MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
DECEMBER 2, 2020
ZOOM VIDEO

MEMBERS PRESENT:	Joseph Allen Nilo Choudhry Zoey Giesberg Betty Pearson-Grimble Todd Rubien Russell Tanner Sofia M. Vergara David Wyles Vanda Yung
MEMBERS ABSENT:	Joan Elaine Anderson Elizabeth Espinosa Myra Mezquita
STAFF PRESENT:	Roschell Ashley, Cesar Garcia, Danny Franco, Thompson Kelly, Liz Spencer, Mary Lou Weise-Stusser, Steve Yi, Lisa Brady, Stephen Browning, Monique Lazarus, Stephanie Lee, Barbara Marbach, Rosalinda Mata, Rhiannon Maycumber, Megan Mendes, Philomena Morais, Jefferi Moreno Estrada, Anjanette Robinson, Sonia Soriano, Martha Thompson, Julien Hernandez, Myriam Garcia, Christian Pulido, Aga Spatzier, Bernadette Daroca, Feben Fantu, Martha Montealegre, Claudia Williams, Jill Hewes, Natasha Lopez, Linda Butler, Megan Tommet-Ramirez, Patricia Crook, Niaisha Gonzalez. Joanne Manese, Angela Quinonez, Brenda Buendia
GUESTS:	Certified Interpreting Services, Edwin Pineda (DDS), Adriana Madrigal, Megan Mitchell (DDS), Cynthia Sandoval, Christofer Arroyo (SCDD), LeeAnn Christian (DDS), Paula Hilton, Felicia Ford, Danise Lehrer, Jose Ayala, Nicole Pierre, Tresa Oliveri, Beverly Hutchinson, D' Marcus Baptist, David Hadacek, Ellen Seldon, Esther Kelsey, Douglas Hedenberg, Wesley Witherspoon, Lisa Anderson

CALL TO ORDER(ACTION*)

Meeting was called to order by Board President, Betty Pearson-Grimble at 6:06 pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 3.03 (g) of the bylaws of Westside Regional Center which states:
(g) Quorum

> *A quorum of the Board of Directors shall consist of nine (9) members of the corporation. Provided, however, that a quorum of the Board of Directors shall consist of a majority of the Directors then in office at any time when the number of Directors then in office is less than ten (10].*

CHAIRPERSON'S REPORT

Betty Pearson-Grimble explained WRC is under Special Contract Language Article X, and the two Special Board Meetings being held on December 2nd and December 16th are part of the Board's extra efforts towards meeting DDS requirements and timelines. These cover areas such as board governance, including updating policies and Bylaws, the 2021 board trainings and board relations with staff and the community. DDS needs to ensure we are doing what we need to do as a responsible board that can lead our Regional Center to fulfill the WRC Mission.

WRC has an experienced law firm, Enright & Ocheltree to help us. They will be at WRC Board Meetings. They will also assist the Board in updating policies and other deliverables. We are reviewing, revising, and developing as needed required policies, all compliant with state and federal laws. Overall, WRC wants to make sure our mission, vision and values are aligned with the Lanterman Act, and are instilled throughout WRC and our valued community. Everyone was thanked for their support as the Board works through Special Contract Language.

The WRC Executive Committee, consisting of Vanda Yung, Sofia Vergara, Nilo Choudhry, Todd Rubien and Betty Pearson-Grimble have been meeting weekly alongside Enright & Ocheltree towards meeting DDS requirements and deadlines

REPORT OF THE EXECUTIVE DIRECTOR

Roschell Ashley, Executive Director introduced the new Interim Executive Assistant Lisa Brady. A COVID update was given. WRC Service Coordinators and most staff are working remotely. However, all staff remain available via phone and email. WRC distributed a large volume of PPE to residential and supported living providers two weeks ago. Vendors were encouraged to not share staff in efforts to reduce and eliminate the spread of COVID. As vendors face staffing shortages, WRC has worked to secure a nursing and staff agency to help with staff in emergency situations. There is talk of an upcoming COVID vaccine and how it will be distributed. COVID-related updates will be posted on the WRC website. WRC will be hosting a COVID testing and flu shot clinic at WRC facility on Dec. 4th and Dec. 11th. She encouraged all to participate in the DDS COVID survey. Several staff members who have been working daily at WRC during the pandemic were recognized. The Holiday closure dates for the Regional Center is posted on the WRC website.

PUBLIC COMMENT

Betty asked comments be limited to 2 minutes. If there are individual concerns, please address with own Service Coordinator or their Supervisor. Lisa Anderson asked about a having a virtual Holiday party and was referred to CAC. Chris Arroyo mentioned SCDD will have PPE for the Family Resource Center, and our ability to submit PPE orders has been renewed.

APPROVAL OF MINUTES FOR THE NOVEMBER 4, 2020 BOARD MEETING (ACTION*)

Todd Rubien, Board Secretary (Motion) and, Russell Tanner, Board Member, (Second) the approval of the November 4, 2020 Board Meeting Minutes.

No public comment. The motion passed.
9 AYES
0 NO
0 ABSTENTIONS

RESOLUTION: APPROVAL OF MINUTES FOR THE NOVEMBER 4, 2020 BOARD MEETING.

APPROVAL OF WHISTLEBLOWER POLICY (ACTION*)

David Wyles, Board Member (Motion) and, Vanda Yung, Board Member, (Second) the approval of the Whistleblower Policy

Discussion - Enright & Ocheltree reviewed the updated draft policy and answered questions.

9 AYES
0 NO
0 ABSTENTIONS

RESOLUTION: MOTION IS PASSED TO APPROVE THE COMMUNITY AND STAFF WHISTLEBLOWER POLICY

APPROVAL OF CONFLICT OF INTEREST POLICY (ACTION*)

Vanda Yung, Board Member (Motion) and David Wyles, Board Member, (Second) the approval of the Conflict of Interest (COI) Policy

Discussion – Enright & Ocheltree reviewed the updated draft policy and answered questions.

9 AYES
0 NO
0 ABSTENTIONS

RESOLUTION: MOTION IS PASSED TO APPROVE THE CONFLICT OF INTEREST (COI) POLICY

BYLAWS OVERVIEW

Judith Enright, along with Julie Ocheltree and Noelle Bensussen, of Enright & Ocheltree gave an overview of draft changes, many of which are required by statute or regulations, to the existing Bylaws and answered questions. They will continue further review of varied draft Bylaws sections at next Special Board Meeting. The actual updated Bylaws will be voted on in January 2021.

The next Special Board Meeting will be December 16, 2020

ADJOURNMENT (ACTION*)

The Special Board Meeting was adjourned by Betty Pearson-Grimble at 7:54pm.