

**MINUTES
BOARD OF DIRECTORS MEETING
COASTAL DEVELOPMENTAL SERVICES FOUNDATION
NOVEMBER 4, 2020
ZOOM VIDEO**

MEMBERS PRESENT: Joseph Allen
Joan Elaine Anderson
Nilo Choudhry
Elizabeth Espinosa
Zoey Giesberg
Myra Mezquita
Betty Pearson-Grimble
Todd Rubien
Russell Tanner
Sofia M. Vergara
David Wyles
Vanda Yung

MEMBERS ABSENT:

STAFF PRESENT: Roschell Ashley, Cesar Garcia, Danny Franco, Thompson Kelly, Liz Spencer, Mary Lou Weise-Stusser, Sonya Lowe, Steve Yi, Kate Harvey, Liddy Amador, Stephen Browning, Linda Butler, Bernadette Daroca, Niaisha Gonzalez, Jill Hewes, Monique Lazarus, Stephanie Lee, Barbara Marbach, Rosalinda Mata, Rhiannon Maycumber, Megan Mendes, Philomena Morais, Jefferi Moreno Estrada, Patricia Crook, Anjanette Robinson, Sonia Soriano, Aga Spatzier, Martha Thompson, Megan Tommet-Ramirez

GUESTS: Certified Interpreting Services, LeeAnn Christian (DDS), Megan Mitchell (DDS), Edwin Pineda (DDS), Christofer Arroyo (SCDD), David Hadacek, Tresa Oliveri, Judith Enright (Enright & Ocheltree), Noelle Bensussen (Enright & Ocheltree), Jose Ayala, Elena Bustamante, Martha C, Rayvone Douthard, Feben Fantu, Felicia Ford, Francis Gomez, Brett Gordon, Veronica Green, Douglas Hedenberg, Beverly Hutchinson, Alyssa Jackson, Shellena Leftridge, Adriana Madrigal, Carlyn Meshack, Lynda Metzger, Nichole Mikkelson, Hazel Owens, Wesley Witherspoon, Elaine Wright-Forris

CALL TO ORDER (ACTION*)

Meeting was called to order by Board President, Betty Pearson-Grimble at 6:08pm.

ROLL CALL AND ESTABLISHMENT OF A QUORUM:

It was established that the members present represented a quorum necessary pursuant to Section 3.03 (g) of the bylaws of Westside Regional Center which states:

(g) Quorum

A quorum of the Board of Directors shall consist of nine (9) members of the corporation. Provided, however, that a quorum of the Board of Directors shall consist of a majority of the Directors then in office at any time when the number of Directors then in office is less than ten (10)

CHAIRPERSON'S REPORT

Betty Pearson Grimble, Board President, welcomed everyone to the meeting. She acknowledged the anxiety surrounding the pandemic and reminded everyone that the staff at WRC are happy to address any concerns and provide support outside of this meeting.

STAFF HIGHLIGHT- WRC IT DIRECTOR

Steve Yi, Director of Information Technology (IT) highlighted the efforts of his IT staff who are working around the clock to support the WRC staff during the new normal of COVID-19. This team allowed for nearly the entire staff of 240 people to work remotely, and they accomplished this virtually overnight. They are also continuing to support everyone as their technology needs change.

REPORT OF THE EXECUTIVE DIRECTOR

Roschell Ashley, Executive Director started her report by highlighting the most recent COVID statistics and reminded everyone that while the WRC building is closed to the public, employees are working remotely. She reported that Nancy Bargmann, Director of the DDS, is working with the state to develop a process for distributing a COVID vaccine once one becomes available. Roschell also discussed the decrease in enrollment in Early Start intake services, the WRC Disparity Fund grant "Help Me Grow", and both the Early Start and Fiscal DDS audits that are happening right now at WRC. Roschell closed her report with recognition of several staff members and departments for their hard work and projects that they have completed this year. The full Executive Director report can be found in the Board packet.

APPROVAL OF MINUTES FOR THE SEPTEMBER 9, 2020 BOARD MEETING (ACTION*)

JoanElaine Anderson, Board Member (Motion) and, David Wyles, Board Member, (Second) the approval of the September 9th, 2020 Board Meeting Minutes.

No public input. The motion passed.

12 AYES

0 NO

0 ABSTENTIONS

RESOLUTION: APPROVAL OF MINUTES FOR THE SEPTEMBER 9, 2020 BOARD MEETING.

APPROVAL OF ED SIGNATORY (ACTION*)

Zoey Giesberg, Board Member (Motion) and, David Wyles, Board Member, (Second) the approval of Roschell Ashley the ED Signatory

No public input. The motion passed.

**12 AYES
0 NO
0 ABSTENTIONS**

RESOLUTION: APPROVAL OF ROSCHELL ASHLEY AS ED SIGNATORY

APPROVAL OF BOARD DIRECTOR AGREEMENT (ACTION*)

Nilo Choudhry, Board Vice President, summarized the Board Director Agreement. The full agreement can be found in the Board packet.

Nilo Choudhry, Board Vice President (Motion) and, David Wyles, Board Member, (Second) the approval of the Board Director Agreement

No public input. The motion passed.

**12 AYES
0 NO
0 ABSTENTIONS**

RESOLUTION: APPROVAL OF THE BOARD DIRECTOR AGREEMENT

APPROVAL OF PERFORMANCE CONTRACT 2021 (ACTION*)

Mary Lou Weise-Stusser, Director of Community Services summarized the Performance Contract. The full Performance Contract can be found in the Board packet.

Todd Rubien, Board Member (Motion) and JoanElaine Anderson, Board Member, (Second) the approval the 2021 Performance Contract

No public input. The motion passed.

**11 AYES
0 NO
1 ABSTENTIONS**

RESOLUTION: APPROVAL OF 2021 PERFORMANCE CONTRACT

COMMITTEE REPORTS

➤ FINANCE

Danny Franco, Director of Finance reported that the Finance Committee met today at 5:00pm. Presently, WRC has used 21% of the OPS budget and 22% of POS budget for the current 2020-2021 fiscal year. The committee also discussed the POS spending differences between this year and last, as well as how COVID expenditures will affect the budget. Finally, the committee discussed that this fiscal year will include

Alternative Services model projected to start in December, looking at how it will impact POS. The complete budget status report can be found in the board packet.

➤ **CLIENT SERVICES**

David Wyles, Board member, reported that Client Services committee met this evening to discuss developing a purchase of service policy. They also noted that the standard of transportation of the people we support has been impacted by COVID, and that they will focus on how to be creative in utilizing transportation during this time.

➤ **CONSUMER ADVISORY COMMITTEE**

Joseph Allen, Board Member reported that CAC has continued to stay active and support one another due to COVID. CAC has had several presentations and guest speakers attend their meetings to discuss topics such as internet safety, emergency preparedness, voting, and wellness. CAC also attended several webinars and did a tribute during Hispanic Heritage month. The full CAC report can be found in the board packet.

➤ **EQUITY**

Dr. Tom Kelly, Director of Clinical Services, reported that the Equity Committee met this month and discussed both the current 2019-2020 Disparity Grant focus and the future 2020-2021 Disparity Grant focus. The 2019-2020 Disparity Project (Creating Successful Transitions) had their first webinar which focused on accessing mental health resources. The discussion and slideshow for this webinar can be found on WRC's YouTube. The next webinar in the series, entitled Employment: How the Regional Center Can Help You Reach your Goals, will be held November 17th at 3:00pm on Zoom. The committee also discussed ideas for the 2020-2021 Disparity Grant focus. Those included: a webinar to highlight RC services such as SLS or ILS, ways to thrive during a pandemic, and safe social opportunities/activities for children during COVID. The Equity Committee's full meeting minutes can be found in the board packet.

➤ **FAMILY EMPOWERMENT CENTER**

Liz Spencer, Director of the Family Resource Center, reported the FREC has created several virtual workshops and learning series. In the last part of September, in partnership with WRC, the FREC put on a three-part series entitled "Why Preschool Inclusion is Important for All!". This event saw over 200 attendees per session. In partnership with several other agencies, the FREC assisted in developing a four-part series on Distance Learning for families of children who have I.E.P.s. This series can be found on the WRC YouTube channel in both English and Spanish. The FREC also partnered with Claris Health and will be providing a ten-part parenting series entitled "Breakthrough Parenting". Finally, Liz and the staff wished everyone a peaceful and healthy holiday season and reiterated that they are always available to support the community via phone or virtually.

➤ **SELF DETERMINATION**

Cesar Garcia, Director of Client Services Children and Early Start, reported that the WRC continues to support families who are part of the Self Determination program. Presently, WRC has 13 individuals who are participating fully in SD, out of the 72 total who are in different stages of entering the program. The SD program is working with the Local Advisory committee, who last met on October 28th. The next meeting with the Local Advisory will be on November 17th, and there will also be a December meeting, date to be determined. Cesar also noted that SD has put out a Request for Proposal (RFP) to identify an agency/individual that will provide support to families who are participating in SD. Finally, Cesar reported

that WRC SD is holding Zoom orientations for families participating in SD. Presently, 96% of families have completed orientation, the remaining 4% (3 families) will be completed soon.

➤ **SERVICE PROVIDER ADVISORY COMMITTEE**

JoanElaine Anderson, SPAC Representative and Board Member, reported that the vendor community is focusing on their reopening plans which follow CDC health guidelines. At the SPAC committee, difficulty surrounding transportation during COVID and the rate changes were discussed. Overall, JoanElaine reported that while there continue to be stressors and obstacles due to COVID, the vendor community has continued to come together and support one another and the community. She thanked her vendor partners and the WRC staff for their continued creativity and support.

➤ **STRATEGIC PLANNING**

Roschell Ashley, Executive Director, reported that the Strategic Planning Committee hosted WRC's Strategic Planning Consulting firm, Strategy Matters, during their last two committee meetings. At the September meeting, Strategy Matters introduced themselves to the committee and gave a brief overview of what strategic planning entails and talked about how they will be partnering with WRC. At the October meeting, Strategy Matters hosted a Town Hall for the committee and the greater WRC community. During the town hall, Strategy Matters asked for feedback about how they could implement a strategic plan to help strengthen the WRC community and help us to do the best work possible. Strategy Matters encourages everyone to submit their input to them via their contact information listed on their website: <https://www.strategymatters.org/>. The Strategic Planning Committee meeting minutes can be found in the board packet.

➤ **POLITICAL ACTION & ARCA**

Zoey Giesberg, ARCA Representative and Board Member, thanked everyone who disseminated information about how to vote, understanding what you are voting for, and other resources pertaining to voting during this year. She also thanked WRC and DDS for the continued PPE distributions. Zoey ended her report by reminding everyone that our collaboration and creativity has been extremely impactful in the community during COVID and the political unrest. She reminded everyone to practice self-care. Zoey's full notes on both ARCA and Political Action Committee meetings can be found in the board packet.

PUBLIC COMMENT

Wesley Witherspoon asked about food banks and other resources available for our community during the holiday season.

Elisabeth Espinosa, Board Member, Zoey Giesberg, Board Member, and Myra Mezquita, Board Member all requested that the FREC send them copies of the center's social media statistics and usage.

Chris Arroyo, SCDD commented regarding the requirements for meetings notification and agendas on the WRC website, and several individuals commented on the placement/ duration of Public Comment within the Board Meeting agenda.

Rhiannon Maycumber, WRC Staff, let everyone know about a Zoom seminar taking place on November 12th in partnership with LMU. It is entitled "Let's Talk about it: Discussing Race and Race-Related ISSUES with children". The link to register is as follows: <https://discussingraceandraceissueswithchildren.eventbrite.com>

Zoey Giesberg, Board Member, let everyone know about webinar she will be presenting at regarding the post-election impact on disability community. [Click here to learn more and register](#)

ADJOURNMENT (ACTION*)

The Board Meeting was adjourned by Betty Pearson-Grimble at 8:03pm.

Approved by the Board of Directors 12/2/2020
Board Secretary: Todd Rubien