

MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
JULY 8TH, 2020
ZOOM VIDEO

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Cammy DuPont
Zoey Giesberg
Betty Pearson-Grimble
Todd Rubien
Alejandro Soschin
Russell Tanner
Sofia M. Vergara
Vanda Yung
Myra Mezquita

MEMBERS ABSENT: Austin Dove, Elizabeth Espinosa, Philip Jackson, David Wyles

STAFF PRESENT: Thompson Kelly, Cesar Garcia, Danny Franco, Hillary Kessler, Mary Lou Weise-Stusser, Liz Spencer, Sonya Lowe, Steve Yi, Kate Harvey, Rhiannon Maycumber, Stephanie Lee, Patricia Crook, Brenda Buendia Herrera, Jennifer Morales, Maria Lipstein, Teri Huber, Claudia Williams, Megan Mendes, Monique Lazarus, Niaisha Gonzalez, Anjanette Robinson, Megan Tommet-Ramirez, Aga Spatzier, Nolan Porter, Liddy Amador, Stephen Browning, Sandy Cabanatan, Ereida Galda, Carol Taylor

GUESTS: Christofer Arroyo, SCDD, Megan Mitchell, DDS, Edwin Pineda, DDS, Loida Delaney, Ellen Seldon, Carla Lehmann, Donna Harden, Christian Marquez, Lisa Anderson, Allison Gray, Fran Cameron, Shellena Leftridge, Adriana Madrigal, Roschell Ashley, Tresa Oliveri, DC Harden, David Hadacek, Esther Kelsey, Portia Griffith, Sonia Ramos, Carlyn Meshack, Judy Mark, Marta C, Wesley Witherspoon, Rahsaan Herbert, Felicia Ford, Alyssa Jackson

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President, Dr. Sofia Vergara at 6:10pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 3.03 (g) of the bylaws of Westside Regional Center which states:

(g) Quorum

A quorum of the Board of Directors shall consist of nine (9) members of the corporation. Provided, however, that a quorum of the Board of Directors shall consist of a majority of the Directors then in office at any time when the number of Directors then in office is less than ten (10)

INTRODUCTION OF GUESTS

Dr. Sofia Vergara, Board President, welcomed everyone to the July meeting, and explained the process of using the Zoom features during Public comment.

OPEN PUBLIC COMMENT

Chris Arroyo, State Counsel, reported that SCDD continues to provide PPE to the community. They are putting in for their 6th order coming up and if anyone needs PPE, to please contact him to put an order for your organization. Chris also extended a thank you to partner agencies including the Chinese Parents Support group and FREC who have been giving out PPE. Finally, Chris noted that if an agency claims they cannot get access to PPE, please tell them to contact SCDD at 818-543-4631 or email Julie.Eby-McKenzie@scdd.ca.gov. SCDD will be happy to provide and deliver the PPE directly to their work site.

Vanda Yung, Board Member, noted that there needs to be more PPE and a policy for direct care providers who are going into family homes to make sure that they have PPE. Lisa Anderson thanked Chris and the State Counsel for the PPE distributions. Liz Spencer commented that WRC is extremely committed to health and safety during COVID-19, and is proud of the efforts to explain and implement the processes in place to help ensure that folks are safe, receiving PPE, and receiving other support.

Fran Cameron inquired as to what the community's involvement for the Executive Director Search will be, and when the community will be able to give their input, and Allison Gray inquired about who the candidates for the Executive Director search will be.

Portia Griffith inquired as to if WRC can help those who are out of work find jobs in light of COVID-19, and Cammy Starks DuPont, Board Member, asked if there is anyone specific at WRC who can help those we support with Unemployment.

Judy Mark, DVU, let everyone know that DVU is holding weekly webinars on Thursdays re: COVID. Tomorrow, they will be covering services that can help those whose lives have changed because of COVID19, participant directed services, and talking through ideas with self-advocates about how to stay safe. She also inquired how folks are doing in regards to their health. Alex Soschin, Board Member, noted that the DVU webinar series has been incredibly helpful for resources, and have featured people who are leaders in the Health industry

Zoey Giesberg, Board Member, emphasized that none of the trigger cuts are going to happen to the budget.

Martha Chavez inquired about how she can get verbal communication therapy services but is being denied by her healthcare system. She requested that WRC help her get those services for her and her daughter.

An anonymous participant asked if the Board Members could share which WRC sponsored training and events since COVID began that they have participated in, and if they follow WRC social media to keep apprised of what is happening.

CHAIRPERSON'S REPORT

Dr. Sofia Vergara, Board President, reported that with great difficulty, she has decided that she will not be seeking reelection as Board President, and will be leaving the Board after the August meeting. She states that it has been an honor, and a privilege, to serve on the Board and will continue to be active in the community so that her voice remains heard. Dr. Vergara also reminded the Board about the Closed Board meeting next week.

APPROVAL OF MINUTES FOR THE JUNE 3, 2020 BOARD MEETING (ACTION*)

Todd Rubien, Board Member (Motion) and, Zoey Giesberg, Board Member, (Second) the approval of the June 3rd, 2020 Board Meeting Minutes.

No public comment. The motion passed.

11 AYES

0 NO

0 ABSTENTIONS

RESOLUTION: APPROVAL OF MINUTES FOR THE JUNE 3, 2020 BOARD MEETING.

REPORT OF THE INTERIM EXECUTIVE DIRECTOR

Dr. Tom Kelly, Interim Executive Director, reported that while we are still faced with the crisis of COVID-19, our community has pulled together to keep working through it, and thanks everyone for their perseverance, patience, and creativity. He also noted that the best way to stay informed is to continue to utilize current trustworthy resources such as those from the State and Local Health directives. These resources are continuously being pulled by WRC's Community Engagement Specialist, Sandy Cabanatan, and put on the WRC website for reference. Dr. Kelly also reported that WRC has been able to procure and distribute even more PPE to families and direct service providers, and thanks those involved with the multiple distribution days. Dr. Kelly also acknowledged the continuous need for collaboration and discussion with our vendor community. As such, there will be a Vendor Town Hall held tomorrow (Thursday July 9th) in order to review current protocols for ensuring safety, and how operations will evolve moving forward. Dr. Kelly noted that at this time, there are 32 individuals we support and 29 services providers who are COVID-19 positive.

Finally, Dr. Kelly acknowledged the hard work of several WRC committees, including the newly formed Race Forward Committee, who are holding a six-week speaker series on topics involving race, culture, and equity. He also thanked the LGBTQ and Pride Celebration staff members for putting on a wonderful Pride celebration this year, the WRC "Work Safe" Committee, who are helping to voice the opinions of WRC during COVID-19, and finally, thanked the HR department for their work in creating an updated personnel evaluation for WRC staff. Dr. Kelly's full report can be found in the Board Packet.

COMMITTEE REPORTS

➤ FINANCE (ACTION*)

Cammy DuPont, Treasurer, reported that as of May 31st, 2020, 83% of the OPS budget and 85% of the POS budget had been utilized. The full Financial Report is included in the Board packet.

Cammy also reported that the Finance committee met today, and that auditors joined the meeting to review the IRS form 990, a public document that shows transparency information, and audited the WRC Financial Statement. Auditor Kimberly Robertson, of Marcum, made a presentation to the Finance Committee regarding the independent audit of Financial Statement ending June 30th, 2019. An unmodified (clean) opinion was issued, same as in the past, due to the difference in non-governmental FASB vs. Governmental accounting standards. Amounts discussed included revenue, assets, and line of credit. Both the 990 and the Financial Statement can be found in the Board Packet.

Danny Franco, CFO, reported that WRC renewed our line of credit with City National Bank. This credit is typically used in July while State is approving budget, and there is a gap in funding.

Sofia Vergara, Board Member (Motion), Alex Soschin, Board Member (Second) the approval of the Financial Statement & 990

9 AYES

0 NO

2 ABSTENTIONS

No public comment. The motion passed.

RESOLUTION: ACCEPTANCE OF THE WRC AUDIT FINANCIAL STATEMENT AND 990

➤ CLIENT SERVICES (ACTION*)

Cesar Garcia, Director of Early Start and Children's Services proposed edits to the Independent Living Services (ILS) and Supported Living Services (SLS) standards documents. These edits were done to improve the clarity and accessibility of the document language. Copies of the original documents, the markups, and final edit versions can be found in the Board packets.

JoanElaine Anderson, Board Member (Motion), Vanda Yung, Board Member (Second) the approval of the SLS & ILS Contracts

11 AYES

0 NO

0 ABSTENTIONS

No public comment. The motion passed.

RESOLUTION: APPROVAL OF THE SLS & ILS CONTRACT DOCUMENT UPDATES

➤ **BOARD DEVELOPMENT COMMITTEE**

Nilo Choudhry, Board Co-Secretary, reported that a document entitled the Board Member 'Roles and Responsibilities' will be created. This is a document to inform board members of their duties. Nilo also reported that there are openings on the board. The Board must meet DDS guidelines for Regional Centers, including proportionate ethnic guidelines, parent and client percentages, as well as newer requirements for fiscal expertise, management and prior governance experience. The information will be posted on the WRC website.

The 2020-2021 slate will be presented for vote at the August 5th Annual Meeting. Directors: Joseph Allen Jr., Nilo Choudhry, Elizabeth Espinosa, Zoey Giesberg, Myra Mezquita, Betty Pearson-Grimble, Todd Rubien, Russell Tanner, David Wyles, Vanda Yung. The Officer slate: President, Betty Pearson-Grimble; Vice President, Nilo Choudhry; Treasurer, Vanda Yung; Secretary, Todd Rubien. Joan Elaine Anderson was elected by SPAC as their SPAC Representative for 2020-2021.

Finally, Nilo thanked the departing board members and welcomed them to serve on committees as they are able, and to also otherwise provide continuing guidance and advisement towards the mission of WRC.

➤ **CONSUMER ADVISORY COMMITTEE**

Joseph Allen, Board Member, reported that CAC members still continue to practice healthy and safe habits during COVID-19. He noted that CAC was participating in several trainings, including trainings on bullying, stress and anxiety, and emergency preparedness. CAC also extends their thanks to Chris Arroyo for the PPE provided to them.

➤ **EXECUTIVE SEARCH**

Dr. Sofia Vergara, Board President, reported that work with Envision Consulting for the Executive Director search continues. Finalists are meeting next week on July 15th during a Closed Board meeting, and due to COVID-19, Board Members will have the option to participate in person, or virtually. Sofia noted that members of the current nominating committee are working with DDS to discuss the status of the search and the onboarding of the director and new board members.

➤ **EQUITY**

Dr. Tom Kelly reported that in lieu of a regular meeting, the Equity Committee did their first of two public meetings regarding the Purchase of Services (POS) Disparity data from the 2018-2019 fiscal year. Notably, this presentation highlighted that 10,464 individuals were served during this fiscal year, 9144 WRC clients have funded services and 1502 do not, a large amount of all WRC authorized expenditures are for adults (aged 22 and older), and the ethnic distribution of individuals served include self-identified categories of Hispanic, White, Black/African-American, Multi-Ethnic/Other, and Asian.

A full report summary of this presentation can be found in the Board Packet, and on WRC's website. In addition, the full presentation, which was held on Zoom, was attended by 34 individuals, and was presented in both English and Spanish. This recording can be found on WRC's website, YouTube, and Facebook page.

➤ **FAMILY EMPOWERMENT CENTER**

Liz Spencer, Director of the Family Empowerment Center reported that during the month of June the FREC received 2 deliveries of PPE from State Counsel. The FREC held two distribution events at WRC to give out all PPE, with the help of several staff and family members. The FREC welcomes folks to contact them with any questions about PPE or any needs they may have. Liz also reported that the FREC partnered with four of the family support groups in order to have them distribute PPE distributed to their members and networks. She extended her thanks to Chris, and the rest of State Counsel again, for all the support and PPE given. Finally, Liz noted that Siempre Amigas will begin holding meetings again and that those who are interested should call Martha at the FREC: 310-258-4063.

➤ **SELF DETERMINATION**

Judy Mark, DVU, reported that the Self Determination Committee met last Wednesday of the month. At that meeting on June 24th, the committee voted unanimously to use the implementation funds received from DDS for three action items: Spanish language interpretation at meetings/orientations, support for the Statewide Self-Determination Advisory Committee, and finally, to produce an RFP that supports individuals and families in understanding the SDP. The full breakdown of these funds can be found in the Board Packet.

➤ **SERVICE PROVIDER ADVISORY COMMITTEE**

JoanElaine Anderson, SPAC Representative and Board Member, reported that the vendor community is continuing to provide resources during COVID-19. For example, she has asked a Physical Trainer to create short instructional videos that will be posted digitally. JoanElaine also mentioned the Vendor Town Hall, which will be taking place tomorrow, and noted that the vendors and WRC will be discussing their plans for safe reentry into the workplace, and what resources will be needed/provided. Finally, JoanElaine extended thanks to WRC and Chris Arroyo for their work distributing PPE, and to the Board members who are leaving, for their hard work and dedication.

➤ **STRATEGIC PLANNING**

Dr. Tom Kelly reported that the Strategic Planning Committee interviewed two of the seven organizations who submitted their proposals for Strategic Planning Consultant. The committee ultimately awarded the contract to Strategy Matters, a Boston-based, woman-owned consulting group. This group focuses on taking a tailored approach to meet their client needs, customizing the tools and design for each client. Since they were founded in 2000, Strategy Matters has worked with a majority of clients who focus on social justice, including Human Service non-profits, Public Health organizations, Youth/Family Services and other Government funded organizations. The Strategic Planning Committee is working with Strategy Matters to develop a timeline for their partnership, and will be meeting with them for a “kick-off” meeting in July or August.

Dr. Kelly also noted that the Strategic Planning Committee is looking to add more members that represent the different communities of Westside. This would include more folks who are part of the vendor community, and more WRC service coordinators.

➤ POLITICAL ACTION & ARCA

Zoey Giesberg, ARCA Representative and Board Member, reported that the Governor signed the budget, and most importantly there will be no trigger cuts or aging cuts this new fiscal year. She also noted that Wesley Witherspoon is doing research to help bring a registered polling center to our community, and will also do a presentation about how to register, and how to vote by mail. Zoey also noted that the Political Action committee is looking to partner with race-focused organizations, such as Black Lives Matter, to improve the lives of everyone in the community. Zoey's full report can be found in the Board packet.

PUBLIC COMMENT


An anonymous attendee asked if there are any planned trainings that will touch on maintaining professionalism while in Zoom meetings on camera. Wesley Witherspoon inquired as to how school-aged children are able to get a quality education during the social-distancing of COVID-19.

An anonymous attendee asked what Board member attendance requirements were for maintaining a seat on the Board. After 3 consecutive absences from Board Meetings, a Board member may be removed. An anonymous attendee asked why people are leaving the Board and how many board members will we have in September.


Judy Mark, DVU, asked for information regarding how people can apply to be on the Board of Directors. Alex Soschin, Cammy Starks DuPont, and Dr. Sofia Vergara each briefly spoke to their reasons for leaving the Board, and thanked everyone for their opportunity to serve on it. Multiple audience and Board members thanked Alex, Cammy, and Sofia for their service on the Board. Several anonymous attendees asked why the current Board members are selecting the new Executive Director, and why this decision isn't being put on hold until a new Board is elected.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by Dr. Sofia Vergara at 8:49pm, Zoey Giesberg (Second) and no public comment followed.



Todd Rubien
Board Co-Secretary



Nilo Choudhry
Board Co-Secretary

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MINUTES
SPECIAL ANNUAL BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
AUGUST 5, 2020
ZOOM VIDEO

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Cammy DuPont
Elizabeth Espinosa
Zoey Giesberg
Mayra Mezquita
Betty Pearson-Grimble
Todd Rubien
Alejandro Soschin
Russell Tanner
Sofia M. Vergara
David Wyles
Vanda Yung

MEMBERS ABSENT:

STAFF PRESENT: Thompson Kelly, Cesar Garcia, Danny Franco, Hillary Kessler, Mary Lou Weise-Stusser, Liz Spencer, Sonya Lowe, Kate Harvey, Rhiannon Maycumber, Niaisha Gonzalez, Deborah Diaz, Kenia Torres, Aga Spatzier, Joanne Manese, Rachel Credo, Sarah Catherine Golden, Sarah Williams, Susana Gonzalez Rico, Ron Lopez, Natalie Monge, Lidia Rosales, Myriam Garcia, Sonia Soriano, Barbara Marbach, Martha Thompson, Feben Fantu, Stephanie Lee, Liddy Amador, Megan Tommet-Ramirez, Angela Quinonez, Monica Jauregui, Carol Taylor, Jose Reyes, Megan Mendes, Ari Zeldin, Laveeza Bhatti, Candace Hein, Patricia Crook, Linda Butler, Stephen Browning, Anjanette Robinson, Ereida Galda, Bernadette Daroca, Ana Da Silva, Carol Taylor, Claudia Williams

GUESTS: Tonie Schulz (Interpreter), Sonia Hernandez (Interpreter), Carla Castaneda DDS, Edwin Pineda DDS, Megan Mitchell DDS, Sherry Alvarez, Lisa Anderson, Karina Andrade, Leticia Antonio, Janet Astocondor, Elizabeth Bogen, Martha Chávez, Gia Civerolo, Luisa Delgadillo, Linda Demer, Kristen Evans, Felicia Ford, Richard Frey, Teresa Garcia, Francis Gomez, Elizabeth Gomez, Dave Hadacek, Katie Hornberger, Beverly Hutchinson, Marcia James, Kedrin Johnson, Esther Kelsey, Connie Lapin, Shellena Leftridge, Carla Lehmann, Ron Lopez, Adriana Madrigal, Judy Mark DVU, Carlyn Meshack, Katie Meyer, Natalie Monge, Kay Mullen, Teri Mulugeta, Sacha Naschinski, Guadalupe Nolasco, Tresa Oliveri, LaKieya Patterson, Tamra Pauly, Fotini Revivo, Lidia Rosales, Ellen Seldon, Dana Simon, Lisa Szilagyi, Mulugeta Tadelem, Gabriela Uriarte, Mitra Vahid, Marcia Valner, Miriam Ventura, Wesley Witherspoon, Elaine Wright-Forris, Robte, Arlyn, Leilani

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President, Dr. Sofia Vergara at 6:05pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 3.03 (g) of the bylaws of Westside Regional Center which states:

(g) Quorum

A quorum of the Board of Directors shall consist of nine (9) members of the corporation. Provided, however, that a quorum of the Board of Directors shall consist of a majority of the Directors then in office at any time when the number of Directors then in office is less than ten (10)

INTRODUCTION OF GUESTS

Dr. Sofia Vergara, Board President, welcomed everyone and explained the process of public comment during a Zoom Meeting. She also noted that there will be a closed session following the first public comment portion of this meeting to conduct contract negotiations for the new WRC Executive Director.

PUBLIC COMMENT

- Judy Mark, DVU, let everyone know that DVU is holding its 17th (and final) webinar tomorrow about Self Advocacy. Next week, the DVU meetings will focus on election next November including; the census, how to vote, understanding voting and the issues presented. DVU will continue partnering with the Regional Centers, Disability Rights, State Counsel, and all the other organizations vital to this community. Judy also thanked Dr. Vergara for her service on the Board.
- Felicia Ford asked about the format of the meeting and when the public comment sections will happen.
- Wesley Witherspoon noted that he has gotten calls from his peers about being lonely and wanting more social interactions.
- Liz Spencer, Director of the FRC, asked for clarification of a comment from Alex Soschin from last meeting. Alex clarified that he was committed to staying connected and doing work on behalf of the disability community, even when he is no longer a Board Member.

CLOSED SESSION

Employment and Contract Negotiation and Litigation Update (California Welfare and Institutions Code Section 4663(a)(2)(3)&(5))

APPROVAL OF MINUTES FOR THE JULY 8, 2020 BOARD MEETING

(ACTION*)

Nilo Choudhry, Board Member (Motion) and, Zoey Giesberg, Board Member, (Second) the approval of the July 8th, 2020 Board Meeting Minutes.

No public comment. The motion passed.

13 AYES

0 NO

1 ABSTENTIONS

RESOLUTION: APPROVAL OF MINUTES FOR THE JULY 8, 2020 BOARD MEETING.

BOARD DEVELOPMENT COMMITTEE: BOARD OF DIRECTORS ELECTIONS

THE SLATE OF PROPOSED OFFICERS AND DIRECTORS WAS PRESENTED AT THE JULY 8, 2020 BOARD MEETING:

DIRECTORS

**Joseph Allen Jr.
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Myra Mezquita
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
David Wyles
Vanda Yung**

Note: Joan Elaine Anderson was elected by SPAC as WRC 'SPAC Representative' for 2020-2021

OFFICERS SLATE

**PRESIDENT - Betty Pearson-Grimble
VICE PRESIDENT - Nilo Choudhry
TREASURER - Vanda Yung
SECRETARY - Todd Rubien**

BOARD OF DIRECTORS (MEMBERS)

Zoey Giesberg, Board Member (Motion) and, Elizabeth Espinosa, Board Member (second) to approve the Board of Directors Members Slate

- 14 AYES**
- 0 NO**
- 0 ABSTENTIONS**

RESOLUTION: Board of Directors Member Slate is APPROVED with 10 members, 11 including SPAC Representative Joan Elaine Anderson

OFFICERS SLATE

Elizabeth Espinosa, Board Member (Motion) and, Mayra Mezquita, Board Member (Second) to approve Officer's Slate as presented

Alejandro Soschin, Board Member (Motion) and Vanda Yung (Second), amended the motion to nominate Dr. Sofia Vergara to the Board members and to the officers slate as President Candidate

Dr. Sofia Vergara had previously submitted a letter of resignation from the Board of Directors at the end of June 2020. Dr. Vergara rescinded her resignation after this nomination.

RESOLUTION: DR. SOFIA VERGARA ACCEPTED THE NOMINATION TO REMAIN ON THE BOARD AND RUN FOR THE POSITON OF PRESIDENT.

VOTING

➤ SECRET BALLOT FOR THE VOTE OF PRESIDENT:

VOTING OPTIONS: Betty Pearson-Grimble (Slate) or Dr. Sofia Vergara (Nominated Member)

- **Betty Pearson-Grimble has MAJORITY vote**

RESOLUTION: BETTY PEARSON-GRIMBLE IS ELECTED WRC BOARD PRESIDENT

➤ VICE PRESIDENT - Nilo Choudhry

Elizabeth Espinosa, Board Member (Motion) and Todd Rubien, Co-Secretary (Second)

- **14 AYES**
- **0 NO**
- **0 ABSTENTIONS**

RESOLUTION: NILO CHOUDHRY IS ELECTED WRC BOARD VICE PRESIDENT

➤ TREASURER (Acting) - Vanda Yung

Cammy Starks-Dupont, Treasurer (Motion) and Mayra Mezquita, Board Member (Second)

- **14 AYES**
- **0 NO**
- **0 ABSTENTIONS**

RESOLUTION: VANDA YUNG IS ELECTED (ACTING) WRC BOARD TREASURER

➤ SECRETARY - Todd Rubien

Mayra Mezquita, Board Member (Motion) and, Cammy Starks-Dupont, Treasurer (Second)

- 14 AYES
- 0 NO
- 0 ABSTENTIONS


RESOLUTION: TODD RUBIEN IS ELECTED WRC BOARD SECRETARY

PUBLIC COMMENT

- Various Board members thanked Cammy and Alex for their excellent work on the Board and wished them well in their future endeavors. Various Board members also thank Dr. Sofia Vergara for deciding to remain on the Board as an acting member. Dr. Sofia Vergara stated that it has been an honor to serve as Board President and that she is excited to continue to do this great work as a member of the Board.
- An anonymous participant reminded the Board that as per the by-laws, Dr. Sofia Vergara will be able to remain on the Board Executive Committee as an ex-officio member.
- An anonymous participant suggested that the members of the Board participate in WRC's Person-Centered Thinking (PCT) Training, in order to continue working to uphold WRC's commitment to such practices.
- Judy Mark commented that she appreciates Dr. Vergara's upstanding attitude and grace, even in the face of not being reelected as Board President. Judy also noted that we need to work harder to have more representation of persons-served in officer positions.
- Felicia Ford commented on the importance of language in regards to race, and the implications of using harmful language to make a point. She notes that Black voices still need to be heard but continue to be under represented in all factions. Finally, Felicia thanked Dr. Vergara for her continuing work on the Board.

ADJOURNMENT (ACTION*)

The Board Meeting was adjourned by Dr. Sofia Vergara at 8:49 pm. She thanked everyone for her time as Board President and congratulated Betty Pearson-Grimble as the new President.



Todd Rubien
Board Co-Secretary

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
SEPTEMBER 9TH, 2020
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Myra Mezquita
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
Sofia M. Vergara
David Wyles
Vanda Yung

MEMBERS ABSENT:

STAFF PRESENT: Thompson Kelly, Cesar Garcia, Danny Franco, Hillary Kessler, Mary Lou Weise-Stusser, Sonya Lowe, Steve Yi, Kate Harvey, Rhiannon Maycumber, Liddy Amador, Cristina Azantian, Stephen Browning, Brenda Buendia, Sandy Cabanatan, Tatiana Carredano, Patricia Crook, Ana De Silva, Feben Fantu, Myriam Garcia, Mina Gomez, Jessica Haro, Jose Hernandez, Jill Hewes, Stephanie Lee, Natasha Lopez, Megan Mendes, Veronica Mills, Natalie Monge, Martha Montealegre, Jacqueline Montenegro, Philomena Morais, Jennifer Morales, Nelson Orozco, Anjanette Robinson, Blanca Rojas, Sonia Soriano, Aga Spatzier, Megan Tommet-Ramirez, Claudia Williams

GUESTS: Christofer Arroyo (SCDD), Megan Mitchell (DDS), Tresa Oliveri, Dave Hadacek, Edwin Pineda (DDS), Blanca Ramosn, Lisa Anderson, Karina Andrade, Nelson Arguelles, Mackenzie Bath, Elena Bustamante, Linda Butler, Martha Chavez, LeeAnn Christian (DDS), Felicia Ford, Teresa Garcia, Francis Gomez, Nayma Guerrero, Douglas Hedenberg, Clara Hernandez, Beverly Hutchinson, Alyssa Jackson, J Jones, Esther Kelsey, Adriana Madrigal, Barbara McCants, Joanna Montes, Ellen Seldon, Rebecca Shipman, Rocio Sigala, Dana Simon, Nora Snowden, Annetta Sparks, Michele Wicen, Wesley Witherspoon, Sammy,

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President, Betty Pearson-Grimble at 6:06pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 3.03 (g) of the bylaws of Westside Regional Center which states:

(g) *Quorum*

A quorum of the Board of Directors shall consist of nine (9) members of the corporation. Provided, however, that a quorum of the Board of Directors shall consist of a majority of the Directors then in office at any time when the number of Directors then in office is less than ten (10)

PUBLIC COMMENT

Wesley Witherspoon inquired about supports being provided for the community in regards to education and internet difficulties.

Ereida Galda let everyone know that the FREC is offering a training for parents and families regarding social distancing. More information can be found on the FREC website.

Nilo Choudhry, Board Member, noted that on Tuesday from 5:00-6:30pm there will be a webinar on special education and distance learning. She also discussed the plan for Board training and Board governance in partnership with the new Executive Director, Roschell Ashley.

Chris Arroyo, SCDD, let everyone know that the State Council was made aware of Special Contract Language regarding the WRC Board. DDS has outlined what they expect, and Chris asks that the community supports the staff and the Board for their hard work to meet these expectations.

Elizabeth Espinosa, Board Member, thanked Chris Arroyo for his comment about contract language, and for the training he will be providing. Elizabeth also noted that the digital divide has presented obstacles to families during COVID 19. Also discussed was the Public Comment section.

Felicia Ford noted that she has a resource for rental help for families who have lost income as a result of COVID. Contact Felicia for more information.

Douglas Hedenberg and Sammy thanked the WRC staff and Board for supporting them and others in the community who are vulnerable and whose voices are magnified by the support they receive. Several anonymous participants thanked Westside Staff for their hard work and support.

CHAIRPERSON'S REPORT

Betty Pearson-Grimble, Board President, welcomed everyone to the meeting. She noted that the Board continues to work together with the staff and community to mend their relationships. Betty discussed the importance of being a “working board”, with much of the work being done in the various committees and behind the scenes. Finally, Betty thanked everyone on the Board and on the staff for their hard work so far this year.

APPROVAL OF MINUTES FOR THE AUGUST 5, 2020 BOARD MEETING

(ACTION*)

Todd Rubien, Board Secretary (Motion) and, Vanda Yung, Board Member, (Second) the approval of the August 5th, 2020 Board Meeting Minutes.

No public comment. The motion passed.

11 AYES

0 NO

1 ABSTENTIONS

RESOLUTION: APPROVAL OF MINUTES FOR THE AUGUST 5, 2020 BOARD MEETING.

REPORT OF THE INTERIM EXECUTIVE DIRECTOR

Dr. Tom Kelly, Interim Executive Director, thanked everyone for their support and hard work during this past year as he was Interim Director. He noted that even though the only constant is change, this staff and community supported him to make the job easier and rewarding. Dr. Kelly updated everyone on the most recent COVID-19 statistics, which include 68 people we support, and 60 providers, currently. Fortunately, the numbers appear to be trending down, with the largest increase of positive cases occurring between May and July. Dr. Kelly also noted that DDS continues to extend many directives through the next few months. Notably, directives affecting community providers to bill for alternative services, and the differences between remote and alternative services. More information about the DDS directives is forthcoming and is continuously updated on the WRC website.

COMMITTEE REPORTS

➤ FINANCE

Danny Franco, Director of Finance, reported that the Finance Committee met today to discuss the current and last fiscal year's budget. He noted that as of the end of last fiscal year, WRC had spent 97% of its budget. As July 31, 2020 WRC has only spent 6% of the current fiscal year budget. Overall, Danny notes that this year's budget allocation appears to be enough to cover projected expenditures. Finally, Danny noted that WRC has hired an attorney to help with the Board Special Contract Language. WRC is asking for a detailed billing statement for auditing and transparency purposes. That statement is forthcoming. The full Budget Status Report Summaries for June 30 and July 31 can be found in the Board Packet.

➤ CLIENT SERVICES

The Client Services Committee will resume meeting in November, prior to the next Board Meeting. Details are forthcoming.

➤ CONSUMER ADVISORY COMMITTEE

Esther Kelsey, CAC member, read the report on behalf of Joseph Allen, Board Member. Esther reported that CAC has continued to be productive even in the face of continued quarantine due to COVID-19 and members are eating healthier, attending trainings such as earthquake preparedness & voter registration, and keeping up with the current happenings at WRC. Finally, she reported that CAC sends their thoughts and prayers to those who are affected by, or who have lost loved ones because of COVID-19. The full CAC report can be found in the Board Packet.

➤ **EQUITY**

Dr. Tom Kelly, Interim Executive Director, reported that the Equity Committee met this month and discussed the current disparity projects and funding. Due to COVID-19, projects have been adapted to be more virtual, and therefore, changes in venue and money must be approved by DDS. New project ideas have included an Employment Options Video that will be animated, and Distance Learning and information binders that can be distributed to families. The current Equity project involves reworking the two monthly newsletters that go out to the WRC community so that they reach more people. This month's Equity Committee Meeting Minutes can be found in the Board Packet.

➤ **FAMILY EMPOWERMENT CENTER**

Ereida Galda, Family Support and Education Specialist at the FREC, read the report on behalf of Director Liz Spencer. The FREC will be hosting a webinar starting next week entitled "Why Inclusion is Important for All Preschoolers", in which presenter Dr. Mary Falvey will be speaking. This will be held on three consecutive Thursdays. There will also be a workshop series entitled "Different Thinkers" as presented by Dr. Mariana Lenaera. The next workshop is scheduled for October 8th. The FREC also has begun their twice monthly I.E.P. clinics and have started the SibShop Sibling support group back up as of August. Finally, Ereida noted that the FREC continues to partner with families in as many creative ways as possible to support them. This has included delivering PPE right to their doors, or meeting in socially-distant outdoor spaces to provide help. The full FREC report, which includes dates and details, can be found in the Board Packet.

➤ **SELF DETERMINATION**

Self Determination did not meet this past month. There will be a report following their September meeting.

➤ **SERVICE PROVIDER ADVISORY COMMITTEE**

JoanElaine Anderson, SPAC Representative and Board Member, reported that although SPAC does not meet in August, they did host a Vendor Town Hall. Highlights included the various ways that the vendor community continue to be creative in how they support people because of COVID-19. JoanElaine noted that this shutdown has been difficult because vendors are unable to provide in-person services, and therefore groups like transportation services have little to no work at this time. Overall, the vendor community pledges to continue to focus on supporting people through technology and working hard to meet DDS guidelines as they continue to change.

➤ **STRATEGIC PLANNING**

Dr. Tom Kelly, Interim Executive Director, reported that the Strategic Planning Committee met to discuss the ongoing partnership with the Strategic Planning Consulting firm, Strategy Matters. The team from Strategy Matters will be joining the Strategic Planning meetings in September and October for their first meet & greet, and planning meetings. The Committee also discussed the importance of representation of the WRC community as part of its official membership. New seated members of the Strategic Planning committee will include representation of: WRC community/family members, persons supported, vendors, WRC staff and WRC board members. The Strategic Planning committee is excited to move forward with its planning consultant and new members. This month's Strategic Planning Committee Meeting Minutes can be found in the Board Packet.

➤ **POLITICAL ACTION & ARCA**

Zoey Giesberg, ARCA Representative and Board Member, reported that now is the most important time for the community to call their senators in support of the COVID relief package for Medicaid and HCBS services for people with disabilities. Zoey also noted that there is going to be an informational session recorded for the community that includes information on how to register to vote, how to be an informed voter, and how to turn in and track your ballot. Registration info for this can be found here:

<https://zoom.us/meeting/register/tJcodemsrT4vH9HPqes6r0aNIGeu6nMjobiX>. The full Political Action & ARCA report can be found in the Board Packet.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by Betty Pearson-Grimble at 7:20pm.

Approved by the Board of Directors 11/4/2020
Board Secretary: Todd Rubien

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**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
NOVEMBER 4, 2020
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Myra Mezquita
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
Sofia M. Vergara
David Wyles
Vanda Yung

MEMBERS ABSENT:

STAFF PRESENT: Roschell Ashley, Cesar Garcia, Danny Franco, Thompson Kelly, Liz Spencer, Mary Lou Weise-Stusser, Sonya Lowe, Steve Yi, Kate Harvey, Liddy Amador, Stephen Browning, Linda Butler, Bernadette Daroca, Niaisha Gonzalez, Jill Hewes, Monique Lazarus, Stephanie Lee, Barbara Marbach, Rosalinda Mata, Rhiannon Maycumber, Megan Mendes, Philomena Morais, Jefferi Moreno Estrada, Patricia Crook, Anjanette Robinson, Sonia Soriano, Aga Spatzier, Martha Thompson, Megan Tommet-Ramirez

GUESTS: Certified Interpreting Services, LeeAnn Christian (DDS), Megan Mitchell (DDS), Edwin Pineda (DDS), Christofer Arroyo (SCDD), David Hadacek, Tresa Oliveri, Judith Enright (Enright & Ocheltree), Noelle Bensussen (Enright & Ocheltree), Jose Ayala, Elena Bustamante, Martha C, Rayvone Douthard, Feben Fantu, Felicia Ford, Francis Gomez, Brett Gordon, Veronica Green, Douglas Hedenberg, Beverly Hutchinson, Alyssa Jackson, Shellena Leftridge, Adriana Madrigal, Carlyn Meshack, Lynda Metzger, Nichole Mikkelsen, Hazel Owens, Wesley Witherspoon, Elaine Wright-Forris

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President, Betty Pearson-Grimble at 6:08pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 3.03 (g) of the bylaws of Westside Regional Center which states:

(g) *Quorum*

A quorum of the Board of Directors shall consist of nine (9) members of the corporation. Provided, however, that a quorum of the Board of Directors shall consist of a majority of the Directors then in office at any time when the number of Directors then in office is less than ten (10)

CHAIRPERSON'S REPORT

Betty Pearson Grimble, Board President, welcomed everyone to the meeting. She acknowledged the anxiety surrounding the pandemic and reminded everyone that the staff at WRC are happy to address any concerns and provide support outside of this meeting.

STAFF HIGHLIGHT- WRC IT DIRECTOR

Steve Yi, Director of Information Technology (IT) highlighted the efforts of his IT staff who are working around the clock to support the WRC staff during the new normal of COVID-19. This team allowed for nearly the entire staff of 240 people to work remotely, and they accomplished this virtually overnight. They are also continuing to support everyone as their technology needs change.

REPORT OF THE EXECUTIVE DIRECTOR

Roschell Ashley, Executive Director started her report by highlighting the most recent COVID statistics and reminded everyone that while the WRC building is closed to the public, employees are working remotely. She reported that Nancy Bargmann, Director of the DDS, is working with the state to develop a process for distributing a COVID vaccine once one becomes available. Roschell also discussed the decrease in enrollment in Early Start intake services, the WRC Disparity Fund grant "Help Me Grow", and both the Early Start and Fiscal DDS audits that are happening right now at WRC. Roschell closed her report with recognition of several staff members and departments for their hard work and projects that they have completed this year. The full Executive Director report can be found in the Board packet.

APPROVAL OF MINUTES FOR THE SEPTEMBER 9, 2020 BOARD MEETING (ACTION*)

JoanElaine Anderson, Board Member (Motion) and, David Wyles, Board Member, (Second) the approval of the September 9th, 2020 Board Meeting Minutes.

No public input. The motion passed.

12 AYES

0 NO

0 ABSTENTIONS

RESOLUTION: APPROVAL OF MINUTES FOR THE SEPTEMBER 9, 2020 BOARD MEETING.

APPROVAL OF ED SIGNATORY (ACTION*)

Zoey Giesberg, Board Member (Motion) and, David Wyles, Board Member, (Second) the approval of Roschell Ashley the ED Signatory

No public input. The motion passed.

12 AYES

0 NO

0 ABSTENTIONS

RESOLUTION: APPROVAL OF ROSCHELL ASHLEY AS ED SIGNATORY

APPROVAL OF BOARD DIRECTOR AGREEMENT (ACTION*)

Nilo Choudhry, Board Vice President, summarized the Board Director Agreement. The full agreement can be found in the Board packet.

Nilo Choudhry, Board Vice President (Motion) and, David Wyles, Board Member, (Second) the approval of the Board Director Agreement

No public input. The motion passed.

12 AYES

0 NO

0 ABSTENTIONS

RESOLUTION: APPROVAL OF THE BOARD DIRECTOR AGREEMENT

APPROVAL OF PERFORMANCE CONTRACT 2021 (ACTION*)

Mary Lou Weise-Stusser, Director of Community Services summarized the Performance Contract. The full Performance Contract can be found in the Board packet.

Todd Rubien, Board Member (Motion) and JoanElaine Anderson, Board Member, (Second) the approval the 2021 Performance Contract

No public input. The motion passed.

11 AYES

0 NO

1 ABSTENTIONS

RESOLUTION: APPROVAL OF 2021 PERFORMANCE CONTRACT

COMMITTEE REPORTS

➤ **FINANCE**

Danny Franco, Director of Finance reported that the Finance Committee met today at 5:00pm. Presently, WRC has used 21% of the OPS budget and 22% of POS budget for the current 2020-2021 fiscal year. The committee also discussed the POS spending differences between this year and last, as well as how COVID expenditures will affect the budget. Finally, the committee discussed that this fiscal year will include

Alternative Services model projected to start in December, looking at how it will impact POS. The complete budget status report can be found in the board packet.

➤ **CLIENT SERVICES**

David Wyles, Board member, reported that Client Services committee met this evening to discuss developing a purchase of service policy. They also noted that the standard of transportation of the people we support has been impacted by COVID, and that they will focus on how to be creative in utilizing transportation during this time.

➤ **CONSUMER ADVISORY COMMITTEE**

Joseph Allen, Board Member reported that CAC has continued to stay active and support one another due to COVID. CAC has had several presentations and guest speakers attend their meetings to discuss topics such as internet safety, emergency preparedness, voting, and wellness. CAC also attended several webinars and did a tribute during Hispanic Heritage month. The full CAC report can be found in the board packet.

➤ **EQUITY**

Dr. Tom Kelly, Director of Clinical Services, reported that the Equity Committee met this month and discussed both the current 2019-2020 Disparity Grant focus and the future 2020-2021 Disparity Grant focus. The 2019-2020 Disparity Project (Creating Successful Transitions) had their first webinar which focused on accessing mental health resources. The discussion and slideshow for this webinar can be found on WRC's YouTube. The next webinar in the series, entitled Employment: How the Regional Center Can Help You Reach your Goals, will be held November 17th at 3:00pm on Zoom. The committee also discussed ideas for the 2020-2021 Disparity Grant focus. Those included: a webinar to highlight RC services such as SLS or ILS, ways to thrive during a pandemic, and safe social opportunities/activities for children during COVID. The Equity Committee's full meeting minutes can be found in the board packet.

➤ **FAMILY EMPOWERMENT CENTER**

Liz Spencer, Director of the Family Resource Center, reported the FREC has created several virtual workshops and learning series. In the last part of September, in partnership with WRC, the FREC put on a three-part series entitled "Why Preschool Inclusion is Important for All!". This event saw over 200 attendees per session. In partnership with several other agencies, the FREC assisted in developing a four-part series on Distance Learning for families of children who have I.E.P.s. This series can be found on the WRC YouTube channel in both English and Spanish. The FREC also partnered with Claris Health and will be providing a ten-part parenting series entitled "Breakthrough Parenting". Finally, Liz and the staff wished everyone a peaceful and healthy holiday season and reiterated that they are always available to support the community via phone or virtually.

➤ **SELF DETERMINATION**

Cesar Garcia, Director of Client Services Children and Early Start, reported that the WRC continues to support families who are part of the Self Determination program. Presently, WRC has 13 individuals who are participating fully in SD, out of the 72 total who are in different stages of entering the program. The SD program is working with the Local Advisory committee, who last met on October 28th. The next meeting with the Local Advisory will be on November 17th, and there will also be a December meeting, date to be determined. Cesar also noted that SD has put out a Request for Proposal (RFP) to identify an agency/individual that will provide support to families who are participating in SD. Finally, Cesar reported

that WRC SD is holding Zoom orientations for families participating in SD. Presently, 96% of families have completed orientation, the remaining 4% (3 families) will be completed soon.

➤ **SERVICE PROVIDER ADVISORY COMMITTEE**

JoanElaine Anderson, SPAC Representative and Board Member, reported that the vendor community is focusing on their reopening plans which follow CDC health guidelines. At the SPAC committee, difficulty surrounding transportation during COVID and the rate changes were discussed. Overall, JoanElaine reported that while there continue to be stressors and obstacles due to COVID, the vendor community has continued to come together and support one another and the community. She thanked her vendor partners and the WRC staff for their continued creativity and support.

➤ **STRATEGIC PLANNING**

Roschell Ashley, Executive Director, reported that the Strategic Planning Committee hosted WRC's Strategic Planning Consulting firm, Strategy Matters, during their last two committee meetings. At the September meeting, Strategy Matters introduced themselves to the committee and gave a brief overview of what strategic planning entails and talked about how they will be partnering with WRC. At the October meeting, Strategy Matters hosted a Town Hall for the committee and the greater WRC community. During the town hall, Strategy Matters asked for feedback about how they could implement a strategic plan to help strengthen the WRC community and help us to do the best work possible. Strategy Matters encourages everyone to submit their input to them via their contact information listed on their website:

<https://www.strategymatters.org/>. The Strategic Planning Committee meeting minutes can be found in the board packet.

➤ **POLITICAL ACTION & ARCA**

Zoey Giesberg, ARCA Representative and Board Member, thanked everyone who disseminated information about how to vote, understanding what you are voting for, and other resources pertaining to voting during this year. She also thanked WRC and DDS for the continued PPE distributions. Zoey ended her report by reminding everyone that our collaboration and creativity has been extremely impactful in the community during COVID and the political unrest. She reminded everyone to practice self-care. Zoey's full notes on both ARCA and Political Action Committee meetings can be found in the board packet.

PUBLIC COMMENT

Wesley Witherspoon asked about food banks and other resources available for our community during the holiday season.

Elisabeth Espinosa, Board Member, Zoey Giesberg, Board Member, and Myra Mezquita, Board Member all requested that the FREC send them copies of the center's social media statistics and usage.

Chris Arroyo, SCDD commented regarding the requirements for meetings notification and agendas on the WRC website, and several individuals commented on the placement/ duration of Public Comment within the Board Meeting agenda.

Rhiannon Maycumber, WRC Staff, let everyone know about a Zoom seminar taking place on November 12th in partnership with LMU. It is entitled "Let's Talk about it: Discussing Race and Race-Related ISSUES with children". The link to register is as follows: <https://discussingraceandraceissueswithchildren.eventbrite.com>

Zoey Giesberg, Board Member, let everyone know about webinar she will be presenting at regarding the post-election impact on disability community. [Click here to learn more and register](#)

ADJOURNMENT (ACTION*)

The Board Meeting was adjourned by Betty Pearson-Grimble at 8:03pm.

Approved by the Board of Directors 12/2/2020
Board Secretary: Todd Rubien

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
DECEMBER 2, 2020
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
Nilo Choudhry
Zoey Giesberg
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
Sofia M. Vergara
David Wyles
Vanda Yung

MEMBERS ABSENT: Joan Elaine Anderson
Elizabeth Espinosa
Myra Mezquita

STAFF PRESENT: Roschell Ashley, Cesar Garcia, Danny Franco, Thompson Kelly, Liz Spencer, Mary Lou Weise-Stusser, Steve Yi, Lisa Brady, Stephen Browning, Monique Lazarus, Stephanie Lee, Barbara Marbach, Rosalinda Mata, Rhiannon Maycumber, Megan Mendes, Philomena Morais, Jefferi Moreno Estrada, Anjanette Robinson, Sonia Soriano, Martha Thompson, Julien Hernandez, Myriam Garcia, Christian Pulido, Aga Spatzier, Bernadette Daroca, Feben Fantu, Martha Montealegre, Claudia Williams, Jill Hewes, Natasha Lopez, Linda Butler, Megan Tommet-Ramirez, Patricia Crook, Niaisha Gonzalez. Joanne Manese, Angela Quinonez, Brenda Buendia

GUESTS: Certified Interpreting Services, Edwin Pineda (DDS), Adriana Madrigal, Megan Mitchell (DDS), Cynthia Sandoval, Christofer Arroyo (SCDD), LeeAnn Christian (DDS), Paula Hilton, Felicia Ford, Danise Lehrer, Jose Ayala, Nicole Pierre, Tresa Oliveri, Beverly Hutchinson, D' Marcus Baptist, David Hadacek, Ellen Seldon, Esther Kelsey, Douglas Hedenberg, Wesley Witherspoon, Lisa Anderson

CALL TO ORDER(ACTION*)

Meeting was called to order by Board President, Betty Pearson-Grimble at 6:06 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 3.03 (g) of the bylaws of Westside Regional Center which states:

(g) Quorum

A quorum of the Board of Directors shall consist of nine (9) members of the corporation. Provided, however, that a quorum of the Board of Directors shall consist of a majority of the Directors then in office at any time when the number of Directors then in office is less than ten (10).

CHAIRPERSON'S REPORT

Betty Pearson-Grimble explained WRC is under Special Contract Language Article X, and the two Special Board Meetings being held on December 2nd and December 16th are part of the Board's extra efforts towards meeting DDS requirements and timelines. These cover areas such as board governance, including updating policies and Bylaws, the 2021 board trainings and board relations with staff and the community. DDS needs to ensure we are doing what we need to do as a responsible board that can lead our Regional Center to fulfill the WRC Mission.

WRC has an experienced law firm, Enright & Ocheltree to help us. They will be at WRC Board Meetings. They will also assist the Board in updating policies and other deliverables. We are reviewing, revising, and developing as needed required policies, all compliant with state and federal laws. Overall, WRC wants to make sure our mission, vision and values are aligned with the Lanterman Act, and are instilled throughout WRC and our valued community. Everyone was thanked for their support as the Board works through Special Contract Language.

The WRC Executive Committee, consisting of Vanda Yung, Sofia Vergara, Nilo Choudhry, Todd Rubien and Betty Pearson-Grimble have been meeting weekly alongside Enright & Ocheltree towards meeting DDS requirements and deadlines

REPORT OF THE EXECUTIVE DIRECTOR

Roschell Ashley, Executive Director introduced the new Interim Executive Assistant Lisa Brady. A COVID update was given. WRC Service Coordinators and most staff are working remotely. However, all staff remain available via phone and email. WRC distributed a large volume of PPE to residential and supported living providers two weeks ago. Vendors were encouraged to not share staff in efforts to reduce and eliminate the spread of COVID. As vendors face staffing shortages, WRC has worked to secure a nursing and staff agency to help with staff in emergency situations. There is talk of an upcoming COVID vaccine and how it will be distributed. COVID-related updates will be posted on the WRC website. WRC will be hosting a COVID testing and flu shot clinic at WRC facility on Dec. 4th and Dec. 11th. She encouraged all to participate in the DDS COVID survey. Several staff members who have been working daily at WRC during the pandemic were recognized. The Holiday closure dates for the Regional Center is posted on the WRC website.

PUBLIC COMMENT

Betty asked comments be limited to 2 minutes. If there are individual concerns, please address with own Service Coordinator or their Supervisor. Lisa Anderson asked about a having a virtual Holiday party and was referred to CAC. Chris Arroyo mentioned SCDD will have PPE for the Family Resource Center, and our ability to submit PPE orders has been renewed.

APPROVAL OF MINUTES FOR THE NOVEMBER 4, 2020 BOARD MEETING (ACTION*)

Todd Rubien, Board Secretary (Motion) and, Russell Tanner, Board Member, (Second) the approval of the November 4, 2020 Board Meeting Minutes.

No public comment. The motion passed.

9 AYES

0 NO

0 ABSTENTIONS

RESOLUTION: APPROVAL OF MINUTES FOR THE NOVEMBER 4, 2020 BOARD MEETING.

APPROVAL OF WHISTLEBLOWER POLICY (ACTION*)

David Wyles, Board Member (Motion) and, Vanda Yung, Board Member, (Second) the approval of the Whistleblower Policy

Discussion - Enright & Ocheltree reviewed the updated draft policy and answered questions.

9 AYES
0 NO
0 ABSTENTIONS

RESOLUTION: MOTION IS PASSED TO APPROVE THE COMMUNITY AND STAFF WHISTLEBLOWER POLICY

APPROVAL OF CONFLICT OF INTEREST POLICY (ACTION*)

Vanda Yung, Board Member (Motion) and David Wyles, Board Member, (Second) the approval of the Conflict of Interest (COI) Policy

Discussion – Enright & Ocheltree reviewed the updated draft policy and answered questions.

9 AYES
0 NO
0 ABSTENTIONS

RESOLUTION: MOTION IS PASSED TO APPROVE THE CONFLICT OF INTEREST (COI) POLICY

BYLAWS OVERVIEW

Judith Enright, along with Julie Ocheltree and Noelle Bensussen, of Enright & Ocheltree gave an overview of draft changes, many of which are required by statute or regulations, to the existing Bylaws and answered questions. They will continue further review of varied draft Bylaws sections at next Special Board Meeting. The actual updated Bylaws will be voted on in January 2021.

The next Special Board Meeting will be December 16, 2020

ADJOURNMENT (ACTION*)

The Special Board Meeting was adjourned by Betty Pearson-Grimble at 7:54pm.

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**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
DECEMBER 16, 2020
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
Sofia M. Vergara
David Wyles
Vanda Yung

MEMBERS ABSENT: Myra Mezquita

STAFF PRESENT: Roschell Ashley, Cesar Garcia, Danny Franco, Thompson Kelly, Liz Spencer, Sonya Lowe, Stephen Browning, Linda Butler, Niaisha Gonzalez, Monique Lazarus, Stephanie Lee, Barbara Marbach, Rhiannon Maycumber, Megan Mendes, Philomena Morais, Aga Spatzier, Megan Tommet-Ramirez, Paul Roberson, Kaely Shilakes, Claudia Williams, Lisa Brady, Mary Lou Weise-Stusser

GUESTS: Certified Interpreting Services, LeeAnn Christian (DDS), Megan Mitchell (DDS), Edwin Pineda (DDS), Christofer Arroyo (SCDD), David Hadacek, Tresa Oliveri, Judith Enright (Enright & Ocheltree), Noelle Bensussen (Enright & Ocheltree), Julie Ocheltree (Enright & Ocheltree); Alyssa Jackson, Shellena Leftridge, Elaine Wright-Forris, Felicia Ford, Esther Kelsey, Barbara McCants, Lisa C. Anderson, D' Marcus Baptist, Robert Schwartz, Ana DaSilva, Wesley Witherspoon

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President, Betty Pearson-Grimble at 6:01pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 3.03 (g) of the bylaws of Westside Regional Center which states:

(g) *Quorum*

A quorum of the Board of Directors shall consist of nine (9) members of the corporation. Provided, however, that a quorum of the Board of Directors shall consist of a majority of the Directors then in office at any time when the number of Directors then in office is less than ten (10)

PUBLIC COMMENT

None

CHAIRPERSON'S REPORT

Betty Pearson-Gribble, Board President, expressed her hope that all were well and safe. The staff, vendors, families, and people served were thanked, especially during a difficult time. Everyone was thanked for coming to the December Special Board Meeting. The next Board meeting will be January 13th, 2021. The Board will continue to work on Special Contract Language.

EXECUTIVE DIRECTOR REPORT

Roschell Ashley presented updated COVID numbers information at Westside. WRC continues to observe all required COVID protocols and guidelines. Thanks to a partnership with Central Neighborhood Health Foundation, WRC will be offering drive-through/walk-up COVID-19 testing and flu vaccines every Friday from 10a-2pm in the WRC parking lot. As additional information becomes available regarding vaccines, WRC will post the information on their website. Mary Lou Weise-Stusser provided an update on non-residential alternative services delivery provided by the vendor community during the pandemic.

APPROVAL OF MINUTES FOR THE DECEMBER 2, 2020 BOARD MEETING (ACTION*)

Todd Rubien, Board Member (Motion) and, Zoe Giesberg, Board Member, (Second) the approval of the December 2, 2020 Board Meeting Minutes.

11 AYES
0 NO
0 ABSTENTIONS
The motion passed.

RESOLUTION: APPROVAL OF MINUTES FOR THE DECEMBER 2, 2020 BOARD MEETING.

APPROVAL OF BOARD PROCEDURE FOR PURCHASE OF SERVICE POLICY (ACTION*)

JoanE Anderson, Board Member (Motion) and, Sofia Vergara, Board Member, (Second) the approval of the Board Procedure for Purchase of Service Policy. The Policy was explained by Enright & Ocheltree. Discussion followed.

11 AYES
0 NO
0 ABSTENTIONS
The motion passed.

RESOLUTION: APPROVAL OF BOARD PROCEDURE FOR PURCHASE OF SERVICE POLICY

APPROVAL OF CONTRACT POLICY (ACTION*)

JoanE Anderson, Board Member (Motion) and, Vanda Yung, Board Member, (Second) the approval of the Contract Policy. The Policy was explained by Enright & Ocheltree. Discussion followed.

10 AYES
0 NO
1 ABSTENTIONS
The motion passed.

RESOLUTION: APPROVAL OF CONTRACT POLICY

APPROVAL OF RESOLUTION AND CONSENT OF USE OF ELECTRONIC TRANSMISSION (ACTION*)

JoanE Anderson, Board Member (Motion) and, Vanda Yung, Board Member, (Second) the approval of the Resolution and Consent of Use of Electronic Transmission. The Resolution and Policy was explained by Enright and Ocheltree. Discussion followed.

11 AYES
0 NO
0 ABSTENTIONS
The motion passed.

RESOLUTION: APPROVAL OF RESOLUTION AND CONSENT OF USE OF ELECTRONIC TRANSMISSIONS

APPROVAL OF BOARD TRAINING AND ACCOUNTABILITY POLICY (ACTION*).

Elizabeth Espinosa, Board Member (Motion) and, JoanE Anderson, Board Member, (Second) the approval of the Board Training and Accountability Policy. The Policy was explained by Enright & Ocheltree. Discussion followed.

11 AYES
0 NO
0 ABSTENTIONS
The motion passed.

RESOLUTION: APPROVAL OF BOARD TRAINING AND ACCOUNTABILITY POLICY

BYLAWS OVERVIEW

Judith Enright, along with Julie Ocheltree and Noelle Bensussen, of Enright & Ocheltree, gave an overview of draft changes, many of which are required by statute or regulations, to the existing Bylaws and answered questions. The actual updated Bylaws will be voted on in 2021.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by Betty Pearson-Grimble at 8:02 pm.



WESTSIDE
REGIONAL CENTER

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
JANUARY 13, 2021
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
Sofia M. Vergara
David Wyles
Vanda Yung

MEMBERS ABSENT: Myra Mezquita

STAFF PRESENT: Roschell Ashley, Cesar Garcia, Danny Franco, Thompson Kelly, Liz Spencer, Sonya Lowe, Stephen Browning, Linda Butler, Niaisha Gonzalez, Rhiannon Maycumber, Megan Mendes, Philomena Morais, Mary Lou Weiss-Stusser, Aga Spatzier, Megan Tommet-Ramirez, Megan Mendes, Rhiannon Maycumber, Ereida Galda, Myriam Garcia, Patricia Crook, Sandy Cabanatan

GUESTS: Certified Interpreting Services, LeeAnn Christian (DDS), Megan Mitchell (DDS), Edwin Pineda (DDS), Christofer Arroyo (SCDD), David Hadacek, Tresa Oliveri, Judith Enright (Enright & Ocheltree), Noelle Bensussen (Enright & Ocheltree), Julie Ocheltree (Enright & Ocheltree); Elizabeth Hedenberg, Douglas Hedenberg, Felicia Ford, Esther Kelsey, Lisa C.Anderson, Wesley Witherspoon, Carlyn Meshack, Judy Mark, Francis Gomez, Adriana Madrigal, Barbara McCants, Brett Gordon, Elena Bustamonte, Stephanie Aguilera, Natalie Boykin, Gina Prato, Sonia Ramos, Ellen Seldon, Blanca Ramos, Nadine, Dana Simon, Desiree Boykin

CALL TO ORDER (ACTION*)

Meeting was called to order by Board Vice-President, Nilo Choudhry, at 6:13 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 3.03 (g) of the bylaws of Westside Regional Center which states:

(g) Quorum

A quorum of the Board of Directors shall consist of nine (9) members of the corporation. Provided, however, that a quorum of the Board of Directors shall consist of a majority of the Directors then in office at any time when the number of Directors then in office is less than ten (10)

CHAIRPERSON'S REPORT

Nilo Choudhry, Board Vice-President, noted that over the past few months the Board has been reviewing and approving policies and suggested revisions to Bylaws to meet requirements of DDS Special Contract Language. The Board Executive Committee meets weekly. The Bylaws will be voted on in February. One of the considered revisions is around Board members as facilitators in closed sessions to protect attorney-client privileges. WRC is committed to having a transparent process and invite attendance at the Executive Committee meetings on Monday evenings where the policies and proposed WRC Bylaws revisions are discussed in greater detail.

EXECUTIVE DIRECTOR REPORT

Roschell Ashley, Executive Director, noted we are in the 10th month of the pandemic. Most of the COVID cases have occurred in congregate settings. There have been staff support such as PPE's to vendors. WRC Service Coordinators have contacted families to ensure they have resources and supports needed. There is vaccine priority with pharmacies. Some details of the January Governor's budget, in advance of the May Revise, included 10 Billion for the system, a net increase of \$665M. With cautious optimism, we will review details.

Dr. Tom Kelly, Director of Clinical Services, mentioned priority is getting COVID testing and advocacy. Thanked was the Central Neighborhood Health Foundation which provides on-site testing. Next phase is tiered vaccines as quickly and efficiently as possible, first with direct care providers. Also thanked was the Achievable Clinic for their COVID testing and vaccines for direct care providers, and Dept. of Public Health.

Cesar Garcia, Director of Client Services, reiterated the importance of vaccines. They are also implementing the state's emergency monthly DDS Directives. WRC staff is remotely reaching out to the families, in addition to their regular meetings. Progress is being made by Self Determination participants completing the phases. A grant was awarded to Pragnya to provide individualized guidance to those needing help for their completion.

Mary Lou Weise-Stusser, Director of Community Services, stated PPE's have been provided to all Residential, SLS and ILS agencies. DDS is very responsive to service provider needs and on-site testing. At WRC, all hands were on deck to assist with additional congregate staff support because of COVID-related absences. On-line Orientations provide guidance on vendor, residential services, and SLS. There is Person Centered Training. Check the websites for virtual training opportunities. Also mentioned was mitigation plans; Alternative Services Delivery for employment and day, social skills and transportation; Self Determination; Self Advocates. Thanks to all the caring responsive staff and the vendors who have stepped up creatively during a challenging time.

Liz Spencer, Director of Family Resource Center, extended deep gratitude to staff for generosity in the holiday gift drive. With COVID there was high needs of some families and individuals served. An example of such generosity was to a needy family where the father recently died and the mother was just diagnosed with cancer.

PUBLIC COMMENT

There were several comments expressed around having non-board members as facilitators in closed portion of board meetings. Mentioned was ADA accommodation, attorney-client privileges, and confidentiality. Russell was looking forward to getting COVID vaccine soon.



APPROVAL OF MINUTES FOR THE DECEMBER 2, 2020 BOARD MEETING (ACTION*)

Todd Rubien, Board Member (Motion) and, David Wyles, Board Member, (Second) the approval of the December 16, 2020 Board Meeting Minutes.

11 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF MINUTES FOR THE DECEMBER 16, 2020 BOARD MEETING.

SCL POLICIES

Judith Enright of Enright and Ocheltree briefly reviewed two policies that will be presented at the next Board Meeting for approval: Board and Executive Relationship, and Executive Limitations.

APPROVAL OF BOARD DEVELOPMENT COMMITTEE MEMBERS (ACTION*)

Russell Tanner, Board Member (Motion) and, JoanE. Anderson, Board Member, (Second) the approval of the Board Development Committee members: Betty Pearson-Grimble, Sofia Vergara, Nilo Choudhry, Vanda Yung, Todd Rubien, David Wyles. Discussion followed. This is one of Board committees where members have to be approved by the full Board. The committee functions include nominations and trainings. WRC will be recruiting for new Board members to join the WRCBoard soon.

11 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF BOARD DEVELOPMENT COMMITTEE MEMBERS.

COMMITTEE REPORTS

Finance

Danny Franco reported projected expenditures are expected to be within our budget allocation. At 42% of the fiscal year, as of November 2020, we have spent 39% of budget. WRC's independent financial audit has begun this month.

Client Services

David Wyles reported that in addition to past POS approved, the next POS draft will be Transportation.

Consumer Advisory

Joseph Allen reported they have met virtually for 303 days. Various guest speakers covered safety, emergency preparedness, advocacy, relaxation, ADA with Chris, COVID updates. They shared advocacy issues with DDS.

Service Provider Advisory

JoanE. Anderson reported vendors received updates from Mary Lou on Alternative Service Delivery including certifying and issues, new rates. There is tiered vaccines for front-line service providers. There have been some COVID client deaths. During the holiday rush, the vendors especially reached out to help with food, PPE's.

Political Action and ARCA

Zoe Giesberg reported they discussed committee goals, including increasing attendance. Appreciate helpful staff liaisons Rhiannon Maycumber and Megan Mendes. ARCA delegates group met already, and there will be an ARCA Meeting on January 22nd. Recommend ARCA webinar trainings include political action outreach and legislative advocacy. The next ARCA webinar session will be on Diversity. Self-care is important for all.

Strategic Planning

Roschell Ashley highlighted there will be a representative SP core work group which requires more time and contribution. There will be input chances for all, including public surveys to hear from everybody. Dr. Tom Kelly noted with disparity, they have submitted a revised proposal. Trainings, including staff, would be given so as to identify and successfully outreach and engage with WRC families with little or no utilization of services.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by Nilo Choudhry at 7:44 pm.

The next (Special) Board Meeting will be January 27th.

Todd Rubien
Board Secretary

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**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
JANUARY 27, 2021
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
Sofia M. Vergara
David Wyles
Vanda Yung

MEMBERS ABSENT: Myra Mezquita

STAFF PRESENT: Roschell Ashley, Cesar Garcia, Danny Franco, Thompson Kelly, Liz Spencer, Sonya Lowe, Stephen Browning, Linda Butler, Rhiannon Maycumber, Megan Mendes, Philomena Morais, Mary Lou Weiss-Stusser, Aga Spatzier, Megan Tommet-Ramirez, Ereida Galda, Myriam Garcia, Claudia Williams, Barbara Marbach, Feben Fantu, Martha Thompson

GUESTS: Certified Interpreting Services, Megan Mitchell (DDS), Edwin Pineda (DDS), Christofer Arroyo (SCDD), David Hadacek, Tresa Oliveri, Judith Enright (Enright & Ocheltree), Noelle Bensussen (Enright & Ocheltree), Julie Ocheltree (Enright & Ocheltree); Elizabeth Hedenberg, Esther Kelsey, Joseph Alvarez, Felicia Ford, Lisa C. Anderson, Hilda Jimenez (DDS), Carlyn Meshack, Adriana Madrigal, Judy Mark, Kristen Evans, Barbara McCants, Vanessa Garcia, Shellena Leftridge, Wesley Witherspoon, Jeanine McCoy

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President, Betty Pearson-Grimble at 6:08 pm

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 3.03 (g) of the bylaws of Westside Regional Center which states:

(g) Quorum

A quorum of the Board of Directors shall consist of nine (9) members of the corporation. Provided, however, that a quorum of the Board of Directors shall consist of a majority of the Directors then in office at any time when the number of Directors then in office is less than ten (10)

CHAIRPERSON'S REPORT

Betty Pearson Grimbale, President, mentioned, along with Judith Enright, of Enright and Ocheltree, for now the facilitator issue has been removed from the Bylaws. Judith covered that Bylaws are being put into 'Plain Language'. Client Dr. Sofia Vergara, with previous experience writing Plain Language, is helping with that. Clients can attend Thursday meetings at 5:30 pm to better understand the Bylaws. The first meeting was held last Thursday. There will be education on the CAC committee structure. Everything continues, and there is no change for now. The two- minute Public Comment is for non-board members. There is opportunity for board member input elsewhere.

EXECUTIVE DIRECTOR REPORT

Roschell Ashley, Executive Director, stated the COVID numbers for WRC clients have increased from 92 in December, 2020, to 127 in January, 2021, with these mainly coming from those in congregate settings. There is cause for some optimism as there is COVID vaccines coming. Paid health care providers are ahead of for vaccination sign ups. The challenge is for unpaid or family members who are providing hands-on support. DDS and WRC are providing letters to help those individuals get their needed vaccines earlier. There are no residential or vendors in Phase 1C. Advocacy efforts are needed in Phase 1B.

There was a Town Hall where DVU, State Council and ARCA and others are organizing efforts to strongly advocate for vaccines much sooner for our population served and all their care providers. Roschell Ashley also joined a separate call where advocacy efforts were made to the LA County Department of Public Health so they could hear our concerns for our population. The roll out of vaccines does present hoops and challenges for unpaid and family care providers and others.

Dr. Tom Kelly noted there is frustration that even with supportive letters, some health care providers are turned away. They don't consider that they are also at obvious risk in providing care to our vulnerable population. There is variability in acceptance of letters. With the Tier system, there are about 4 million priority individuals over 65 years of age, and only 850,000 vaccines currently available. Our population is very vulnerable in this pandemic. WRC is aligning with testing clinics, including Achievable. Hopefully getting Federally Qualified Health clinics to give vaccines will help. We have to educate, advocate and navigate to make opportunities. We Also need to educate that the completion of both vaccine shots are needed for approximately 95 % COVID-19 immunity. Important that people know the initial vaccine shot given does not itself provide immunity. People still need to observe safety practices.

PUBLIC COMMENT

Lisa Anderson asked if vaccines have penicillin and when the Tiers would be available. Linda Butler hoped consumers would not have to wait in long lines. Felicia Ford asked for clarification of CAC Committee status. There was interest in applying to be on the Board.

APPROVAL OF MINUTES FOR THE JANUARY 13th BOARD MEETING (ACTION*)

Todd Rubien, Board Member (Motion) and, David Wyles, Board Member, (Second) the approval of the January 13th Board Meeting Minutes.

11 AYES

0 NO

0 ABSTENTIONS

The motion passed. Thanks

RESOLUTION: APPROVAL OF MINUTES FOR THE JANUARY 13, 2021 BOARD MEETING.

SCL POLICIES

Judith Enright of Enright and Ocheltree had also covered the following two policies at the January 13th Board Meeting. Tonight they are coming up for a brief review before the vote.

APPROVAL OF EXECUTIVE LIMITATIONS POLICY (ACTION*)

Joan Anderson, Board Member, (Motion), and Vanda Yung, Board Member (Second), the Approval of the Executive Limitations Policy. The Policy was explained by Judith Enright of Enright and Ocheltree. There was no discussion.

11 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF EXECUTIVE LIMITATIONS POLICY

APPROVAL OF BOARD AND EXECUTIVE RELATIONSHIP POLICY. (ACTION*)

Sofia Vergara, Board Member, (Motion), and Joan Anderson, Board Member (Second), the Approval of the Board and Executive Relationship Policy. The Policy was explained by Judith Enright of Enright and Ocheltree. There was no discussion.

11 AYES
0 NO
0 ABSTENTIONS

The motion is passed.

RESOLUTION: APPROVAL OF BOARD AND EXECUTIVE RELATIONSHIP POLICY

BOARD DEVELOPMENT COMMITTEE – 2021 BOARD MEETING AND TRAINING SCHEDULE

Nilo Choudhry noted the 2021 Board Meeting and Trainings Schedule is posted on the WRC Website. There will be 10 Board Meetings this year as well as additional for Special Contract Language, and one for ED Review. Chris Arroyo of State Council was thanked for his Trainings in past years to help educate the Board on several different topic areas. Every Regional Center has Board Member Trainings. The goal is to better prepare Board Members in their governance duties.

There will be varied presenters for the different 2021 Board Trainings. Trainings will cover: Bylaws; Legal and Ethical Responsibilities of Board Members; Understanding the DDS Contract with WRC; Understanding Board's Role in Financial Oversight; Board's Role in Developing Goals for ED; Board and ED Roles; Evaluating the ED; Board's Role in Strategic Planning, with consultants Strategy Matters; Role of Committees; Board Evaluation system; California Developmental Disabilities Services System and Regional Center Services.

ADJOURNMENT (ACTION*)

The Special Board Meeting was adjourned by Betty Pearson-Grimble at 6:52 pm.
The next regular Board Meeting will be February 10th, 2021.

Todd Rubien
Board Secretary

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MINUTES
SPECIAL BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
MARCH 3, 2021
ZOOM VIDEO

MEMBERS PRESENT: JoanElaine Anderson
 Nilo Choudhry
 Elizabeth Espinosa
 Zoey Giesberg
 Betty Pearson-Grimble
 Todd Rubien
 Russell Tanner
 Sofia M. Vergara
 David Wyles
 Vanda Yung
 Elizabeth Espinosa

MEMBERS ABSENT: Myra Mezquita
 Joseph Allen

STAFF PRESENT: Roschell Ashley, Cesar Garcia, Danny Franco, Thompson Kelly, Liz Spencer,
 Sonya Lowe, Linda Butler, Rhiannon Maycumber, Mary Lou Weise--Stusser,
 Stephen Browning, Anjanette Robinson

GUESTS: Certified Interpreting Services, LeeAnn Christian (DDS), Edwin Pineda (DDS),
 David Hadacek, Tresa Oliveri, Vanessa Garcia, Elena Bautista, Felicia Ford, Lisa
 C.Anderson, Jeanine McCoy

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President, Betty Pearson-Grimble at 6:08 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03(6) of the bylaws of Westside Regional Center which states:

(6) Quorum of the Board

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute a quorum at any meeting of the Board.

CHAIRPERSON'S REPORT

Betty Pearson-Grimble, Board President welcomed everyone, and mentioned approved SCL attorney(s) is required in Special Contract Language.

EXECUTIVE DIRECTOR REPORT

Roschell Ashley, Executive Director noted due to a fire in Inglewood, Spectrum connection went down which impacted WRC internet and phone systems. Roschell thanked Steve Yi, Director of IT and the Information Technology Team in working diligently to get WRC's systems switched over to the emergency back-up system. Individuals supported by WRC and their families can continue to call the main line. They will not receive an interruption in receiving support and services. WRC staff was thanked for pivoting with the technological difficulties while working during the existing pandemic. On March 4, 2021, there will be a Town Hall in relation to COVID vaccination, presented by Dr. Tom Kelly. The website will be updated to address some of the continuing needs.

Roschell spoke on the recent comments regarding facilitation matters for those who WRC supports and who serve on the Board. WRC is committed to ensuring that those we support have access and the support needed as they carry through their responsibilities with serving on the Board and Board Committees. Roschell asked Cesar Garcia, Director of Client Services to speak on the process of how individuals can receive support while serving on the Board or a Board Committee. Cesar Garcia began by stating in WRC's vision, there are three words that guide the relationship we have with the individuals we support and our families. Those three words play an important role: To Listen, to Inform, and Support. Support is one of the most important of the three words in this relationship, and is the purpose of the Regional Centers. It begins with the individual and the Service Coordinator. Depending on the needs, the Service Coordinator can coordinate services. Important is the relationship with own Service Coordinators.

PUBLIC COMMENT

Elizabeth Espinosa, Board Member, expressed how great it was that WRC was able to begin the steps in becoming a local vaccination site and dispensing the 70 vaccinations on Friday, and asked about any mobile COVID vaccinations for home-bound individuals, vaccines for providers, PPE distribution, and transportation,

CONTRACTING ATTORNEYS FOR THE WRC BOARD OF DIRECTORS

Nilo Choudhry, Board Vice-President, reported on the search for new legal counsel. Enright & Ocheltree will present training on Board duties, laws applicable to board processes, the bylaws, roles and responsibilities on March 24, 2021. They are no longer our Special Contract Language (SCL) attorneys, thus the need for new legal counsel. We will be putting forth proposed name(s) to DDS to represent as SCL attorneys. Requirements for future SCL attorneys: Article 10 under DDS requires they must be licensed under the active status by the State Bar of CA. They have no prior disciplinary action from the State Bar of CA. Must have at least 5 years of experience providing legal advice to non-profit organizations and their boards. Experience with advising regional centers is preferred. They would need to be able to regularly attend the meetings and make sure they we are compliant with state and federal laws as WRC Bylaws.

Several attorneys were referred to the Board and discussion followed about each individual attorney. Betty reiterated that the Board would be submitting the attorney(s) to DDS for approval. It was suggested by Elizabeth Espinosa, to submit the names to DDS and allow DDS to select a few attorneys for approval. The Board would make a final selection.

APPROVAL OF ACTION TO SUBMIT ATTORNEY CANDIDATES TO DDS FOR APPROVAL (ACTION*)

David Wyles, Board Member (Motion) and Vanda Yung (Second) the approval of submitting candidates for Board attorney to DDS for their approval.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESSOLUTION: APPROVAL OF ACTION TO SUBMIT ATTORNEY CANDIDATES TO DDS FOR APPROVAL

APPROVAL OF OTHER BOARD MEMBERS JOINING WITH THE EXECUTIVE COMMITTEE FOR THE PURPOSE OF ATTORNEY INTERVIEWS. (ACTION*)

JoanElaine Anderson, Board Member (Motion) and Elizabeth Espinosa (Second) the approval of Board Members joining with the Executive Committee on Monday for the purpose of conducting interviews with candidates interested in serving as WRC Board's attorney. Additionally noted, members who attend the attorney interviews should attend each interview for consistency purposes.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF OTHER BOARD MEMBERS JOINING WITH THE EXECUTIVE COMMITTEE FOR THE PURPOSE OF ATTORNEY INTERVIEWS

ADJOURNMENT (ACTION*)

The Special Board Meeting was adjourned by Betty Pearson-Grimble at 6:34pm.

The next Board Meeting will be March 10, 2021.

Todd Rubien
Board Secretary

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**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
MARCH 10, 2021
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
Sofia M. Vergara
David Wyles
Vanda Yung

MEMBERS ABSENT: Myra Mezquita

STAFF PRESENT: Roschell Ashley, Cesar Garcia, Danny Franco, Thompson Kelly, Liz Spencer, Sonya Lowe, Linda Butler, Niaisha Gonzalez, Rhiannon Maycumber, Megan Mendes, Philomena Morais, Mary Lou Weiss-Stusser, Aga Spatzier, Megan Mendes, Julien Hernandez, Steve Yi, Stephanie Lee

GUESTS: Certified Interpreting Services, Edwin Pineda (DDS), LeeAnn Christian (DDS), Christofer Arroyo (SCDD), David Hadacek, Tresa Oliveri, Elizabeth Hedenberg, Felicia Ford, Esther Kelsey, Lisa C. Anderson, Fabian Buitrago, Robert Schwartz, Jeanine McCoy

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President Betty Pearson-Grimble, at 6:10 am. .

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board.

CHAIRPERSON'S REPORT

Betty Pearson-Grimble, Board President, thanked the entire Board for working on the SCL. Nilo was thanked. Felicia Ford was thanked for her special disparity presentation at the recent Self Determination Local Advisory.

EXECUTIVE DIRECTOR REPORT

Roschell Ashley, Executive Director, noted we are in the 10th month of the pandemic. Most of the COVID cases have occurred in congregate settings. There have been staff support such as PPE's to vendors. WRC Service Coordinators have contacted families to ensure they have resources and supports needed. There is vaccine priority with pharmacies. They are working with the County to be an OES mobile site. Dr. Tom Kelly, Director of Clinical Services, mentioned priority is getting COVID testing and advocacy. Thanked was the Central Neighborhood Health Foundation which provides on-site testing. Next phase is tiered vaccines as quickly and efficiently as possible, first with direct care providers. Also thanked was staff Natasha Lopez for coordination, Achievable Clinic for their COVID testing and vaccines for direct care providers, and Dept. of Public Health.

Cesar Garcia, Director of Client Services, reiterated the importance of vaccines. They are also implementing the state's emergency monthly DDS Directives. WRC staff is remotely reaching out to the families, in addition to their regular meetings. Progress is being made by Self Determination participants completing the phases. A grant was awarded to Pragnya to provide individualized guidance to those needing help for their completion.

PUBLIC COMMENT

There was a request for closed captioning during Zoom board meetings. Comments included the vaccination letters and who is to provide them, Black/African American disparity issues, facilitation updates, and photo ID's for clients.

APPROVAL OF MINUTES FOR THE FEBRUARY 24th BOARD MEETING (ACTION*)

Zoey Giesberg, Board Member (Motion) and, Vanda Yung, Board Member, (Second) the approval of the February 24th Board Meeting Minutes.

11 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF MINUTES FOR THE FEBRUARY 24th BOARD MEETING

APPROVAL OF BOARD RECRUITMENT POLICY (ACTION*)

Sofia Vergara, Board Member (Motion) and, JoanE. Anderson, Board Member, (Second) the approval of the Board Recruitment Policy. No discussion.

11 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF BOARD RECRUITMENT POLICY.

APPROVAL OF EXECUTIVE LEADERSHIP SUCCESSION POLICY (ACTION*)

Sofia Vergara, Board Member (Motion) and, David Wyles, Board Member, (Second) the approval of the Executive Leadership Succession Policy. No discussion.

11 AYES
0 NO
0 ABSTENTIONS
The motion passed.

RESOLUTION: APPROVAL OF EXECUTIVE LEADERSHIP SUCCESSION POLICY.

COMMITTEE REPORTS

Finance

Danny Franco reported projected expenditures are expected to be within our budget allocation. At 58% of the fiscal year, as of January 2021, we have spent 54% in Operations and 56% of POS. There will be a Special Finance Committee on Monday, March 22nd at 6 pm where Marcum will present the Independent Audit Report.

Client Services

David Wyles noted they have been working on the Transportation POS policy. It will be presented next month for approval.

Consumer Advisory

Todd Rubien reported they continue to meet virtually for a year. Various guest speakers covered safety, emergency preparedness, advocacy, relaxation, ADA with Chris, COVID updates. They shared advocacy issues with DDS.

Service Provider Advisory

JoanE. Anderson, SPAC Representative, reported vendors are having difficulties with the Alternative Services Delivery (ASD) rollout. Mary Lou-Weise-Stusser and her team was thanked for helping navigate the changes. Chris Arroyo of State Council was thanked for help with vaccination sites. There are transportation issues on the state side, not in relation to WRC provisions. WRC is working with transportation companies. There have been transportation services provided, including expanding to grocery and PPE deliveries. Vendors are stepping up to provide as much support as possible. A big thank you to the WRC team in relation to training modules. Special thanks to the WRC Executive Team.

Political Action and ARCA

Nilo Choudhry thanked Zoey Giesberg for doing double duty as both ARCA Representative and Chair of the committee. Committee staff liaisons Rhiannon Maycumber and Megan Mendes were acknowledged. The COVID relief bill just passed both houses of Congress and was sent to President Biden for signature. The historic \$1.9 Trillion bill includes \$1,400 payments, major new funding to open schools, additional housing rental assistance. Locally Assembly Member Sydney Kamlager just won Holly Mitchell's vacated 30th District State seat. There will then be a special election for her vacated local 54th Assembly seat. State Senators represent one million constituents. State Assembly members represent ½ million constituents.

Virtual Grassroots Day will be April 20th. There are important compelling stories of individuals and families members. Housing and Employment are important advocacy areas. Also advocate for possible new funding by those successfully participating in the Paid Internship Program (PIP). Individuals we serve are some of our most effective legislative advocates.

Strategic Planning

Roschell Ashley stated they met in February to continue progress with Strategy Matters. An anonymous survey went out this week to the stakeholder community to complete. It is available on the WRC website. Also there will be 1-to-1 interviews with various members of the stakeholder community over the next two weeks. Strategy Matters will also later host varied focus groups which will consist of families, vendors and those we support.

SCL Update/Board Development

Nilo Choudhry reported WRC is still under Special Contract Language (SCL). DDS met with the full WRC Board. We are narrowing down our selection list of a possible SCL Attorney. DDS requires us to have qualified SCL legal counsel who are available for meetings, active with the State Bar, no prior disciplinary actions, and at least five years of advising non-profits preferably Regional Centers.

The Board Development Committee has been meeting for several weeks. Topics include the board recruitment process, outreach, potential candidacy questions, board orientation packet. The Board looks forward to bringing on new board members. Those with legal, financial, prior governance board experience, and other backgrounds will be considered.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by Betty Pearson-Grimble at 7:12 pm.
The next Special Board Meeting will be March 15, 2021.

Todd Rubien
Board Secretary

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**MINUTES
SPECIAL BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
MARCH 15, 2021
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
Sofia M. Vergara
David Wyles
Vanda Yung

MEMBERS ABSENT: Myra Mezquita

STAFF PRESENT: Roschell Ashley, Danny Franco, Stephanie Lee, Rhiannon Maycumber, Megan Mendes, Mary Lou Weise-Stusser

GUESTS: Certified Interpreting Services, LeeAnn Christian (DDS), Megan Mitchell (DDS), Edwin Pineda (DDS), David Hadacek, Alyssa Jackson, Felicia Ford, Esther Kelsey, Lisa C. Anderson, Elizabeth Hedenberg, Jeanine McCoy

CALL TO ORDER (ACTION*)

Meeting was called to order by Board Vice President, Nilo Choudhry at 6:10 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(6) Quorum of the Board

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board.

CHAIRPERSON REPORT

Nilo Choudhry, Vice President, reported this is a Special Board Meeting to cover two topics:
(A). Independent Financial Audit and (B). Selection of a Special Contract Language Attorney.

PUBLIC COMMENT

Lisa C. Anderson inquired about closed captioning. Elizabeth Espinosa, Board Member, highlighted efforts of the Los Angeles County Sheriff's Department. She shared two examples of where they took the Johnson and Johnson one-dose vaccines directly to the special needs individuals that needed them. Vaccine equity and health care access is important to our population. Thanked were DVU and contributors who identified those in need. There was media coverage on most television stations: 2, 4, 5, 7, 9, etc.

APPROVAL FOR THE EXECUTIVE COMMITTEE TO ACCEPT AND APPROVE ON BEHALF OF WRC THE INDEPENDENT FINANCIAL AUDIT OF 2019-2020 BY MARCUM. (ACTION*)

Sofia Vergara , Board Member (Motion) and, Vanda Yung, Board Member, (Second) the approval for the Executive Committee to accept and approve on behalf of WRC the Independent Financial Audit of 2019-2020 by Marcum. There will be a Special Finance Committee Meeting on Monday, March 22, at 6 pm, in lieu of Executive Committee, where Marcum will present the Audit. At the April 7th regular WRC Board Meeting, the Board will ratify to approve and file the 2019-2020 Independent Financial Audit. No discussion.

11 AYES
0 NO
0 ABSTENTIONS
The motion passed.

**RESOLUTION: APPROVAL FOR THE EXECUTIVE COMMITTEE TO ACCEPT AND
APPROVE ON BEHALF OF WRC THE INDEPENDENT FINANCIAL AUDIT
OF 2019-2020 BY MARCUM**

APPROVAL OF SPECIAL CONTRACT LANGUAGE (SCL) ATTORNEY FOR WRC BOARD (ACTION*)

David Wyles, Board Member (Motion) and, Russell Tanner, Board Member, (Second) the approval of Special Contract Language (SCL) Attorney for WRC Board. Originally there were 5 Attorney names submitted. It was narrowed down to 3. At this time, considering backgrounds of three: David Lester, Brad Boyer, and Georgiana Kelman. Discussion followed. Votes were taken for each Attorney separately. David Lester was selected by Majority vote. Mr. Lester's name will be submitted to DDS as proposed WRC SCL Attorney.

David Lester:

8 AYES,
0 NO
0 ABSTENTIONS

Brad Boyer

1 AYES
0 NO
0 ABSTENTIONS

Georgiana Kelman

2 AYES
0 NO
0 ABSTENTIONS

The motion is passed to submit Mr. Lester's name to DDS as proposed SCL Attorney for WRC Board.

RESOLUTION: APPROVAL OF SPECIAL CONTRACT LANGUAGE (SCL) ATTORNEY FOR WRC BOARD

ADJOURNMENT (ACTION*)

The Special Board Meeting was adjourned by Nilo Choudhry at 6:51 pm.

The next Board Meeting will be Wednesday, April 7th, 2021.

Todd Rubien

WRC Board Secretary

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**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
APRIL 7, 2021
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
David Wyles
Vanda Yung

MEMBERS ABSENT: Myra Mezquita

STAFF PRESENT: Mary Lou Weise-Stusser, Cesar Garcia, Danny Franco, Liz Spencer, Niaisha Gonzalez, Rhiannon Maycumber, Megan Mendes, Philomena Morais, Aga Spatzier, Megan Mendes, Pilar Trujillo, Liddy Amador, Martha Monteleagre, Ereida Galda, Stephen Browning, Ana DaSilva, Martha Thompson, Sharon Ayers, Nayma Guerrero, Feben Fantu, Candace Hein, Myriam Garcia, Kenny Lorenzo, Elizabeth Davis, Niaisha Gonzalez, Jessica Haro, Elaine Forris, Susana Vasquez, Jill Hewes, Bernadette Daroca, Megan Tommet-Ramirez, Lydia Rosales, Anjanette Robinson, Natasha Lopez, Jason Druyan, Rosalba Ortega

GUESTS: Certified Interpreting Services, Edwin Pineda (DDS), LeeAnn Christian (DDS), Aaron Christian (DDS), Christofer Arroyo (SCDD), Amy Westling (ARCA), Felicia Ford, Esther Kelsey, Lisa C. Anderson, Robert Schwartz, Phil Bonnet, Barbara McCants, Aaron Olson, Beverly Hutchinson, Elena Bustamante, Vanessa Garcia, Esther Kelsey, Greenhaigh, Felicia Ford, D'Marcus Baptist, Ellen Seldon, Cynthia Harris, Sharin W., Charlene Williams, Adriana Madrigal, Tamra Pauly, David Lester, Alyssa Jackson, Elizabeth Hedenberg

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President Betty Pearson-Grimble, at 6:09 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board.

CHAIRPERSON'S REPORT

Betty Pearson-Grimble, Board President, thanked Board Attorney David Lester, DDS, Chris Arroyo, staff, vendors, clients and families, and community members for attending. Roschell Ashley tendered her resignation. The Technical Team is no longer assigned to WRC. We appreciate Mary Lou Weise-Stusser stepping in as Interim Executive Director. Self Determination will open up for clients on June 2021. There is a code of conduct at meetings.

EXECUTIVE DIRECTOR REPORT

Mary Lou Weise-Stusser, Interim Executive Director, noted she has been at WRC for 37 years, having worked in many departments and capacities at WRC. She is very invested in the success of WRC, and is looking forward to the future. The COVID numbers are going down. WRC is helping during the pandemic. Those in residential will finally be looking towards eventually having visitors.

PUBLIC COMMENT

Lisa Anderson asked about when facilities are back. Mary Lou was welcomed in her new role, and an inquiry as to when she began.

APPROVAL OF MINUTES FOR THE MARCH 3rd, 10th, and 15th BOARD MEETINGS (ACTION*)

Todd Rubien, Board Member (Motion) and, David Wyles, Board Member, (Second) the approval of the Minutes for the March 3rd, 10th and 15th Board Meetings. No discussion.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF MINUTES FOR THE MARCH 3rd, 10th, AND 15th BOARD MEETINGS MINUTES

RATIFY APPROVAL OF FY 2019-2020 ANNUAL AUDIT BY MARCUM (ACTION*)

Joan E. Anderson, Board Member (Motion) and, Vanda Yung, Board Member, (Second) to ratify the approval of FY 2019-2020 Annual Audit by Marcum. There was a Presentation by Marcum auditing firm in March, and also the Executive Committee previously approved this as well. No discussion. It will be accepted and filed.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: RATIFY APPROVAL OF FY 2019- 2020 ANNUAL AUDIT BY MARCUM

APPROVAL OF DDS B-2 BUDGET ALLOCATION TO WRC (ACTION*)

Todd Rubien, Board Member (Motion) and, Vanda Yung, Board Member, (Second) the approval of

DDS B-2 Budget Allocation to WRC. Danny Franco, CFO, explained these are additional monies coming into WRC for specified purposes. No discussion.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF DDS B-2 BUDGET ALLOCATION TO WRC.

APPROVAL OF CPP-CRDP START- UP CONTRACT FOR A CHILDREN CRISIS HOME IN THE WRC CATCHMENT AREA (ACTION*)

JoanE. Anderson, Board Member (Motion) and, David Wyles, Board Member, (Second) the approval of CPP-CRDP start up contract for a Children Crisis Home in the WRC catchment area. It includes young adolescents. Mary Lou answered questions. Young Adult Institute will administer with trained staff. This has been allocated \$250,000 in milestone stages, and is part of (CPP-CRDP) Community Placement Plan and Community Resource Development Plan. Description is in posted Board packet. Discussion followed.

8 AYES

0 NO

2 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF CPP-CRDP START-UP CONTRACT FOR A CHILDREN CRISIS HOME IN THE WRC CATCHMENT AREA

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported, based on B-2 budget allocation, projected expenditures are expected to be within our budget allocation. At 66% of the fiscal year, as of February 2021, we have spent 60% in Operations and 64% of POS. There was a special Finance Committee meeting on March 22nd, where the Independent Auditors presented their report.

Client Services

David Wyles, Client Services Committee Chair, noted they have been working diligently on Transportation POS policy, including Vanda Yung, Cesar Garcia as Director of Client Services, and his dedicated team.

APPROVAL OF POS TRANSPORTATION POLICY (ACTION*)

David Wyles, Board Member (Motion) and, Vanda Yung, Board Member, (Second) the approval of the POS Transportation Policy. David Wyles and Cesar Garcia, Director of Client Services, explained and answered questions. Discussion followed. The Board-approved POS policy will be sent to DDS.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF POS TRANSPORTATION POLICY.

Consumer Advisory

Joseph Allen, CAC Chair, reported they continue to meet virtually nightly throughout the year due to the pandemic. They are eager for normalcy to come. The pandemic has contributed to people feeling stressed, isolated and worried. They continue to do advocacy.

Service Provider Advisory

JoanE. Anderson, SPAC Representative, reported vendors are doing the best they can during the pandemic to support the individuals they serve. Vendors are coming together and helping each other out as well. Thank you to Chris Arroyo of State Council for help with codes to register at vaccination sites. Vaccination site at WRC is helping but more vaccines are needed to help the most needy. Transportation help through vendors is available and people can contact Service Coordinators to set it up, including PPE deliveries. Vendors are extremely creative so that individuals served do not feel isolated. Thanks to the community.

Political Action and ARCA

Zoey Giesberg was able to attend the ARCA Delegates group. The Advocacy push by ARCA is for Service Coordinator caseload ratios. Vaccinations opened up to our population on March 15th. For those aged 16 and up, the date will be April 15th. The Los Angeles County Sheriff efforts to do mobile vaccine distribution was noted in a Facebook article. The recently-passed big stimulus federal bill will help the infrastructure, including potentially helping our services such as HCBS. Rhiannon Maycumber and Megan Mendes will coordinate and host the very first April 20th virtual Grassroots Day. Attorney Austin Dove is representing a client involved in a recent police intervention situation. His wife, Assembly Member Sydney Kamlager was recently elected as our local State Senator. There will then be a special election for her vacated local 54th Assembly seat this year.

Strategic Planning

Nilo Choudry mentioned the consulting firm Strategy Matters has sent out surveys to the stakeholder community to complete. There will be a core committee assembled which will be representative of the overall stakeholder community. Strategic Planning meetings are posted on the website and are generally the last Thursday of the month at 4:30 pm.

SCL Update/Board Development

Nilo Choudry reported we are still under Special Contract Language (SCL). We anticipate a WRC Board Training session on April 21st. WRC is seeking new Board Members with Legal experience/expertise and Financial experience/expertise. Many SCL policies have been done along with the updated Bylaws which are posted on the WRC website. We will continue with meeting SCL requirements, including Board relations with staff and the community, and also other aspects of SCL.

CLOSED SESSION

It was announced the Board would be going into a Closed Session for appointment and employment of a Regional Center employee, at 6:48 pm. Adjournment will be immediately after the Closed session ends.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by Betty Pearson-Grimble at 7:14 pm.
The next Board Meeting will be May 5, 2021.

Todd Rubien
Board Secretary

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**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
MAY 5, 2021
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Betty Pearson-Grimble
Godwin Orkeh
Todd Rubien
Russell Tanner
David Wyles
Vanda Yung

MEMBERS ABSENT: Myra Mezquita

STAFF PRESENT: Mary Lou Weise-Stusser, Cesar Garcia, Danny Franco, Liz Spencer, Rhiannon Maycumber, Megan Mendes, Aga Spatzier, Stephen Browning, Sonya Lowe, Martha Thompson, Anjanette Robinson, Steve Yi, Linda Butler

GUESTS: Certified Interpreting Services, LeeAnn Christian (DDS), Aaron Christian (DDS), Christofer Arroyo (SCDD), Felicia Ford, Esther Kelsey, Lisa C. Anderson, Robert Schwartz, Vanessa Garcia, David Lester, Alyssa Jackson, Adriana Madrigal, Elizabeth Hedenberg, Douglas Hedenberg

CALL TO ORDER (ACTION*)

Meeting was called to order by Board Vice President Nilo Choudhry, at 6:44 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board.

CHAIRPERSON'S REPORT

No report.

INTERIM EXECUTIVE DIRECTOR REPORT

Mary Lou Weise-Stusser, Interim Executive Director, reported WRC has had a significant reduction in cases of COVID 19, and in the past two weeks there have been no new cases reported. WRC vaccine site has inoculated over 1,000 people. The weekly vaccine clinic continues. Achievable Clinic is also giving vaccinations. The intakes for over age three are up 25%, and Early Start intakes are up about 90%. WRC Quality Assurance staff and Client Services are beginning in-person visits to licensed residential homes as well as to individuals in ILS and Supported Living. WRC is closely following the directives of the California Public Health Department and the Los Angeles County Health Department which requires WRC to follow the most restrictive guidelines to ensure the health and safety of the individuals we support and their families. There is a Strategic Planning survey link on the WRC website, so there can be further input which will inform the Strategic Planning process.

PUBLIC COMMENT

Lisa Anderson asked about when facilities are back open.

APPROVAL OF MINUTES FOR THE APRIL 7th BOARD MEETING (ACTION*)

Todd Rubien, Board Member (Motion) and, David Wyles, Board Member, (Second) the approval of the Minutes for the April 7th Board Meeting.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF MINUTES FOR THE APRIL 7th BOARD MEETING

APPROVAL OF NEW WRC BOARD MEMBER, DR. GODWIN ORKEH (ACTION*)

Zoey Giesberg, Board Member (Motion) and Vanda Yung, Board Member (Second) for approval of Dr. Godwin Orkeh as new WRC Board Member. There was a description of Dr. Orkeh's national and international health background, and his assistance for WRC during COVID pandemic. There was discussion. After approval, Dr. Orkeh thanked WRC for the opportunity to be of service. Dr. Godwin was immediately seated.

10 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF NEW WRC BOARD MEMBER, DR. GODWIN ORKEH

COMMITTEE REPORTS

Finance

APPROVAL OF CONTRACT OVER \$250,000: THE 5-YEAR CANON USA COPIER LEASE AGREEMENT OF \$311,880 PLUS TAX FROM MAY 15, 2021 TO MAY 15, 2026. (ACTION*)

Vanda Young, Board Member (Motion) and, Nilo Choudhry, Board Member, (Second) the approval. Steve Yi, IT Director, explained the contract and answered questions. The current copier lease agreement is expiring and some software and hardware is outdated. The cost now is \$5,700/month. The new cost will be \$5,198/month for 60 months, a savings of \$500/month. This will replace current copiers and secure print software with updated systems. Three proposals were reviewed and rated by the Interim ED, the CFO, and the Director of IT. Contract description was in the Board packet. Discussion followed.

7 AYES

0 NO

3 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF 5-YEAR CANON USA COPIER LEASE AGREEMENT OF \$311,880 PLUS TAX FROM MAY 15, 2021 TO MAY 15, 2026

Danny Franco, CFO, reported, based on B-2 budget allocation, OPS projected expenditures are expected to be within our budget allocation, WRC's projected POS expenditures will be slightly more than our current budget allocation. At 75% of the fiscal year, as of March, 2021, we have spent 68% in Operations and 74% of POS.

Client Services

David Wyles, Client Services Chair, stated they will be working on Behavioral Intervention policy as part of Service Standards with Vanda Yung; Jessica Haro, the WRC Behavioral Specialist; and Cesar Garcia, Director of Client Services, and his dedicated team. They will put policies into plain English.

Service Provider Advisory

JoanE. Anderson, SPAC Representative, reported they had 68 attendees at their meeting. Vendors are doing the best they can during the pandemic to support the individuals they serve. She participated in one of the two Virtual Grassroots Day teams coordinated and each led by Rhiannon Maycumber and Megan Mendes. Thanks to them. Emphasized was Assembly Member Jim Frazier's big push for \$55 million to help with Service Coordinator caseload ratios, and not sunseting the Uniform Holiday schedule. Mary Lou discussed vaccinations, rates and audits. Alternative Service Delivery surveys need to be done before DDS audit. There will be onsite audits, and then ILS audit in May. Petite, a long-term vendor, shared her agency's stay-safe and in- compliance soft reopening plans for June 15th. including training staff. Also discussed was 25% opening capacity for staff, but no onsite meetings in near future. Vendors are thinking about their own transition plans. .

Consumer Advisory

Joseph Allen, CAC Chair, reported they are eager for normalcy to come. The pandemic has contributed to people feeling stressed, isolated and worried. They continue to do advocacy. He gave a detailed rundown of CAC involvement and topics covered though the pandemic year, including information on PPE's, receiving vaccines, healthy eating during COVID, mental health education, responsiveness of SC's, incidents around Green Valley Circle/Bristol Parkway area, etc. He thanked Sandy for providing consumer-friendly language. They previously received help from OCRA (Office of Clients Rights Advocacy) on how to deal with stress.

Political Action and ARCA

Zoey Giesberg reported there is a letter from State Assembly Member Jim Frazier in support of \$55 million added to the RC system to assist in Service Coordinator caseload ratios. The California state budget proposal includes funds for community integrated paid internship work program. The federal American Rescue Plan has a temporary increase in HCBS funding due to pandemic issues. Rhiannon Maycumber and Megan Mendes were thanked for training and coordinating two WRC teams at the first virtual Grassroots Day on April 20th. They met with legislative offices of Autumn Burke, Richard Bloom, Sydney Kamlager, Ben Allen and Al Muratsuchi. Some talking points included relieving the high Service Coordinator caseload ratios; support for AB445 which does not require SS numbers, a barrier to the undocumented; removal of the sunset of the uniform holiday schedule. Zoey met Isaac Bryan, the frontrunner in the special election for Kamlager's vacated local 54th Assembly seat. Every year we do outreach to inform any new local legislators about WRC client needs.

Strategic Planning

Mary Lou Weise-Stusser noted the consulting firm Strategy Matters has held focus groups with input from staff, families, providers and the community. There is still opportunity for input, and individuals can check the website. There will be a WRC SWOT (strengths, weaknesses, opportunities, threats) analysis to be produced by the end of June. There is a core working committee assembled which is representative of the overall stakeholder community. Strategic Planning general meetings are posted on the website. The next one will be Thursday, May 27th at 4:30 pm.

SCL Update/Board Development

Nilo Choudhry reported we are still under Special Contract Language (SCL). We had a WRC Board Training session in April on RC Fiscal Responsibility. Board Members are also encouraged to take ARCA Web Academy Trainings, with the next one being on Diversity Part 2. Proposed Board Officers for 2021-2022 include Board President Betty Pearson-Grimble, Board Vice President Nilo Choudhry, Interim Board Treasurer Vanda Yung, Board Secretary Todd Rubien. WRC continues to seek new Board Members with Legal experience/expertise and Financial experience/expertise, and other backgrounds. We are working on ED Recruitment Plan and process. We will continue with meeting SCL requirements, including Board relations with staff and the community, and also other aspects of SCL.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by Nilo Choudhry at 7:44 pm.
The Annual Board Meeting will be June 2, 2021.

Todd Rubien
Board Secretary

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
JUNE 2, 2021
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Jennifer Cohen
Elizabeth Espinosa
Zoey Giesberg
Betty Pearson-Grimble
Kyle Jones
Godwin Orkeh
Todd Rubien
Russell Tanner
David Wyles
Vanda Yung

MEMBERS ABSENT: Myra Mezquita

STAFF PRESENT: Mary Lou Weise-Stusser, Cesar Garcia, Danny Franco, Tom Kelly, Liz Spencer, Rhannon Maycumber, Megan Mendes, Aga Spatzier, Stephen Browning, Sonya Lowe, Martha Thompson, Steve Yi, Feben Fantu, Linda Butler

GUESTS: Certified Interpreting Services, LeeAnn Christian (DDS), Aaron Christian (DDS), Edwin Pineda (DDS), Jacqueline Gaytan (DDS), Christofer Arroyo (SCDD), David Lester, Felicia Ford, Esther Kelsey, Lisa C. Anderson, Kay Medina, Tracy Evanson, Alyssa Jackson, D'Marcus Baptist, Tomasa Scaccianoce, Elizabeth Hedenberg, Douglas Hedenberg

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President Betty Pearson Grimble, at 6: 36 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 7.03 (6) of the bylaws of Westside Regional Center which states:

(h) Quorum

A majority of the Directors serving on the Board at the time of the meeting of the Board shall constitute quorum at any meeting of the Board.

CHAIRPERSON'S REPORT

Betty Pearson Grumble, Board President, read the WRC Mission statement: 'It is Westside Regional Center's Mission to empower people with developmental disabilities and their families to choose and access community services that facilitate a quality of life comparable to persons without disabilities'. Betty thanked all attendees, including SCL Attorney, DDS, Christofer Arroyo of State Council, and also others. We want to celebrate the new Board Members, and continue to acknowledge the many people we serve. The Board is continuing to work through Special Contract Language. Betty attended the last Strategic Planning Committee and felt it was great.

INTERIM EXECUTIVE DIRECTOR REPORT

Mary Lou Weise-Stusser, Interim Executive Director, submitted a written report. Governor's May Revise has a significant budget surplus, unlike past years with items being discussed in the State Assembly and the State Senate before going to the Governor's desk for final approval. Call the Governor's office to encourage him to sign. There is \$55M for Service Coordinator caseload relief. Also discussed was the rate study situation for vendors. Early Start intake numbers are rising, with a virtual intake portal being developed to expedite intakes. WRC has had a significant reduction in cases of COVID 19, with no new cases in past 3 weeks. There are two direct services support professionals (DSP) recuperating. WRC vaccine site has inoculated over 1,200 people, and the weekly vaccine clinic continues. Achievable Clinic is also giving vaccinations. Families with children 12 to 17 years old who are now eligible for the refrigerated Pfizer vaccine, are being assisted by WRC to those sites that can provide it for them. WRC Quality Assurance staff and Client Services are continuing in-person visits to licensed residential homes as well as to individuals in ILS and Supported Living. WRC adheres closely to the directives of the California Public Health Department and the Los Angeles County Health Department which requires WRC to follow the most restrictive guidelines to ensure the health and safety of the individuals we support and their families. Stephen Browning, Megan Mendes, and Rhiannon Maycumber have fully completed Person Centered Facilitator Training mentorship, and will train WRC staff. There have been three Self Determination information sessions, in English and Spanish. The Learning Management System (LMS) provides online Self Determination orientation sessions. There is a Strategic Planning survey link on the WRC website, so there can be further input which will inform the Strategic Planning process.

PUBLIC COMMENT

There was an inquiry as to when WRC would open. An individual was referred to their own SC for a request to renew personal ID. Overall, future eventual openings will be based on actual safety guidance from authorities.

APPROVAL OF MINUTES FOR THE MAY 5th BOARD MEETING (ACTION*)

Todd Rubien, Board Member (Motion) and, Nilo Choudhry, Board Member, (Second) the approval of the Minutes for the May 5th Board Meeting.

11 AYES

0 NO

0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF MINUTES FOR THE MAY 5th BOARD MEETING

BOARD DEVELOPMENT COMMITTEE

BOARD OF DIRECTORS ELECTIONS FOR 2021-2022:

APPROVAL OF NEW WRC BOARD MEMBERS, KYLE JONES and JENNIFER E. COHEN (ACTION*)

David Wyles, Board Member (Motion) and Vanda Yung, Board Member (Second) for approval of Kyle Jones and Jennifer E. Cohen as new WRC Board Members. Descriptions were given of each of their respective backgrounds. There was discussion. After approval, Kyle Jones and Jennifer E. Cohen each briefly said a few introductory words. They were immediately seated.

**10 AYES
0 NO
1 ABSTENTIONS
The motion passed.**

RESOLUTION: APPROVAL OF NEW WRC BOARD MEMBERS KYLE JONES AND JENNIFER E. COHEN

APPROVAL OF WRC BOARD MEMBERS, (ACTION*)

Elizabeth Espinosa, Board Member (Motion) and Joan E. Anderson, Board Member (Second) for approval of following as Board Members: Joseph Allen, Nilo Choudhry, Elizabeth Espinosa, Zoey Giesberg, Myra Mezquita, Betty Pearson Grimble, Todd Rubien, David Wyles, Vanda Yung. There was no discussion. Note: Dr. Godwin Orkeh was already elected at the May 5th Board Meeting. Joan E. Anderson has already been chosen by SPAC as the ‘SPAC Representative’ to the WRC Board for 2021-2022. Zoey Giesberg will continue as WRC ARCA Representative. Russell Tanner has completed his 7 years of service, and was later roundly congratulated and thanked.

**11 AYES
0 NO
0 ABSTENTIONS
The motion passed.**

RESOLUTION: APPROVAL OF WRC BOARD MEMBERS, JOSEPH ALLEN, NILO CHOUDHRY, ELIZABETH ESPINOSA, ZOXY GIESBERG, MYRA MEZQUITA, BETTY PEARSON GRIMBLE, TODD RUBIEN, DAVID WYLES, VANDA YUNG

APPROVAL OF WRC BOARD OFFICERS, (ACTION*)

Godwin Orkeh, Board Member (Motion) and Vanda Yung, Board Member (Second) for approval of . Board Officers: Board President: Betty Pearson Grimble; Board Vice President: David Wyles; Board Treasurer: Nilo Choudhry; Board Secretary: Todd Rubien. There was no discussion.

**11 AYES
0 NO
0 ABSTENTIONS
The motion passed.**

RESOLUTION: APPROVAL OF WRC BOARD OFFICERS: BOARD PRESIDENT: BETTY PEARSON GRIMBLE; BOARD VICE PRESIDENT: DAVID WYLES; BOARD TREASURER: NILO CHOUDHRY; BOARD SECRETARY: TODD RUBIEN

APPROVAL OF WRC CAC COMMITTEE AS A WHOLE (ACTION*)

David Wyles, Board Member (Motion) and Joan E. Anderson, Board Member (Second) for approval of CAC Committee as a whole. We have received a list of WRC CAC Committee Members. There was no discussion.

11 AYES
0 NO
0 ABSTENTIONS

The motion passed.

RESOLUTION: APPROVAL OF WRC CAC COMMITTEE AS A WHOLE

COMMITTEE REPORTS

Finance

Danny Franco, CFO, reported, based on B-2 budget allocation, OPS projected expenditures are expected to be within our budget allocation, WRC's projected POS expenditures will be slightly more than our current budget allocation. At 83% of the fiscal year, as of April, 2021, we have spent 81% in Operations and 83% of POS. There is an adequate line of credit as needed to cover expenses. The Finance Committee generally takes place at 5:00 pm on Board Meeting days.

Client Services

David Wyles, Client Services Chair, stated they are continuing to work on Behavioral Intervention policy as part of Service Standards with Vanda Yung, Jessica Haro, the WRC Behavioral Specialist; and Cesar Garcia, Director of Client Services, and his dedicated team. The Client Services Committee generally takes place at 4:00 pm on Board Meeting days.

Service Provider Advisory

Joan E. Anderson, SPAC Representative was voted in as SPAC Representative to the WRC Board for 2021-2022. Vendors continue to do the best they can during the pandemic to support the individuals they serve, and will subsequently open cautiously according to most restrictive guidelines as openings are eventually allowed. The SPAC Meetings take place at 10:30 pm on third Thursdays of the months. They are dark in August.

Consumer Advisory

Todd Rubien reported they have met daily for over a year to touch base with each other during the pandemic. They also continue to do advocacy and encourage new self advocates to join. They have had speakers such as Blocking the Punches, where self defense techniques can be used, as needed, in the community; Self Advocacy groups; ASLA; Chris Arroyo of State Council, and others. There are concerns with SC's getting back on a timely basis. COVID safety measures are in place when California opens for the many Self Advocacy groups.

Political Action and ARCA

Zoey Giesberg submitted a written report. Much was already covered in Interim Executive Director report already. There is a letter from State Assembly Member Jim Frazier in support of \$55 million added to the RC system to assist in Service Coordinator caseload ratios. The California state budget proposal includes many items, including funds for community integrated paid internship work program. We are waiting for the Governor to sign it. It is anticipated there will be a California reopening by June 15th. Service providers are figuring out their potential reopening under guidelines. Isaac Bryan was sworn in filling the special election for Sydney Kamlager's vacated local 54th Assembly seat. His team was very open to engaging and learning more about individuals served and their needs. This will be Zoey's last year as Political Action Chair and ARCA Representative. The committee generally meets the second Tuesday of the month at 5:00 pm.

Strategic Planning

Mary Lou Weise-Stusser noted the consulting firm Strategy Matters has held focus groups with input from staff, families, providers and the community to inform the creation of WRC's strategic plan. To encourage everyone's

voices be heard, a Strategic Planning Survey has been on the WRC website to receive input from all the stakeholders and will continue through June 16th at which time WRC moves into the next phase of the planning process. There will be a WRC SWOT (strengths, weaknesses, opportunities, threats) analysis to be subsequently produced. There is a core working committee assembled which is representative of the overall stakeholder community.

SCL Update/Board Development

Nilo Choudhry reported we are still under Special Contract Language (SCL). We have a WRC Board Training session on June 16th, on ED and Board Roles, Etc. by David Lester. The next ARCA Web Academy Trainings will be July 10 and July 14 on 'Decoding POS Data'. Proposed Board Officers for 2021-2022 include Board President Betty Pearson-Grimble, Board Vice President Nilo Choudhry, Interim Board Treasurer Vanda Yung, Board Secretary Todd Rubien. WRC continues to seek new Board Members with Legal experience/expertise and other backgrounds. We are working on ED Recruitment Plan and process. We will continue with meeting SCL requirements, including Board relations with staff and the community, and also other aspects of SCL.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by Betty Pearson Grimble at 7:31pm.
The next regular Board Meeting will be July 7th, 2021.

Todd Rubien
Board Secretary