



### **WRC Supported Employment IP (952) Vendors:**

When sending information to an SC requesting SEP-IP job coaching funding, be sure to include the following pertinent information together in the request:

- Client name and UCI
- Brief client job description (where they are employed and what they will be doing)
- Number of client employment hours per week (days/times)
- Number of job coaching hours requested per week/month
- Vendor number and sub code
- Target start date of services

If funding requests are received without the above information, funding authorization may be delayed.

*DOR eligible clients must have DOR funding accessed FIRST prior to request for direct WRC funding.*

Thank you in advance for your attention to this.

WRC Employment Program Contacts:

QA Employment Specialist- Lidenira Amador

HCBS & Employment Manager- Pam Arturi