

Westside Regional Center
Board of Directors Agreement
Adopted by the Board of Directors on November 4th, 2020

As a member of the Board of Directors of a large and complex organization, it is important that I am involved, informed and regularly attend committee, Board, and other meetings that are called by Committee Chairs and the Chair of the Board of Directors. It is also important that I represent the Corporation and my Board member colleagues in a manner that is informed and objective. Therefore, I agree to the responsibilities and expectations below as I fulfill my duties as a member of the Board of Directors.

I agree to regularly attend meetings of the Board of Directors and to contact the Chair of the Board, Executive Director, or the Executive Director's Assistant, if I cannot attend a Board meeting.

I agree to regularly attend Committee meetings and to contact the Chair of the Committee, Executive Director, or the Executive Director's Assistant, if I cannot attend a committee meeting.

I agree to read the materials in the Board packet that is posted on the Westside Regional Center website or that is delivered to me before each meeting of the Board of Directors. I agree to be prepared for Committee meetings and for meetings of the Board of Directors.

I agree to ask questions if I do not understand an item or an issue and to actively participate in Committee and Board meetings.

I agree to consider the organization as a whole as I make decisions as a Board member and to make decisions as objectively as I can.

I agree to adhere to the bylaws of the corporation, and any amendments to those bylaws.

I agree to adhere to the Code of Conduct approved by the Board of Directors in

I agree to adhere to the document entitled, Responsibilities of the Board of Directors and the Executive Director (attached) that was approved by the Board of Directors on November 4th, 2020.

Board Member Signature

Date

Board Member Printed Name

Responsibilities of the Board of Directors and the Executive Director
Approved by the WRC Board of Directors – November 4th, 2020

<i>Board of Directors</i>	<i>Executive Director</i>
<p>Selects the executive director.</p> <p>Selects the members of the Board of Directors.</p> <p>Supports the executive director and reviews his or her performance.</p> <p>Provides oversight to the organization in establishing its values, vision and mission and engages in effective organizational planning.</p> <p>Establishes the policies used to run the organization.</p> <p>Approves the budget for the organization and reviews the budget against actual results throughout the year.</p> <p>Monitors governmental policies as they affect the organization.</p> <p>Assesses its own performance.</p> <p>Reviews and approves contracts for which Board approval is required by law.</p>	<p>Supports and advises the Board of Directors.</p> <p>Implements the organization’s values, vision, and mission.</p> <p>Provides the Board of Directors with sufficient and up-to-date information.</p> <p>Looks to the future for change opportunities.</p> <p>Interfaces between the organization and the community.</p> <p>Formulates policies and planning recommendations for the Board of Directors.</p> <p>Implements the organization’s policies and guides the organization’s daily action.</p> <p>Oversees the operations of the organization.</p> <p>Implements the strategic plan.</p> <p>Manages human resources of the organization.</p> <p>Manages financial and physical resources.</p> <p>Assists in the selection and evaluation of board members.</p> <p>Makes recommendations, supports Board during orientation and self-evaluation.</p> <p>Accounts to the state for the services provided and expenditures made.</p>