

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
DECEMBER 16, 2020
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
JoanElaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
Sofia M. Vergara
David Wyles
Vanda Yung

MEMBERS ABSENT: Myra Mezquita

STAFF PRESENT: Roschell Ashley, Cesar Garcia, Danny Franco, Thompson Kelly, Liz Spencer, Sonya Lowe, Stephen Browning, Linda Butler, Niaisha Gonzalez, Monique Lazarus, Stephanie Lee, Barbara Marbach, Rhiannon Maycumber, Megan Mendes, Philomena Morais, Aga Spatzier, Megan Tommet-Ramirez, Paul Roberson, Kaely Shilakes, Claudia Williams, Lisa Brady, Mary Lou Weise-Stusser

GUESTS: Certified Interpreting Services, LeeAnn Christian (DDS), Megan Mitchell (DDS), Edwin Pineda (DDS), Christofer Arroyo (SCDD), David Hadacek, Tresa Oliveri, Judith Enright (Enright & Ocheltree), Noelle Bensussen (Enright & Ocheltree), Julie Ocheltree (Enright & Ocheltree); Alyssa Jackson, Shellena Leftridge, Elaine Wright-Forris, Felicia Ford, Esther Kelsey, Barbara McCants, Lisa C.Anderson, D' Marcus Baptist, Robert Schwartz, Ana DaSilva, Wesley Witherspoon

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President, Betty Pearson-Grimble at 6:01pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 3.03 (g) of the bylaws of Westside Regional Center which states:

(g) *Quorum*

A quorum of the Board of Directors shall consist of nine (9) members of the corporation. Provided, however, that a quorum of the Board of Directors shall consist of a majority of the Directors then in office at any time when the number of Directors then in office is less than ten (10)

PUBLIC COMMENT

None

CHAIRPERSON'S REPORT

Betty Pearson-Gribble, Board President, expressed her hope that all were well and safe. The staff, vendors, families, and people served were thanked, especially during a difficult time. Everyone was thanked for coming to the December Special Board Meeting. The next Board meeting will be January 13th, 2021. The Board will continue to work on Special Contract Language.

EXECUTIVE DIRECTOR REPORT

Roschell Ashley presented updated COVID numbers information at Westside. WRC continues to observe all required COVID protocols and guidelines. Thanks to a partnership with Central Neighborhood Health Foundation, WRC will be offering drive-through/walk-up COVID-19 testing and flu vaccines every Friday from 10a-2pm in the WRC parking lot. As additional information becomes available regarding vaccines, WRC will post the information on their website. Mary Lou Weise-Stusser provided an update on non-residential alternative services delivery provided by the vendor community during the pandemic.

APPROVAL OF MINUTES FOR THE DECEMBER 2, 2020 BOARD MEETING (ACTION*)

Todd Rubien, Board Member (Motion) and, Zoe Giesberg, Board Member, (Second) the approval of the December 2, 2020 Board Meeting Minutes.

11 AYES
0 NO
0 ABSTENTIONS
The motion passed.

RESOLUTION: APPROVAL OF MINUTES FOR THE DECEMBER 2, 2020 BOARD MEETING.

APPROVAL OF BOARD PROCEDURE FOR PURCHASE OF SERVICE POLICY (ACTION*)

JoanE Anderson, Board Member (Motion) and, Sofia Vergara, Board Member, (Second) the approval of the Board Procedure for Purchase of Service Policy. The Policy was explained by Enright & Ocheltree. Discussion followed.

11 AYES
0 NO
0 ABSTENTIONS
The motion passed.

RESOLUTION: APPROVAL OF BOARD PROCEDURE FOR PURCHASE OF SERVICE POLICY

APPROVAL OF CONTRACT POLICY (ACTION*)

JoanE Anderson, Board Member (Motion) and, Vanda Yung, Board Member, (Second) the approval of the Contract Policy. The Policy was explained by Enright & Ocheltree. Discussion followed.

10 AYES
0 NO
1 ABSTENTIONS
The motion passed.

RESOLUTION: APPROVAL OF CONTRACT POLICY

APPROVAL OF RESOLUTION AND CONSENT OF USE OF ELECTRONIC TRANSMISSION (ACTION*)

JoanE Anderson, Board Member (Motion) and, Vanda Yung, Board Member, (Second) the approval of the Resolution and Consent of Use of Electronic Transmission. The Resolution and Policy was explained by Enright and Ocheltree. Discussion followed.

11 AYES
0 NO
0 ABSTENTIONS
The motion passed.

RESOLUTION: APPROVAL OF RESOLUTION AND CONSENT OF USE OF ELECTRONIC TRANSMISSIONS

APPROVAL OF BOARD TRAINING AND ACCOUNTABILITY POLICY (ACTION*).

Elizabeth Espinosa, Board Member (Motion) and, JoanE Anderson, Board Member, (Second) the approval of the Board Training and Accountability Policy. The Policy was explained by Enright & Ocheltree. Discussion followed.

11 AYES
0 NO
0 ABSTENTIONS
The motion passed.

RESOLUTION: APPROVAL OF BOARD TRAINING AND ACCOUNTABILITY POLICY

BYLAWS OVERVIEW

Judith Enright, along with Julie Ocheltree and Noelle Bensussen, of Enright & Ocheltree, gave an overview of draft changes, many of which are required by statute or regulations, to the existing Bylaws and answered questions. The actual updated Bylaws will be voted on in 2021.

ADJOURNMENT (ACTION*)

The regular Board Meeting was adjourned by Betty Pearson-Grimble at 8:02 pm.