

REPORT ON ADMINISTRATIVE EXPENDITURES

Regional Center: Westside

Date Completed: 12/01/17

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INSTRUCTIONS: Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2016-17, including:

- only those expenditures made from the regional center Operations budget;
- all administrative services purchased including, but not limited to, managerial, consultant, accounting, personnel, labor relations, and legal services; and,
- expenditures procured under a contract or otherwise.

Do not include contracts for the maintenance, repair or purchase of equipment or property.

You may copy and use additional sheets of this form.

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 16-17
Ability Answering Service	Answering Services	After Hours Phone Service	4,167
ADP, Inc.	Payroll Service	Payroll Processing	37,242
Windes	Audit Services	Annual Independent Audit & Info Return	58,950
Enright & Ocheltree	Legal Services	Legal Matters	53,263
Erin Fox	Consulting Services	Fair Hearings Assistance	21,334
Iron Mountain	Offsite Storage	Offsite Record Storage	76,107

REPORT ON ADMINISTRATIVE EXPENDITURES (continued)

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 16-17
Mary Rollins	Consulting Services	Medicaid Waiver Analysis	6,237
Travers Realty	Real Estate	Lease Negotiation	15,349
LRA Interpreters	Translation/Interpretation	Translation/Interpretation for meetings	19,245
Shred-It California	Document Shredding Service	Shredding of Confidential Documents	3,495
Kauffman, Kauffman & Miller	Legal Services	Legal Matters	5,893
Norma Velez	Consulting Services	Project Mgmt.	50,452
Apple one	Temp Services	Reception Support	11,834
Athena Associates	Consulting Services	ED Coaching	5,699
Marianne Lewis	Contractor/Consultant	Case Management	2,032

REPORT ON ADMINISTRATIVE EXPENDITURES (continued)

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 16-17
Nancy Guardado	Contractor/Consultant	Service Coordination	12,870
Nicole Holmes	Contractor/Consultant	Reception Temp	1,312
Sharice Floyd	Contractor/Consultant	Temp Filing Support	2,466
Work & Service Coalition	Recycling Services	Recycling Service	1,344
MicroForest	Consulting Services	IT Server Maint.	3,950
Nedasoft	Software Development	Software Integration	33,950
Evelyn Boyar	Contractor /Consultant	Nurse Admin	3,120
Delia Podczerviensky	Contractor /Consultant	Nurse Admin	7,596