Espinosa, Board Member (Motion) and Jennifer E. Cohen, Board Member (Second) the approval of the Conference and Training Policy. This will be sent to DDS for input. There was no discussion.

11 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF CONFERENCE AND TRAINING POLICY

Consumer Advisory

Todd Rubien reported CAC continues to remain very active and involved. CAC has had continuous daily check-in virtual group calls for over two years. They attend each other's IPP's. They want SC's to reach out, during COVID. CAC Members attend Self Advocacy groups, various trainings and conferences as well as community events to improve outreach, leadership skills, such as speaking up and self-esteem, something emphasized by former facilitator, as well as discussions on current events.. They want to be included in events if staff knows ahead of time. They want to address concerns. They want to attend the statewide SA Conference. The deadline is coming up. Zoom meetings presentations included Albert Feliciano from SCDD on Disparity, Part Two, and Wesley Witherspoon on crime prevention and voting changes this year. Cesar Garcia addressed questions around SC's, IPP services, Access ride sharing, and other issues. Choice of facilitator, Lanterman Act. Meetings at other Regional Centers include SCLARC, ELARC, NLACRC, HRC, and also SCDD. They attended a Stress Awareness Training hosted by the Disability Community Resource Center (DCRC). Chris Arroyo, Regional Manager of State Council was thanked for giving out important COVID-19 Test kits.

Service Provider Advisory

Joan Elaine Anderson, SPAC Representative, was voted in by SPAC as the SPAC Representative for 2022-2023. JoanE. shared SPAC met on April 19 and had 65 attendees. Mary Lou spoke about the rates, which are complex and coming in batches, and answered questions. The legislative efforts towards rate reform acceleration of planned rate increases and other ARCA talking points is very important. Not every service receives the same rates. Minimum wage did go up to \$15.00. WRC has a HCBS position. HCBS grants have been awarded. Final Rule will be coming up. EVV is at 30%. Additional vendors are signing up for EVV electronic visit verification. They have vendor sub-committees and committee reports: Day Program/Supported Employment; Residential; ILS/Supported Living. A successful virtual Grassroots Day was discussed. There are new Board Member recruitment efforts, and development of new Board Member training materials is also ongoing. There will be a Special Board Meeting on March 18th with presentations on 2020, 2021, 2022 Performance Contracts with public input. These were impacted by COVID. There are many good things happening in the vendor community. WRC is making available a video on how to respond to WRC encrypted e-mails. Encryption is another level of online safety.

Joan is proud of the vendors as they are trying very hard to keep programs going, provide services, and keep everyone safe. The vendor community continues to do their utmost during the pandemic to support the individuals served while observing all the fluctuating COVID safety guidelines, as well as all the other requirements of vendors. Vendors have also stepped up with transportation for PPE's. A vendor 's talent show is coming up- Petit Konstantin, LA Goal Executive Director mentioned upcoming art show on June 11th. There are success stories: Charles, owner of Brooke's Place level 3, had one of his participants graduate with a fashion degree and is now working with Neiman in Beverly Hills. Another individual has been hired as a caregiver. Another agency was featured on Good Day LA. Two celebrated 11 years of marriage. JoanE highlighted a Supported Living program, who with the caring, committed case management funding help of WRC, provided round-the-clock care to an individual with long-standing pressure life-threatening wounds that

had not responded previously. With the intervention of Wound Pros, the individual thankfully healed, is eating better and becoming stronger everyday. Deep gratitude to the WRC Staff, and Vendors for collective efforts-coming through when most needed. SPAC meets 10:30 pm on third Thursdays of the month, except in August.

Political Action and ARCA

Zoey Giesberg reported focus was on preparation for Grassroots Day Tuesday, April 5th, a day of virtual system advocacy in Sacramento, involving participants from each Regional Center. WRC participants included JoanE. Anderson, Sasha Burik, Hiery Perez, Dina Jacob, Maria Soto, Jane Borochoff. Todd and other Self Advocates Matthew E., Alex S., Leah H., did a great job. Extra thanks to Rhiannon Maycumber for her efforts. ARCA specific core talking points included: modernizing the core staffing formula which benefits Service Coordinators; recall of specific fees on families; SB882 which addresses law enforcement interactions with persons with developmental disabilities; AB2378 which gives employers job credits for hiring individuals with developmental disabilities; and rate reform acceleration to benefit vendors. SCDD has trainings on legislative advocacy. Important is: local advocacy, continue educating legislators, and cultivating system champions. The May Revise will be coming up. We keep an eye on other sponsored bills, and can contact our legislators for advocacy and results. The primaries are in June and general election is in November. Long-time attendee and participant, Todd Rubien, is recommended as new PAC Chair for the upcoming fiscal year. All are welcome to attend the Political Action and Outreach Committee which meets the second Tuesday of the month at 5:00 pm.

Board Development

Jennifer Cohen reported as required, the Board Development Committee puts forth the proposed Slate of Officers and Directors for upcoming fiscal year. For 2022-2023: Board President; David Wyles; Board Vice-President Jennifer E. Cohen; Board Treasurer: Nilo Choudry; Board Secretary: Todd Rubien; Board Co-Secretary: Vanda Yung. Board Directors: 1-year term: Christopher Taicher, Joseph Allen, Nilo Choudry, Elizabeth Espinosa, Todd Rubien, David Wyles. 2-year term: Jennifer E. Cohen, Kyle Jones, Vanda Yung, This will be voted on at June Annual Board Meeting. Also, 1-year term: Joan Elaine Anderson. JoanE. has already been voted in by SPAC as SPAC Representative for 2022-2023. Nominations are also accepted at that time per Bylaws. The Committee continues to work on new Board Member recruitment and new Board Member training. For board recruitment, the recruitment flyer is posted along with Application in English and Spanish on the WRC website. Leads and applications are welcome. Outreach efforts include various social media and LinkedIn. Board has completed four of six mandatory trainings for 2022. ARCA Academy webinar board trainings, for all Regional Center Board Members across the state, will be on May 10th, and May 11th.

PUBLIC COMMENT

Lisa C. Anderson had questions on social security overpayment. Felicia Ford clarified Dr. Godwin Orkeh's name on slate. Dr. Orkeh gave shout out to Dara, and also visited Achievable. Elizabeth Espinosa highlighted protective safety and staff support concerns. An incident in the Lynwood sheriff's jurisdiction, outside of WRC's catchment area, involved an individual with autism canvassing alone. With a protected class, there could be misdemeanor enhancements. It is important for persons served and their support staff and others to remain aware, and there is safety in numbers, especially on public transportation or in unfamiliar settings.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by President David Wyles at 8:14 pm.
The next Annual Board Meeting will be June 8, 2022.

Todd Rubien
Board Co-Secretary

Dr. Godwin Orkeh
Board Co-Secretary

**MINUTES
SPECIAL BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
MAY 18, 2022, 6:30 PM
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Jennifer E. Cohen
Godwin Orkeh
Todd Rubien
Vanda Yung
David Wyles

MEMBERS ABSENT: Elizabeth Espinosa, Zoey Giesberg, Kyle Jones

STAFF PRESENT: Jane Borochoff, Danny Franco, Liz Spencer, Mary Lou Weise-Stusser, Linda Butler, Elaine Wright-Forris, Aga Spatzier, Stephen Browning, Dara Stewart

GUESTS: Carolyn Minera (Interpreter), Sonia Hernandez (Interpreter), Edwin Pineda (DDS), Jacqueline Gaytan (DDS), David Lester, Felicia Ford, Lisa C. Anderson, Esther Kelsey, Robert Schwartz, Liz Bogen, Douglas Hedenberg, Rickell Lewis, Tiffany De La Torre, Carmen Haley, Sunny Chole, Uche Ani, Susan David

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:38 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

INTRODUCTION

David Wyles welcomed everyone, took roll call, and read the Mission Statement. All were reminded of the Code of Conduct and for respectful orderly interactions. Mary Lou Stusser, Director of Client Services, will be presenting on:

- (A). 2020 Performance Contract Year-End Report
- (B). 2021 Performance Contract Year-End Report
- (C). 2022 Performance Contract Draft.

Mary Lou showed overheads on each. Performance Contract information was sent out prior in Board Packets. Public Comment will be taken on each separately. Questions and comments are welcome. Two interpreters are available for Spanish translation. Performance Contracts are under WIC 4629 and Annual DDS Guidelines.

Mary Lou explained, unlike most data, Performance Contracts are based on the Calendar year. In the Spring, there is a Performance Contract report, or 'report card', by all Regional Centers of what they have done.

In 2021, a three-year Strategic Plan was approved by WRC, and that will address key areas going forward. Certain performance areas include employment, equity and disparity, supports at home, housing, and the like.

WRC wants to give services and supports so individuals can live a good life in their community, based on their individualized needs. Most of WRC clients are actually children, and those numbers will continue to grow.

APPROVAL OF 2020 PERFORMANCE CONTRACT YEAR-END REPORT (ACTION*) -

Nilo Choudhry, Board Member (Motion) and Vanda Yung, Board Member (Second) the approval of the 2020 Performance Contract Year-End Report. Mary Lou gave an overhead presentation. There was Public Comment and discussion.

7 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVE 2020 PERFORMANCE CONTRACT YEAR-END REPORT

APPROVAL OF 2021 PERFORMANCE CONTRACT (ACTION*) -

Joan E. Anderson, Board Member (Motion) and Todd Rubien, Board Member (Second) the approval of the 2021 Performance Contract. Mary Lou gave an overhead presentation. There was Public Comment and discussion.

7 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVE 2021 PERFORMANCE CONTRACT YEAR-ED REPORT

APPROVAL OF 2022 PERFORMANCE CONTRACT (ACTION*) -

Todd Rubien, Board Member (Motion) and Vanda Yung, Board Member (Second) the approval of the 2022 Performance Contract. Mary Lou gave an overhead presentation. There was Public Comment and discussion.

7 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVE 2022 PERFORMANCE CONTRACT DRAFT

PUBLIC COMMENTS RECEIVED

Public Comment was taken before and at each separate vote.

2020 Performance Contract Final year-End Report

Lisa A. asked about individuals getting in trouble with social security because of employment earnings and savings. Elizabeth H. asked about Access transportation with the programs as they start up. Linda B. asked about employment numbers. Mary Lou explained she will also cover more recent employment statistics coming up. The COVID pandemic restrictions starting in March seriously impacted three quarters of the entire year.

2021 Performance Contract

Douglas H. explained how he has worked since 2004, and his work was impacted by COVID. He was a good worker and had a staff who helped him. He is currently not working and misses his job. He inquired when he could go back again. He is also a paid self-advocate artist at another vendor. Mary Lou explained he and others would be kept informed as programs start back up. Also, there are job fairs, and outreach to potential employers. WRC has an Employment Specialist on staff to coordinate overall employment efforts. .

2022 Performance Contract

Lisa A. asked about limits placed by social security on personal savings. Mary Lou recommended folks contact legislators who make the laws. Also, individuals can attend the Political Action Committee to help effect change. ARCA has the current Governor's budget and they provide a readable outline. Also, there are advocacy needs in areas of subsidized housing, and children's needs. Robert S. stated he has autism, and asked about older adults who live alone. At 60, that is his situation. It seemed that stats for individuals age 55 and older seemed low to him. He is just guesstimating that it may be higher than 1% and probably closer to 4% to 6%.

Sammy C., a client from another Regional Center near San Francisco, wants to have some input. As a transgender female, Sammy was concerned about housing for the disabled being in unsafe neighborhoods. Mary Lou noted supports are provided, and safety is a priority for all clients. Vanda Y. mentioned the surprisingly high stats for individuals living with families could be because of housing costs. Also there is family culture considerations. WRC will continue to think of doable strategies to help clients and families. Mary Lou highlighted the new local Vista Ballona multi-unit housing development as affordable 12-one bedroom units reserved for WRC persons served who went through a lottery system to rent the units. There is a ribbon-cutting, and selected individuals will be moving in soon. These units will be kept in perpetuity for 55 years.

CHAIRPERSON REPORT

David Wyles, Board President, thanked Mary Lou Stusser for presenting this evening. Mary Lou will be retiring. Her last day is this Friday. On behalf of the entire Board, David expressed heartfelt congratulations and thanks for over 38 years of service to WRC. She began as a Service Coordinator, and all the way to being Interim ED, and while in that capacity, Mary Lou led during very critical times, keeping the agency afloat. And, as the long-time Director of Community Services, she was dedicated in service to WRC as a leader at WRC. It has been a pleasure to work with Mary Lou. We appreciate her, will miss her, and hope she enjoys her time in retirement.

Mary Lou thanked David for the kind words. Half of her life has been at WRC. She was happy to be an integral part of developing services and supports and trying to meet the needs of individuals both now and going forward. Mary Lou commended self advocates Todd and Joseph for their dedication to the Board and always being there to represent well. It was a pleasure, she will miss it, and she enjoyed her time with WRC. She lives in the catchment area, so will see individuals. David concluded by thanking everyone for being here tonight.

ADJOURNMENT (ACTION*)

The Special Board Meeting was adjourned by President David Wyles at 7:55 pm.
The next Annual Board Meeting will be June 8, 2022.

Todd Rubien
Board Co-Secretary

Dr. Godwin Orkeh
Board Co-Secretary

MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
JUNE 8, 6:30 PM
ZOOM VIDEO

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Jennifer E. Cohen
Elizabeth Espinosa
Zoey Giesberg
Kyle Jones
Godwin Orkeh
Todd Rubien
Vanda Yung
David Wyles

MEMBERS ABSENT:

STAFF PRESENT: Jane Borochoff, Tom Kelly, Danny Franco, Liz Spencer, Rhiannon Maycumber, Cesar Garcia, Sonya Lowe, Linda Butler, Martha Thompson, Elaine Wright-Forris, Megan Tommet-Ramirez, Aga Spatzier, Stephen Browning, Feben Fantu, Joseph Montez, Dara Stewart

GUESTS: Antoinetta Schulz (Interpreter), Romina Espinosa (Interpreter), Edwin Pineda (DDS), Jacqueline Gaytan (DDS), David Lester, Felicia Ford, Tresa Oliveri, Lisa C. Anderson, Adriana Madrigal, Esther Kelsey, Robert Schwartz, Beverly Hutchinson, Douglas Hedenberg, Elizabeth Hedenberg, Mary Lou Stusser, D'Marcus Baptist, Denise Brown, Sang Lee, Carla Lehmann, Diana Maruri, Tiffany De La Torre, D. Bass, Jeremy Van Buren

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President David Wyles at 6:45 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board

CHAIRPERSON'S REPORT

David Wyles welcomed everyone, took roll call, and read the Mission Statement. All were reminded of the Code of Conduct and for respectful orderly interactions. All Board Members were thanked for their volunteer board dedication and service in the past fiscal year, which was also a time of transition and many challenges. Governance vote reflects New Board Officers: President David Wyles; Vice President Jennifer E. Cohen; Treasurer Nilo Choudhry; Secretary Todd Rubien; Co-Secretary Vanda Yung. David acknowledged the history and significance of Juneteenth, a new federal holiday; and LGBTQ+ Month with an upcoming in-person event. Thank you to Rhiannon, who will be leaving, for her assistance and dedication in hosting our Board Meetings.

EXECUTIVE DIRECTOR REPORT

June 8, 2022

Good evening.

At the last Board of Directors meeting, David Wyles acknowledged Mary Lou Weise-Stusser and congratulated her on her retirement from Westside Regional Center after 38 years. Today I want to share that the position of Director of Community Services has been posted on the WRC website and the search for her replacement is active and ongoing. In the meantime, Joseph Montez has stepped up to be WRC's Interim Director of Community Services. Joe has been with WRC for 24 years and is well-regarded as experienced and knowledgeable in the department. I hope you will join me in congratulating Joe and thanking him for stepping into this role at this time.

Last Friday, the Vista Ballona apartments held their ribbon-cutting ceremony. 12 units have been designated for WRC clients, who were selected through a lottery process. Everyone is excited that move-in day will be coming soon. **SHOW PHOTO** I want to especially recognize Rhiannon Maycumber, WRC's CPP Housing Manager, for all of her efforts to get this project to the finish line. I also want to share that at the ribbon cutting, Mary Lou Wiese-Stusser was recognized for her vision and was presented with a plaque in appreciation for her incredible efforts to advance community-based housing opportunities for people with developmental disabilities at Vista Ballona and throughout the State of California. **STOP SHARE**

Westside Regional Center has also named a conference room on the 4th floor as the "Weise-Stusser Training Room", so if you come into the facility in the future, you may have a meeting or training in the room that is named in recognition of Mary Lou.

During May, WRC held several public meetings to gather input. I want to recap a few of these tonight:

First, on May 13th at 10am, WRC will be hosted a public meeting about a proposal to implement provisions of AB 637. The purpose of this meeting was to present Westside Regional Center's proposal to increase access to newly restored funding for services including camping, social recreation activities, educational services for children 3-17, and non-medical therapies such as specialized recreation, art, dance, and music.

On May 24th at 6pm, WRC hosted a public meeting about reducing Caseload Ratios. At this meeting, WRC Director of Client Services Cesar Garcia shared information on WRC's service coordinator-to-client caseload ratio data. The Department of Developmental Services (DDS) has found WRC to be out of compliance in two areas of and is requiring the development of a plan of correction. Input and feedback from the meeting is helpful as WRC seeks to reduce caseload ratios.

Yesterday evening, the Self-Determination Local Advisory Committee met. This was WRC's first attempt at hosting a hybrid meeting, where some participants participated in person, while others participated via zoom.

This hybrid format is something WRC is going to continue to explore. Unfortunately, cases in the catchment area are rising. We are experiencing more COVID-19 positive cases among the staff, vendors and sadly among the people served by WRC. Everyone must continue to remain vigilant and follow safety protocols.

WRC is cautiously open for appointments only. This includes meetings such as the SDP local advisory committee, the CAC is planning to meet at WRC this month. Healthy Cooking Class and Chair Yoga have resumed on a limited basis. If anyone here would like to meet at WRC, just contact us so that we can reserve the appointment for you.

SHOW PRIDE FLYER This month WRC is going to be celebrating LGBTQ+ Pride with an outdoor drop in event, and everyone is invited. It will be on the 2nd level of the WRC Parking Lot on June 23rd from 10am-noon. **STOP SHARE**

WRC is also celebrating the Juneteenth Holiday with a celebration on June 16th from 12:30-3pm featuring food, fun, games and culture. This will also be an outdoor event on the 2nd level of the parking structure. Everyone is invited to celebrate freedom, equality and justice – and all that it brings.

The WRC office will be closed on June 20th, in observation of the Juneteenth holiday.

Also, I would like to wish all the Fathers in the WRC Family a Happy Fathers Day this month.

And, I want to acknowledge a birthday tomorrow, board member Dr. Godwin Orkeh – Happy Birthday Godwin.

Before I close, I would like to share an email that WRC received this week from Julie Ginsberg. Julie writes

“My son Ben has been a regional center client since he was 22 months old. At the time he qualified for almost every support that was offered. We were blessed to have Felice Gardner helping us navigate the system and we received speech, occupational and physical therapies as well as social skills.

When he turned three Imelda Palacios took over and has been instrumental in helping us find providers and keeping us up to date on the amazing opportunities that WRC offers.

Thanks to the WRC, his therapist, teachers and doctors Ben has made unimaginable progress. At 22 months we didn't know if he'd be able to walk or talk. Now not only does he do both (maybe talk a bit more than we'd like), but he's making friends and excelling. This year he sang the opening solo at his fifth grade culmination in front of 400 people. Ben is living proof that early intervention can work.

He still struggles and has ups and downs but knowing the support you and your team offer makes all the difference. It's wonderful not being alone on this crazy journey.

Thank you for everything,
Julie Ginsberg

And now we are going to try to show a short video clip of Ben, singing the opening solo

SHOW VIDEO

I just love seeing Ben there singing his heart out in front of 400 people! I, too, want to acknowledge Felice Gardner, Imelda Palacios, and their managers Naisisha Gonzalez and Philomena Morais for the support and the excellent work.

Thank you.

Sincerely,
Jane Borochoff
Executive Director
Westside Regional Center
(310) 258-4200

PUBLIC COMMENT – AGENDA (3 minutes)

A parent, Diana Maruri, discussed her individual service situation. David Wyles clarified individual service situations are not handled at the board level which handles overall policy. Individuals should go to Service Coordinator, then Program Manager, then up in the Client Services Dept. Although we empathize, individual cases are handled in the Client Services area. Lisa C. Anderson wished a Happy Father's Day to the directors, asked about the board application, wanted all to stay safe, and thank you to all. Confirmed was Linda Butler's inquiry about LGBTQ+ event being open to everyone.

APPROVAL OF THE SPECIAL BOARD MEETING MINUTES OF MAY 18, 2022 (ACTION*) -
Todd Rubien, Board Member (Motion) and Vanda Yung, Board Member (Second) the approval of the Special Board Meeting Minutes of May 18, 2022. The meeting covered Performance Contracts. There was no discussion.

11 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVE THE SPECIAL BOARD MEETING MINUTES OF MAY 18, 2022

APPROVAL OF THE BOARD MINUTES OF MAY 4, 2022 (ACTION*) -
Todd Rubien, Board Member (Motion) and Nilo Choudhry, Board Member (Second) the approval of the regular Board Meeting Minutes of May 4, 2022. There was no discussion.

11 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVE THE REGULAR BOARD MEETING MINUTES OF May 4, 2022

APPROVAL OF AMENDED CODE OF CONDUCT POLICY (ACTION*)
Nilo Choudhry, Board Member (Motion) and Joan Elaine Anderson, Board Member (Second) the approval of the Amended Code of Conduct Policy, to apply from old 'all Board Meetings' to new 'all Board-related Meetings'. There was no discussion.

11 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF AMENDED CODE OF CONDUCT POLICY

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported as of April 30, 2022, which is 83% of the fiscal year, overall 70% has been spent. WRC projected expenditures in Operations at 73% will be within our budget allocation. Based on the C-2 Amendment, POS at 70% will be within our expected budget allocation. There is a need to select a new independent audit firm, as all Regional Centers are limited to five years with the same firm. Independent Audit firms were reviewed. From 5 firms, it was narrowed down to two, and then one. The recommended independent Audit firm will be presented at next Board Meeting for board approval. The Finance Committee is at 5:00 pm on Board Meeting days.

Client Services

Vanda Yung noted they are working on outlining qualifications for floor time services for individuals. The committee continues to review and update select service standard guidelines as necessary. They will have more information next month. Ongoing thanks to Cesar Garcia, Director of Client Services, and his Team for their collaborative efforts and hard work. The Client Services Committee meets at 4:00 pm on Board Meeting days.

Consumer Advisory

Todd Rubien reported CAC continues to remain very active and involved. CAC Members attend Self Advocacy groups, various trainings and conferences as well as community events to improve outreach and leadership skills. Since the last board meeting, some events and activities include: Health Care with Wesley Witherspoon; two Voting sessions with Wesley; Facilitation training with SCDD/Chris Arroyo; Caseload ratio meeting; Performance contract meeting; event with yoga, PPE's and healthy snacks. Linda Butler and Esther Kelsey attended a wellness event. CAC presented and thanked Mary Lou Weise-Stusser with a gift card for her retirement. They wanted to know where are the SC's during COVID. Where do they go for concerns and get resolutions. There was a Self Advocacy conference up north in May. They want to attend the Sacramento statewide SA Conference in October. If there are any questions, contact CAC Vice President Esther Kelsey.

Service Provider Advisory

Joan Elaine Anderson, SPAC Representative, was previously voted in by SPAC as the SPAC Representative for 2022-2023. JoanE.shared SPAC met in May with good turnout for a great meeting. It was sad to see Mary Lou go, as she has continued to serve so well for so many years with the vendors, but we understand. All wish her well. The vendor rates and amount of the increases and differing rates are of concern. Regional Center will be hiring more people in different roles, including Service Coordinators. The COVID challenges have impacted staffing at WRC and with vendors. Staff and vendors are here to help Self Advocates and families. The important relationship of the staff and vendors continues to be helpful and collaborative. Thank you to the fantastic staff and the vendors. Joan continues to be proud of the vendors as they are trying very hard to keep programs going, provide services, and keep everyone safe. The vendor community continues to do their utmost during the pandemic to support the individuals served while observing all the fluctuating COVID safety guidelines, as well as all the other requirements of vendors. The good news is the May revision of the 2022-2023 Governor's budget has gone our way. Thanks to Mary Lou for her long-standing efforts towards housing. Jane will continue leadership efforts towards more housing as well. Thank you to Rhiannon Maycumber, Megan

Mendes and Stephen Browning who all collectively originally started and coordinated the successful annual LGBTQ+ Pride events at WRC. The May SPAC Report is in the Board Packet. New WRC Board Member recruitment efforts continue. SPAC meets 10:30 pm on third Thursdays of the month, except in August.

Political Action and ARCA

Zoey Giesberg< PAC Chair, extended extra thanks to Rhiannon Maycumber for being the staff liaison to PAC. . Zoey discussed the May Revise which includes the core staffing formula which benefits Service Coordinators; recall of specific fees on families; law enforcement interactions with persons with developmental disabilities; job credits for hiring individuals with developmental disabilities; and rate reform acceleration to benefit vendors. We keep an eye on sponsored bills, and can contact our legislators for advocacy and results. CAC and others are involved. Important is: local advocacy, continue educating legislators, and cultivating system champions. Voter turnout is important. Zoey discussed the primaries which just took place in June. The general election is in November. Some legislative races will go into runoff in the November election. Todd Rubien, a long-time PAC participant, is the new PAC Chair for the upcoming 2022-2023 fiscal year. The PAC Report and ARCA advocacy steps are in the Board Packet. All are welcome to attend the Political Action and Outreach Committee which meets the second Tuesday of the month at 5:00 pm.

David Wyles acknowledged the contributions of Zoey Giesberg as she leaves after 7 years of dedicated service as a WRC Board Member, PAC Chair and as the ARCA Delegate for WRC. She has an advanced social services degree and background. Zoey, most importantly, is a person served by WRC and has been an ongoing valued contributor to the WRC Board. David presented Zoey with the Heart Award- “You put your Heart into all you do”. Zoey was very appreciative and thankful for the opportunity to serve the overall WRC community.

Board Development

David Wyles thanked Jennifer E. Cohen for her leadership of the Board Development Committee this past fiscal year. The committee works on board training as well as board recruitment and nominations. The Committee puts forth the proposed Slate of Officers and Directors for upcoming fiscal year. David Wyles also shared the background of a new Board Member, Dr. Christopher Taicher, who lives and works in WRC catchment area.

APPROVAL OF 2022-2023 WRC BOARD OF DIRECTORS (ACTION*)

Joan Elaine Anderson, Board Member (Motion) and Todd Rubien, Board Member (Second) the approval of the 2022-2023 WRC Board of Directors. The Board Officers were already approved unanimously in governance vote: Board President: David Wyles; Board Vice President: Jennifer E. Cohen; Treasurer: Nilo Choudhry; Board Secretary: Todd Rubien; Board Co-Secretary: Vanda Yung. The Board Members recommended are: For a one (1) year term: Dr. Christopher Taicher, Nilo Choudhry, Todd Rubien, Joseph Allen, Elizabeth Espinosa, and David Wyles. For a two (2) year term: Vanda Yung, Jennifer E. Cohen, and Kyle Jones. There was no discussion. Note: Joan Elaine Anderson has already been selected by SPAC as WRC SPAC Representative for 2022-2023. Dr. Godwin Orkeh was thanked for his valuable service for the WRC Board since last year, and wished well in his current and future betterment efforts for the world and community at large.

11 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF 2022-2023 WRC BOARD OF DIRECTORS

PUBLIC COMMENT (3 minutes)

Felicia Ford appreciated the attention on Juneteenth as a significant holiday to be observed by all Americans. The video of Ben singing at his school will be available on the WRC website. Dr. Godwin was wished a Happy Birthday. David Wyles noted there will be several committee meetings coming up in June, including PAC, SPAC, CAC and others. Everyone was thanked for attending tonight. The next Board Meeting will be just after the July 4th holiday.

ADJOURNMENT (ACTION*)

The Annual Board Meeting was adjourned by President David Wyles at 7:53 pm.
The next regular Board Meeting will be July 6, 2022.

Todd Rubien
Board Secretary